



## Board of Estimates

Council President Nick Mosby  
Mayor Brandon M. Scott  
Comptroller Bill Henry  
City Solicitor Ebony Thompson  
Acting Director of DPW Khalil Zaied

Office of the Comptroller  
100 Holliday Street Room 204  
Baltimore, Maryland 21202  
410-396-4755  
BOE.Clerk@baltimorecity.gov

Board of Estimates Agenda Items for Wednesday, September 4, 2024

## TABLE OF CONTENTS

P 2	SB-24-13190 - No Agency - Proposals & Specifications/Notice of Letting - Notice of Letting
P 3	SB-24-13225 - No Agency - Proposals & Specifications/Notice of Letting - Notice of Letting
P 4	SB-24-13284 - No Agency - Proposals & Specifications/Notice of Letting - Notice of Letting
P 5	SB-24-13062 - Employees' Retirement Systems - Personnel - Employee Travel Request
P 6-7	SB-24-13088 - Fire - Expenditure of Funds - Line of Duty Death - Funeral Expenses
P 8	SB-24-13223 - Fire - Personnel - Employee Expense Reimbursement
P 9	SB-24-13319 - Fire - Personnel - Employee Expense Reimbursement
P 10	SB-24-13221 - Fire - Personnel - Employee Expense Reimbursement
P 11	SB-24-13318 - Fire - Personnel - Employee Travel Reimbursement
P 12	SB-24-13316 - Fire - Personnel - Employee Travel Reimbursement
P 13	SB-24-13317 - Fire - Personnel - Employee Travel Reimbursement
P 14-15	SB-24-12418 - Fire & Police Employees' Retirement System - Real Property - Leasing - City Lease of Private Property
P 16	SB-24-13351 - Fire & Police Employees' Retirement System - Retirement Systems - Subscription Agreement
P 17	SB-24-13209 - General Services - Transfer of Funds - Transfer and Allocation of Funds
P 18	SB-24-13215 - General Services - Transfer of Funds - Transfer and Allocation of Funds
P 19-20	SB-24-12783 - Health - Grant Award - Award/Acceptance
P 21-22	SB-24-12946 - Health - Grant Award - Award/Acceptance
P 23-24	SB-24-12789 - Health - Grant Award - Award/Acceptance
P 25	SB-24-12787 - Health - Grant Award - Award/Acceptance

P 26 SB-24-12951 - Health - Grant Expenditure - Provider Agreement

P 27-28 SB-24-12471 - Health - Grant Expenditure - Provider Agreement

P 29-30 SB-24-12632 - Health - Grant Expenditure - Provider Agreement

P 31 SB-24-12953 - Health - Grant Expenditure - Provider Agreement

P 32-33 SB-24-10703 - Health - Grant Expenditure - Provider Agreement

P 34 SB-24-13188 - Health - Personnel - Employee Expense Reimbursement

P 35 SB-24-13184 - Health - Personnel - Employee Expense Reimbursement

P 36 SB-24-13323 - Health - Personnel - Employee Travel Request

P 37 SB-24-13322 - Health - Personnel - Employee Travel Request

P 38 SB-24-13312 - Health - Personnel - Employee Travel Request

P 39 SB-24-13321 - Health - Personnel - Employee Travel Request

P 40-41 SB-24-11051 - Health - Personnel - Employee Travel Request

P 42-43 SB-24-13109 - Housing and Community Development - Administrative / Other -  
Payment in Lieu of Taxes (PILOT)

P 44-45 SB-24-12439 - Housing and Community Development - Grant Expenditure -  
Subrecipient Grant Agreement

P 46-47 SB-24-12473 - Housing and Community Development - Grant Expenditure -  
Subrecipient Grant Agreement

P 48 SB-24-12465 - Housing and Community Development - Grant Expenditure -  
Subrecipient Grant Agreement

P 49 SB-24-12462 - Housing and Community Development - Grant Expenditure -  
Subrecipient Grant Agreement

P 50 SB-24-12466 - Housing and Community Development - Grant Expenditure -  
Subrecipient Grant Agreement

P 51-53 SB-24-12777 - Housing and Community Development - Grant Expenditure -  
Subrecipient Grant Agreement

P 54 SB-24-12460 - Housing and Community Development - Grant Expenditure -  
Subrecipient Grant Agreement

P 55 SB-24-12461 - Housing and Community Development - Grant Expenditure -  
Subrecipient Grant Agreement

P 56 SB-24-12463 - Housing and Community Development - Grant Expenditure -  
Subrecipient Grant Agreement

P 57-58 SB-24-12550 - Housing and Community Development - Grant Expenditure -  
Subrecipient Grant Agreement

P 59-60 SB-24-12823 - Housing and Community Development - Grant Expenditure -  
Subrecipient Grant Agreement

P 61 SB-24-13077 - Housing and Community Development - Personnel - Employee  
Expense Reimbursement

P 62 SB-24-13075 - Housing and Community Development - Personnel - Employee  
Expense Reimbursement

P 63 SB-24-13074 - Housing and Community Development - Personnel - Employee  
Expense Reimbursement

P 64 SB-24-13070 - Housing and Community Development - Personnel - Employee Expense Reimbursement

P 65 SB-24-13069 - Housing and Community Development - Personnel - Employee Expense Reimbursement

P 66 SB-24-13072 - Housing and Community Development - Personnel - Employee Expense Reimbursement

P 67 SB-24-13071 - Housing and Community Development - Personnel - Employee Expense Reimbursement

P 68-69 SB-24-13180 - Housing and Community Development - Personnel - Employee Travel Request

P 70-71 SB-24-12987 - Housing and Community Development - Personnel - Employee Travel Request

P 72-73 SB-24-13175 - Housing and Community Development - Personnel - Employee Travel Request

P 74-75 SB-24-12106 - Housing and Community Development - Real Property - Acquisition - Option to Purchase

P 76-77 SB-24-12383 - Housing and Community Development - Real Property - Acquisition - Option to Purchase

P 78-79 SB-24-11387 - Housing and Community Development - Real Property - Acquisition - Option to Purchase

P 80-81 SB-24-13249 - Housing and Community Development - Real Property - Disposition - Fixed Pricing

P 82 SB-24-12352 - Housing and Community Development - Transfer of Funds - Transfer and Allocation of Funds

P 83 SB-24-13348 - Human Resources - Personnel - Employee Travel Request

P 84-85 SB-24-13349 - Human Resources - Personnel - Employee Travel Request

P 86 SB-24-13264 - Human Resources - Personnel - Employment Contract

P 87 SB-24-13260 - Human Resources - Personnel - Employment Contract - Retiree

P 88 SB-24-13273 - Human Resources - Personnel - Employment Contract - Retiree

P 89 SB-24-13267 - Human Resources - Personnel - Employment Contract - Retiree

P 90 SB-24-13271 - Human Resources - Personnel - Employment Contract - Retiree

P 91 SB-24-13274 - Human Resources - Personnel - Employment Contract - Retiree

P 92 SB-24-13269 - Human Resources - Personnel - Employment Contract - Retiree

P 93 SB-24-13268 - Human Resources - Personnel - Employment Contract - Retiree

P 94 SB-24-13272 - Human Resources - Personnel - Employment Contract - Retiree

P 95 SB-24-13266 - Human Resources - Personnel - Employment Contract - Retiree

P 96-97 SB-24-13354 - Human Resources - Personnel - Position Classification Creation

P 98-99 SB-24-13262 - Human Resources - Personnel - Position Classification Creation

P 100-101 SB-24-13252 - Human Resources - Personnel - Position Classification Upgrade

P 102-103 SB-24-13251 - Human Resources - Personnel - Position Classification Upgrade

P 104-105 SB-24-13250 - Human Resources - Personnel - Position Classification Upgrade

P 106-107 SB-24-13263 - Human Resources - Personnel - Position Creation

P 108-109 SB-24-13257 - Human Resources - Personnel - Position Grade/Scale Update

P 110 SB-24-13276 - Human Resources - Personnel - Position Grade/Scale Update

P 111-112 SB-24-13253 - Human Resources - Personnel - Position Reclassification - Filled

P 113 SB-24-13256 - Human Resources - Personnel - Position Reclassification - Filled

P 114-115 SB-24-13261 - Human Resources - Personnel - Position Reclassification - Filled

P 116-117 SB-24-13255 - Human Resources - Personnel - Position Reclassification - Vacant

P 118-119 SB-24-13254 - Human Resources - Personnel - Position Reclassification - Vacant

P 120-121 SB-24-13164 - Law - Personnel - Employee Travel Request

P 122 SB-24-12974 - Law - Settlements - Agreement & Release

P 123 SB-24-13372 - Mayoralty - Personnel - Employee Expense Reimbursement

P 124 SB-24-13373 - Mayoralty - Personnel - Employee Expense Reimbursement

P 125 SB-24-13370 - Mayoralty - Personnel - Employee Expense Reimbursement

P 126 SB-24-12758 - Mayoralty - Personnel - Employee Expense Reimbursement

P 127 SB-24-13371 - Mayoralty - Personnel - Employee Expense Reimbursement

P 128-130 SB-24-13359 - Mayoralty - Real Property - Development Agreement - Developers Agreement

P 131 SB-24-13058 - M-R American Rescue Plan Act - Grant Award - Agreement

P 132 SB-24-13059 - M-R American Rescue Plan Act - Grant Award - Agreement

P 133 SB-24-13285 - M-R Office of Children and Family Success - Grant Expenditure - Subrecipient Grant Agreement

P 134 SB-24-12941 - M-R Office of Children and Family Success - Grant Expenditure - Subrecipient Grant Agreement

P 135 SB-24-12084 - M-R Office of Children and Family Success - Grant Expenditure - Subrecipient Grant Agreement

P 136 SB-24-13168 - M-R Office of Employment Development - Grant Expenditure - Subrecipient Grant Agreement

P 137 SB-24-12960 - M-R Office of Employment Development - Intergovernmental Agreement - Interagency Agreement

P 138 SB-24-13292 - M-R Office of Employment Development - Personnel - Employee Travel Request

P 139 SB-24-12167 - M-R Office of Homeless Services - Grant Award - Award/Acceptance

P 140 SB-24-12922 - M-R Office of Homeless Services - Grant Expenditure - Provider Agreement

P 141 SB-24-13038 - M-R Office of Homeless Services - Grant Expenditure - Provider Agreement

P 142 SB-24-13104 - M-R Office of Homeless Services - Grant Expenditure - Provider Agreement

P 143 SB-24-13361 - M-R Office of Homeless Services - Grant Expenditure - Subrecipient Grant Agreement

P 144 SB-24-12917 - M-R Office of Homeless Services - Grant Expenditure - Subrecipient Grant Agreement

P 145 SB-24-13007 - M-R Office of Homeless Services - Grant Expenditure - Subrecipient Grant Agreement

P 146 SB-24-12923 - M-R Office of Homeless Services - Grant Expenditure - Subrecipient Grant Agreement

P 147 SB-24-13040 - M-R Office of Homeless Services - Grant Expenditure - Subrecipient Grant Agreement

P 148-149 SB-24-13076 - M-R Office of Information and Technology - Personnel - Employee Travel Reimbursement

P 150-151 SB-24-13306 - M-R Office of Information and Technology - Personnel - Employee Travel Request

P 152-153 SB-24-13301 - M-R Office of Information and Technology - Personnel - Employee Travel Request

P 154 SB-24-13238 - M-R Office of Neighborhood Safety and Engagement - Grant Award - Award/Acceptance

P 155-156 SB-24-13090 - M-R Office of Neighborhood Safety and Engagement - Grant Award - Award/Acceptance

P 157-158 SB-24-13234 - M-R Office of Neighborhood Safety and Engagement - Grant Expenditure - Grant Agreement

P 159 SB-24-13178 - M-R Office of Neighborhood Safety and Engagement - Personnel - Employee Travel Reimbursement

P 160 SB-24-13330 - Planning - Grant Expenditure - Grant Agreement

P 161 SB-24-12637 - Planning - Personnel - Employee Expense Reimbursement

P 162 SB-24-13326 - Planning - Transfer of Funds - Transfer and Allocation of Funds

P 163 SB-24-13155 - Police - Grant Award - Award/Acceptance

P 164 SB-24-13213 - Police - Grant Award - Award/Acceptance

P 165 SB-24-13291 - Police - Personnel - Employee Expense Reimbursement

P 166 SB-24-13307 - Police - Personnel - Employee Travel Request

P 167 SB-24-13332 - Police - Personnel - Employee Travel Request

P 168 SB-24-13265 - Police - Personnel - Employee Travel Request

P 169 SB-24-13283 - Police - Personnel - Employee Travel Request

P 170 SB-24-13341 - Police - Personnel - Employee Travel Request

P 171 SB-24-12982 - Police - Professional Services/Operating - Consulting/Professional Services Agreement

P 172 SB-24-12996 - Police - Professional Services/Operating - Consulting/Professional Services Agreement

P 173 SB-24-12831 - Police - Professional Services/Operating - Master Services Agreement

P 174-175 SB-24-12855 - Police - Professional Services/Operating - Memorandum of Understanding (MOU)

P 176 SC-PROCUR-99-00010303 - Procurement - No Category - No Transaction Type

P 177 SB-24-12663 - Procurement - Expenditure of Funds - Unauthorized Procurement

P 178 SB-24-13144 - Procurement - Expenditure of Funds - Unauthorized Procurement

P 179 SB-24-13115 - Procurement - Expenditure of Funds - Unauthorized Procurement

P 180 SB-24-13129 - Procurement - Expenditure of Funds - Unauthorized Procurement

P 181-182 SB-24-13210 - Procurement - Procurement via DOF - Consulting/Professional Services Agreement

P 183 SB-24-13099 - Procurement - Procurement via DOF - Consulting/Professional Services Agreement

P 184 SB-24-13130 - Procurement - Procurement via DOF - Consulting/Professional Services Agreement

P 185 SB-24-13116 - Procurement - Procurement via DOF - Cooperative Contract

P 186 SB-24-13102 - Procurement - Procurement via DOF - Cooperative Contract

P 187-188 SB-24-13389 - Procurement - Procurement via DOF - Cooperative Contract

P 189-190 SB-24-13281 - Procurement - Procurement via DOF - Equipment Maintenance/Service Contract

P 191 SB-24-13258 - Procurement - Procurement via DOF - Equipment Maintenance/Service Contract

P 192 SB-24-13132 - Procurement - Procurement via DOF - Equipment Maintenance/Service Contract

P 193 SB-24-13136 - Procurement - Procurement via DOF - Equipment Maintenance/Service Contract

P 194 SB-24-13034 - Procurement - Procurement via DOF - Goods & Services Contract

P 195 SB-24-13194 - Procurement - Procurement via DOF - Goods & Services Contract

P 196 SB-24-13157 - Procurement - Procurement via DOF - Goods & Services Contract

P 197 SB-24-12937 - Procurement - Procurement via DOF - Goods & Services Contract

P 198-199 SB-24-13216 - Procurement - Procurement via DOF - Goods & Services Contract

P 200 SB-24-13172 - Procurement - Procurement via DOF - Goods & Services Contract

P 201 SB-24-13134 - Procurement - Procurement via DOF - Goods & Services Contract

P 202 SB-24-13183 - Procurement - Procurement via DOF - Goods & Services Contract

P 203-204 SB-24-12837 - Procurement - Procurement via DOF - Goods & Services Contract

P 205 SB-24-13150 - Procurement - Procurement via DOF - Goods & Services Contract

P 206-207 SB-24-13220 - Procurement - Procurement via DOF - Goods & Services Contract

P 208 SB-24-13158 - Procurement - Procurement via DOF - Goods & Services Contract

P 209-210 SB-24-13169 - Procurement - Procurement via DOF - Goods & Services Contract

P 211 SB-24-13161 - Procurement - Procurement via DOF - License Agreement

P 212 SB-24-13098 - Procurement - Procurement via DOF - Rejection of All Bids

P 213-214 SB-24-12738 - Procurement - Procurement via DOF - Technology License/Service/Software Agreement

P 215 SB-24-12928 - Procurement - Procurement via DOF - Technology License/Service/Software Agreement

P 216-217 SB-24-13108 - Procurement - Procurement via DOF - Technology License/Service/Software Agreement

P 218-219 SB-24-13337 - Procurement - Procurement via DOF - Technology License/Service/Software Agreement

P 220-223 SB-24-13290 - Public Works - Boards & Commissions - Prequalification of Architects/Engineers

P 224-225 SB-24-13248 - Public Works - Boards & Commissions - Prequalification of Contractors

P 226-227 SB-24-11047 - Public Works - Construction/Capital - Architectural/Engineering Design Contract

P 228-229 SB-24-12170 - Public Works - Construction/Capital - Construction Contract

P 230-231 SB-24-12163 - Public Works - Construction/Capital - Construction Contract

P 232-233 SB-24-12164 - Public Works - Construction/Capital - Construction Contract

P 234-235 SB-24-12171 - Public Works - Construction/Capital - Construction Contract

P 236-237 SB-24-12162 - Public Works - Construction/Capital - Construction Contract

P 238-239 SB-24-12484 - Public Works - Construction/Capital - Construction Contract

P 240 SB-24-11615 - Public Works - Construction/Capital - Infrastructure Maintenance/Service

P 241 SB-24-12950 - Public Works - Construction/Capital - On Call Service Contract

P 242-243 SB-24-12834 - Public Works - Construction/Capital - On Call Service Contract

P 244-245 SB-24-11589 - Public Works - Construction/Capital - On Call Service Contract

P 246-247 SB-24-11592 - Public Works - Construction/Capital - On Call Service Contract

P 248-249 SB-24-11591 - Public Works - Construction/Capital - On Call Service Contract

P 250-251 SB-24-11581 - Public Works - Construction/Capital - On Call Service Contract

P 252 SB-24-11800 - Public Works - Construction/Capital - On Call Service Contract

P 253 SB-24-11593 - Public Works - Construction/Capital - On Call Service Contract

P 254-255 SB-24-11995 - Public Works - Construction/Capital - Project Construction Management Contract

P 256-257 SB-24-12368 - Public Works - Construction/Capital - Project Construction Management Contract

P 258 SB-24-13365 - Public Works - Personnel - Employee Expense Reimbursement

P 259 SB-24-13280 - Public Works - Personnel - Employee Travel Reimbursement

P 260 SB-24-13246 - Public Works - Procurement via DOF - Emergency Procurement

P 261 SB-24-12584 - Public Works - Professional Services/Operating - Consulting/Professional Services Agreement

P 262 SB-24-12743 - Public Works - Transfer of Funds - Transfer and Allocation of Funds

P 263 SB-24-13092 - Public Works - Transfer of Funds - Transfer and Allocation of Funds

P 264 SB-24-13358 - Real Estate - Real Property - Disposition - Transfer of Agency Jurisdiction

P 265 SB-24-13177 - Real Estate - Real Property - Disposition - Transfer of Agency Jurisdiction

P 266 SB-24-13042 - Real Estate - Real Property - Leasing - City Lease to Tenant

P 267-268 SB-24-13152 - Recreation and Parks - Construction/Capital - Construction Contract

P 269-270 SB-24-13089 - Recreation and Parks - Personnel - Employee Travel Request

P 271-272 SB-24-13340 - Recreation and Parks - Personnel - Employee Travel Request

P 273 SB-24-13127 - Transportation - Construction/Capital - Construction Contract

P 274 SB-24-12796 - Transportation - Construction/Capital - Construction Contract

P 275 SB-24-13328 - Transportation - Construction/Capital - On Call Service Contract

P 276 SB-24-13219 - Transportation - Construction/Capital - On Call Service Contract

P 277-278 SB-24-13335 - Transportation - Grant Award - Agreement

P 279-280 SB-24-13331 - Transportation - Grant Award - Agreement

P 281-282 SB-24-13325 - Transportation - Grant Award - Agreement

P 283 SB-24-13346 - Transportation - Personnel - Employee Expense Reimbursement

P 284 SB-24-13095 - Transportation - Procurement via DOF - Emergency Procurement

P 285 SB-24-13247 - Transportation - Real Property - Use & Right of Way - Memorandum of Understanding (MOU)

P 286 SB-24-13189 - Transportation - Real Property - Use & Right of Way - Minor Privilege Permit



**SB-24-13190 - Notice of Letting - WC 1418 Small Water Main Replacement at Yale Heights**

**ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: WC 1418

**BACKGROUND/EXPLANATION:**

Department of Public Works - WC 1418 Small Water Main Replacement at Yale Heights

Advertise Date: September 6, 2024

Pre Bid Meeting Date: September 11, 2024

Bids Due Date: October 16, 2024

Bids Open Date: October 16, 2024

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13225 - Notice of Letting - WC 1354R - Ashburton Washwater Lake Dredging**

**ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: WC 1354R

**BACKGROUND/EXPLANATION:**

Notice of Letting: WC 1354R-Ashburton Washwater Lake Dredging

Advertise: September 6, 2024

Bids to open: October 16, 2024

Bids to be received: October 16, 2024

Pre-bid meeting: September 11, 2024, at 10:00am

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	14.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13284 - Notice of Letting - Water Contract No. 1445 Loch Raven Drive Over Unnamed Tributary – LRD Culvert No. 11**

**ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: WC 1445

**BACKGROUND/EXPLANATION:**

Notice of Letting for Water Contract No. 1445-Loch Raven Drive over Unnamed Tributary-LRD Culvert No. 11 for Advertisement.

Advertise: September 6, 2024

Bids Due/Open: October 16, 2024

Prebid Meeting: September 19, 2024

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13062 - Employee Travel Request - Tom Skinner****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Tom Skinner to attend the 2024 NAGDCA Annual Conference. Mr. Skinner will be traveling to the program in Phoenix, AZ from September 14-18, 2024. Period of agreement is: 9/14/2024 to 9/18/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,471.16

Project Fund	Amount
-SPC006040-CCA000050- SC630301	\$ 2,471.16

**BACKGROUND/EXPLANATION:**

To approve the travel for Mr. Tom Skinner, Trustee of the Retirement Savings Plan, for his educational trip to the 2024 NAGDCA Annual Conference. Mr. Skinner will be traveling to the program in Phoenix, AZ from September 14-18, 2024. The subsistence rate for Phoenix, AZ is \$225.00 per day in September.

The NAGDCA Annual Conference is the can't-miss event for the public sector defined contribution retirement plan industry. The event is an opportunity to build a national network of plan sponsors and industry representatives, share ideas with peers, learn innovative techniques for improving retirement outcomes, and much more through educational sessions, receptions, roundtable discussions, or networking events, NAGDCA volunteers develop the program specifically for a unique audience to ensure that all aspects of the conference are valuable for attendees.

Airfare: \$429.96, paid directly by Mr. Skinner

Ground: \$60.00

Subsistence: \$900.00, at \$225.00 per day, for four days

Hotel Tax: \$125.20, paid directly by Mr. Skinner

Registration: \$700.00 paid directly by the RSP

Additional Subsistence: \$256.00, \$96 of which covers difference in hotel rate and \$160 which covers four days of meals and incidentals at \$40 per day.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-24-13088 - Expenditure of Funds - Line of Duty Death - Fallen Firefighters Rodney Pitts and Lt. Dillion Rinaldo.****ACTION REQUESTED:**

The Board is requested to approve the expenditure of funds for a Line of Duty Death - Funeral Expenses to Showtime Sound LLC. Period of agreement is: 10/30/2023 to 11/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 39,343.60

Project Fund	Amount
1001-CCA000106	\$ 39,343.60

**BACKGROUND/EXPLANATION:**

On October 19, 2023, a fire on the 5200 block of Linden Heights claimed the life of Firefighter Rodney Pitts, III and severely injured Lieutenant Dillon Rinaldo. Lt. Rinaldo was taken to the Baltimore Burn Center and succumbed to his injuries on October 24, 2023.

There were two separate funerals for each member that were arranged through Duda-Ruck Funeral Home of Dundalk, Inc. and the services were each held at the Cathedral of Mary Our Queen. Both services were planned and overseen by the BCFD Incident Management Team (IMT) who helped coordinate the local and out of town Fire and EMS units that came to pay their respects at the services. During the first service for Fire Fighter Pitts, it was noted that there was a very large response of people who came to pay their respects that could not be accommodated in the Cathedral, and it was recommended that an audio-visual component be added so that the attendees outside and from other jurisdictions could watch the services at both the Cathedral and at the graveside online. The Rinaldo family also requested this service as there were over 600 firefighters, family and friends traveling from New Jersey where Dillon grew up as well as family of Mrs Rinaldo in Ireland. This decision was made by the Incident Management Team upon the request, with not enough time for processing before the services. We were very fortunate that Showtime services was able to accommodate this request with little advance notice. This required that the equipment be set up ahead of time on Thursday, November 2, 2023, for both locations. The attached invoices of \$39,343.60, are for those services and a W-9 so that the vendor can be set up in Workday as a Supplier for any payments and future requests for work.

The invoice attached was presented from the vendor IAFF, then to Local 964 and lastly to BCFD on March 6, 2023. At this point BCFD is requesting that the invoice be approved for payment from FY2024 funding in addition to the funeral expenses that were paid. Similar payments for audio-visual services were paid to vendors of the Baltimore Convention Center back when three BCFD members died in the line of duty in January 2021 when the services were held for all three members at the venue. BCFD requests this due to the rapid time frame of setting up the services for a line of duty death and the problems with the logistics not knowing in advance the

response to attend that Fire Service. BCFD is fully aware of the City of Baltimore Emergency procedures for procurement and did not follow them accordingly.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13223 - Employee Expense Report – Michelle Smith – CERT supplies**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Michelle Smith.  
Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 72.06

Project Fund	Amount
1001-CCA000114-SC640409	\$ 72.06

**BACKGROUND/EXPLANATION:**

BCFD requests approval to process the expense report for Michelle Smith's supplies for the Office of Emergency Management's Citizen Emergency Response Team.

The Office of Emergency Management runs the CERT program, which prepares citizens to assist their communities in times of natural and man-made disasters. OEM also obtains items to show CERT members what should be placed in a go kit and other preparedness items suggested by the Federal Emergency Management Agency program Ready.gov.

This request is late because it was sent to the wrong person to process, and internal business processes changed how expense reports are entered.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13319 - Employee Expense Report - Late - Michelle Smith - DOT wintery weather presser materials**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Michelle Smith.  
Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51.34

Project Fund	Amount
1001-CCA000114-SC640409	\$ 51.34

**BACKGROUND/EXPLANATION:**

BCFD requests approval to process Michelle Smith's expense report for purchasing preparation materials to demonstrate for a DOT winter weather press briefing.

Michelle Smith purchased preparedness items to demonstrate during a November 2023 DOT winter weather press briefing.

This request is late because it was sent to the wrong person to process, and internal business processes changed how expense reports are entered.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13221 - Employee Expense Report - Late - Michelle Smith - Local mileage March 2024**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Michelle Smith for mileage. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 145.52

Project Fund	Amount
1001-CCA000114-SC630301	\$ 145.52

**BACKGROUND/EXPLANATION:**

BCFD requests approval to process the expense report for Michelle Smith's local mileage to attend Public Information Officer training and a whole-community tabletop exercise in March 2024.

This request is late because it was sent to the wrong person to process, and then internal business processes changed how expense reports are entered.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13318 - Employee Expense Report - Late - Michelle Smith - 2023 MDEMA Symposium****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Reimbursement for Michelle Smith who attended the 2023 Maryland Emergency Management Association Symposium in Ocean City, MD 5/30/2023 - 6/2/2023. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 813.67

Project Fund	Amount
4000-GRT001908-CCA000114-SC630301	\$ 813.67

**BACKGROUND/EXPLANATION:**

BCFD requests approval to process Michelle Smith's expense report for attending the 2023 Maryland Emergency Management Association Symposium in Ocean City, MD 5/30/2023 - 6/2/2023.

Cost breakdown (spend authorization and expense report numbers):

Hotel: \$444.00 SA-000586 / ER-007595

Hotel tax: \$22.20 SA-000587 / ER-011183

Per diem meals: \$100.51 SA-000662 / ER-011179

Mileage: \$179.21 SA-000663 / ER-007596

Registration: \$67.75 SA-000585 / ER-007592

Michelle Smith attended the FY23 Maryland Emergency Management Association Symposium to gain VOAD contacts, learn about trends in emergency management, and learn what other jurisdictions are doing for preparedness outreach and citizen emergency response teams.

This request is late because it was sent to the wrong person to process, and internal business processes changed how expense reports are entered.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13316 - Employee Expense Report – Late - Michelle Smith – 2022 MDEMA Symposium**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Michelle Smith who attended the 2022 Maryland Emergency Management Association Symposium in Ocean City, MD 5/31/2022 - 6/3/2022. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 229.59

Project Fund	Amount
1001-CCA000114-SC630301	\$ 229.59

**BACKGROUND/EXPLANATION:**

BCFD requests approval to process Michelle Smith’s expense report for attending the 2022 Maryland Emergency Management Association Symposium in Ocean City, MD 5/31/2022-6/3/2022.

Cost breakdown:

- Per diem meals: \$60.47
- Mileage: \$169.12

Michelle Smith attended the FY22 Maryland Emergency Management Association Symposium to gain VOAD contacts, learn about trends in emergency management, and learn what other jurisdictions are doing for preparedness outreach and citizen emergency response teams.

This request is late due to lost original paperwork and a change in how expense reports are being done.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13317 - Employee Expense Report - Late - Michelle Smith - April & June 2024**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Michelle Smith.  
Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 96.00

Project Fund	Amount
1001-CCA000114-SC630301	\$ 96.00

**BACKGROUND/EXPLANATION:**

Michelle Smith has several toll charges for assisting the Small Business Center at the Disaster Recovery Center in the CareFirst BlueChoice building after the bridge collapsed at the beginning of April 2024. She submitted toll charges when she reported to the FSK bridge collapse site. She submitted MTA Marc One round-trip tickets to attend the Mid-Atlantic Supply Chain Resilience Private-Public Sector Workshop #2 tabletop exercise in Washington, DC, on April 25th, 2024, with Emergency Director Joey Henderson. She paid parking in June 2024 for a outreach event.

This request is late because it was sent to the wrong person to process, and internal business processes changed how expense reports are entered.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12418 - Lease Agreement - 100 Light Street****ACTION REQUESTED:**

The Board is requested to approve a City Lease of Private Property Agreement with 100 Charm City, LLC Period of agreement is: Based on Board Approval with a duration of 11 Years  
9/4/2024 / to 9/3/2035

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

This 11-year Agreement of Lease between the F&P Employees' Retirement System and 100 Charm City, LLC, is required for F&P to lease 20,260 square feet located on the 9th and 10th floors of 100 Light Street for its business operations. The lease features a renewal option for 2 additional option periods of 5 years each. As an incentive, the landlord is abating rent for the 1st year. No General Fund monies will be involved in this transaction. The lease was reviewed by the Law Department and the Office of Real Estate.

Rent under the lease will be payable as follows:

LEASE YEAR	\$PSF	ANNUAL BASE RENT	MONTHLY INSTALLMENTS OF ANNUAL BASE RENT
1	\$24.00	\$486,240.00	\$40,520.00*
2	\$24.84	\$503,258.40	\$41,938.20
3	\$25.71	\$520,872.44	\$43,406.04
4	\$26.61	\$539,102.98	\$44,925.25
5	\$27.54	\$557,971.58	\$46,497.63
6	\$28.50	\$577,500.58	\$48,125.05
7	\$29.50	\$597,713.09	\$49,809.42
8	\$30.53	\$618,633.04	\$51,552.75
9	\$31.60	\$640,285.21	\$53,357.10
10	\$32.71	\$662,695.20	\$55,224.60
11	\$33.85	\$685,889.54	\$57,157.46

\* No Base Rent is due during the Rent Abatement Period

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13351 - Subscription Agreement - AE Industrial Partners Fund III LP**

**ACTION REQUESTED:**

The Board is requested to approve a Subscription Agreement with AE Industrial Partners Fund III, LP. Period of agreement is: 9/30/2024 to 9/30/2036

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

This Subscription Agreement between the F&P Board of Trustees and the General Partner of AE Industrial Partners Fund III, LP, a commingled investment fund managed by an affiliate of AE Industrial Partners, LP (AE Industrial Partners), is required to enable F&P to invest up to \$20 million in the commingled fund. On the average, AE Industrial Partners will receive a \$400,000 annual fee (2%) to manage up to \$20 million in aerospace and related industrial investments.

No General Fund monies will be involved in this transaction. The investment fee, along with all other management fees and expenses, will be netted out of investment proceeds.

With the assistance and advice of F&P's investment advisor, New England Pension Consulting, the F&P Board selected AE Industrial Partners after conducting a search for an investment manager that would manage a portfolio of F&P industrial investments. The contract period will be 10 years + 2 additional 1-year extensions necessary for liquidation of the portfolio.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13209 - Transfer of Funds - Capital - DGS - Engine 43 Roof Replacement - \$50,000**

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: PRJ003416

Project Fund	Amount
9916-PRJ002466-CAP009197	-\$ 50,000.00
FROM WORKTAGS SOURCE OF FUNDS AMOUNT PRJ002466-CAP009197 1st Public Infrastructure Loan \$ 50,000.00 Truck 5 Fire Station Heat Pump Replacement – Pending Approval	
9916-CAP009197	\$ 50,000.00
TO WORKTAGS SOURCE OF FUNDS AMOUNT PRJ003416-CAP009197 1st Public Infrastructure Loan \$ 50,000.00 Engine 43 Roof Replacement – Approved	

**BACKGROUND/EXPLANATION:**

This Transfer of Funds will provide funds to DGS for the roof replacement at Engine 43 and all associated in-house costs. This roof replacement will help prevent further water intrusion and damages in the building while preserving its’ interior integrity The existing roof at Engine 43 is damaged, has surpassed its’ useful life span, and must be replaced.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**Impacted Address**

Address	Block	Lot	Description
1100 Walters Street Baltimore MD 21239			Engine 43

**COUNCIL DISTRICT:** 4th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.



**SB-24-13215 - Transfer of Funds - Capital - DGS - Engine 2 Renovations**

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: PRJ002987

Project Fund	Amount
9916-CAP009197	\$ 500,000.00
TO WORKTAGS SOURCE OF FUNDS AMOUNT PRJ002987-CAP009197 General Funds	
	\$ 500,000.00 Engine 2 Station Renovations
9916-PRJ002447-CAP009197	-\$ 500,000.00
FROM WORKTAGS SOURCE OF FUNDS AMOUNT PRJ002447-CAP009197 General	
	Funds \$ 500,000.00 Fire Department Facilities Improvements

**BACKGROUND/EXPLANATION:**

This Transfer of Funds will provide funds to DGS for the renovations of the 1st and 2nd floors at BCFD Engine 2 Station and all associated in-house costs. The Engine 2 Fire Station is over 100 years old and has lead throughout the building. The renovations to the 1st and 2nd floors will alleviate these conditions, making it safer for the BCFD employees that work at that location.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**Impacted Address**

Address	Block	Lot	Description
800 Light Street Baltimore MD 21230			Engine 2

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-12783 - Grant Award (NOA) – FY24 Title III's-Award #5 -Maryland Department of Aging (MDoA)****ACTION REQUESTED:**

The Board is requested to approve acceptance of a Notification of Grant Award from the Maryland Department of Aging (MDoA) . Period of agreement is: 10/1/2023 to 9/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,709,603.00

Project Fund	Amount
4000-GRT001708-CCA000230-RC0602 IIID: Preventive Health	\$ 36,326.00
4000-GRT001630-CCA000210-RC0602 IIIB: Supportive Services	\$ 623,973.00
4000-GRT001631-CCA000233-RC0602 IIIC2: Home-Delivered Meals	\$ 595,452.00
4000-GRT001711-CCA000223-RC0602 Title VII: Elder Abuse Prev.	\$ 5,500.00
4000-GRT001710-CCA000223-RC0602 Title VII: Ombudsman	\$ 26,913.00
4000-GRT001632-CCA000232-RC0602 IIIC1: Congregate Meals	\$ 885,421.00
4000-GRT001627-CCA000233-RC0602 NSIP	\$ 244,631.00
4000-GRT001712-CCA000229-RC0602 IIIE: NFCSP (Caregiver)	\$ 291,387.00

**BACKGROUND/EXPLANATION:**

On January 24, 2024, the Board approved the original NGA amount for \$600,725.00 for the period of October 1, 2023, through September 30, 2025.

On March 20, 2024, the Board approved the second NGA amount for \$987,810.00 for the period of October 1, 2023, through September 30, 2025. Making the new total award amount \$1,588,535.00

On May 15, 2024, the Board approved the third NGA amount for \$36,532.00 for the period of October 1, 2023, through September 30, 2025. Making the new total award amount \$1,625,067.00.

On June 26, 2024, the Board approved the fourth NGA amount for \$587,738.00 for the period of October 1, 2023, through September 30, 2025. Making the new total award amount \$2,212,805.00.

On June 21, 2024, the fifth NGA was received for the amount of \$2,709,603.00 for the period of October 1, 2023, through September 30, 2025. Making the new total award amount 4,922,408.00.

By accepting these grants, the grantee agrees to abide by the terms of the following documents, including amendments thereto: its approved Area Plan; grant applications(s); grant agreements(s); Aging Program Directives; and all applicable federal and state laws, regulations, policies, and procedures.

This NGA is late due to the State’s administrative delays in reissuing revised multiple NGA’s.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-12946 - Grant Award Agreement - FY25 Grant Agreement, Maryland Department of Health**

**ACTION REQUESTED:**

The Board is requested to approve acceptance of a Grant Award Agreement from the State of Maryland Department of Health. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 931,143.00

Project Fund	Amount
5000-GRT002109-CCA000166-RC0603	\$ 931,143.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the Grant Agreement with the State of Maryland, Office of Overdose Response (MOOR) through the Maryland Department of Health (MDH) for the program titled, Baltimore City Overdose Response Team. Baltimore City Health Department, Overdose Response Team (ORT), including our JHU partners with Healthcare on the Spot, will bring resources, education, linkage to care, and low-barrier, comprehensive treatment to the residents of Baltimore City. The ORT will distribute tools and resources to community members aimed at reducing harm and preventing overdose deaths. State and local data will be used to identify neighborhoods most impacted by fatal and non-fatal overdoses. These areas will be high priority for outreach, naloxone distribution, and mobile treatment services. The ORT will continue working with Behavioral Health System Baltimore (BHSB) to provide a space for our youth to engage in conversations as it relates to SUD and the impacts that it has on their lives. Additionally, we aim to reduce barriers to accessing harm-reduction tools through a two-pronged initiative of increased access to harm-reduction supplies and reduced syringe litter in our communities. The harm reduction vending machine (HRVM) project seeks to reduce the existing gaps in harm reduction services by providing 24/7 access to essential harm reduction supplies, while the syringe disposal drop box initiative aims to reduce syringe litter in Baltimore City communities by providing safe and convenient disposal options for used syringes. The HRVM will directly benefit individuals engaging in high-risk behaviors, including those experiencing homelessness, substance use disorders, and social marginalization, while the syringe disposal drop boxes will benefit all Baltimore City residents, including individuals who inject medicine as well as drugs, children, pedestrians, and sanitation workers.

The Department encountered a delay in receiving the Grant Agreement, the Grant Agreement arrived after the grant period had already begun.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-12789 - Grant Award (NOA) - MD Department of Aging (MDoA)-FY25- Senior Care Operating Funds (SCOF)**

**ACTION REQUESTED:**

The Board is requested to approve acceptance of a Notification of Grant Award from the Maryland Department of Aging. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 116,923.00

Project Fund	Amount
5000-CCA000218-SC630351 Edward A. Myerberg Senior Center, Inc. GRT001664-DOES NOT DISPLAY DATA	\$ 10,000.00
5000-CCA000218-SC630351 Forest Park Senior Center, Inc. GRT001664-DOES NOT DISPLAY DATA	\$ 10,850.00
5000-CCA000218-SC630351 Dept of Recreation & Parks (Cherry Hill) GRT001664-DOES NOT DISPLAY DATA	\$ 2,665.00
5000-CCA000218-SC630351 Greenmount Senior Center GRT001664-DOES NOT DISPLAY DATA	\$ 5,300.00
5000-CCA000218-SC630351 Wayland Village Center, Inc. GRT001664-DOES NOT DISPLAY DATA	\$ 12,900.00
5000-CCA000218-SC630351 Govans Center for Retired Person, Inc. (Senior Network Center) GRT001664-DOES NOT DISPLAY DATA	\$ 4,250.00
5000-CCA000210-RC0603 City Operated Centers GRT001664	\$ 60,112.00
5000-CCA000218-SC630351 Action in Maturity, Inc. GRT001664-DOES NOT DISPLAY DATA	\$ 10,846.00

**BACKGROUND/EXPLANATION:**

This award will provide funds to support public education about health insurance plan options to Baltimore City senior residents and their families.

By accepting this grant, the grantee agrees to abide by the terms of the following documents, including amendments thereto: its approved Area Plan; grant applications(s); grant agreements(s); Aging Program Directives; and all applicable federal and state laws, regulations, policies, and procedures.

This NGA is late due to the State’s administrative delays in reissuing revised multiple NGA’s.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-12787 - Grant Award (NOA) - Maryland Department of Aging (MDoA)- FY25- Area Plan State Grant**

**ACTION REQUESTED:**

The Board is requested to approve acceptance of a Notification of Grant Award from the Maryland Department of Aging. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,566,225.00

Project Fund	Amount
5000-GRT002098-CCA000223-RC0603	\$ 146,862.00
5000-GRT001410-CCA000232-RC0603	\$ 388,436.00
5000-GRT002097-CCA000227-RC0603	\$ 164,160.00
5000-GRT001636-CCA000224-RC0603	\$ 784,322.00
5000-GRT002101-CCA000227-RC0603	\$ 82,445.00

**BACKGROUND/EXPLANATION:**

The Board approval of this NGA will allow the Baltimore City Health Department BCHD to accept and utilize funds received from MDoA for State funded programs. These funds will provide a variety of services for older adults residing in Baltimore City. By acceptance of this grant, BCHD agrees to abide by the terms of the grant application and all applicable Federal and State laws, regulations, policies and procedures.

This NGA is late due to the State’s administrative delays in re-issuing revised multiple NGA’s. The NGA was received on July 1, 2024.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards



**SB-24-12951 - Provider Agreement - Associated Catholic Charities, Inc.,**

**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Associated Catholic Charities, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 38,850.00

Project #: 4190

Project Fund	Amount
5000-GRT001275-CCA000225- SC630351	\$ 38,850.00

**BACKGROUND/EXPLANATION:**

Associated Catholic Charities, Inc. will provide adult medical day care services to ill, frail or disabled elderly persons who are eligible to receive Office of Health Services (OHS) grant funding from the City, and develop an appropriate care plan to each recipient in accordance with policies as specified in COMAR 10.12.04, Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program.

The City shall pay Associated Catholic Charities, Inc. the set rate of \$75.00 per Day of Service provided to an individual Recipient, not to exceed 518 Days of Service provided to Recipients per year, for all combined. This rate includes transportation services for the Recipient.

The agreement is late due the program partner who was delayed in submitting required documents.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-12471 - First Amendment to - Provider Agreement - Black Men’s Xchange National, Inc.**

**ACTION REQUESTED:**

The Board is requested to approve ratification of the First Amendment to Provider Agreement with Black Men’s Xchange National, Inc. Period of agreement is: 6/1/2024 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$ 100,000.00	Award Date:	4/17/2024
------------------------	---------------	-------------	-----------

Contract Amendment Amount:	\$ 0.00	Amendment Number:	3266
----------------------------	---------	-------------------	------

Project #: 3266

Project Fund	Amount
4000-GRT001695-CCA000206-SC630351	\$ 0.00

**BACKGROUND/EXPLANATION:**

On April 17,2024, the Board approved the initial agreement for Black Men’s Xchange National, Inc. for the period of August 1, 2023, through May 31,2024 in the amount of \$100,000.00.

On May 17, 2024, the Baltimore City Health Department provided a Letter of Intent (LOI) to Black Men’s Xchange National, Inc. to extend the contracted period. Black Men’s Xchange National, Inc. was unable to complete its deliverables, and the department is requesting a no-cost extension for the period of August 1, 2023, through July 31, 2024. Approval of the amendment to agreement will allow Black Men’s Xchange National, Inc. to complete its program deliverables. All other terms and conditions will remain the same.

The initial NoA for this grant was for 10 months (August 1, 2023- May 31, 2024). The contracts were processed and approved within 10 months. CDC added additional 2 months to the grant making the end date July 31, 2024. The 2 months No Cost extension Notice of Award (NoA) for this grant was received late from CDC. The program did not receive the NoA until May 17th, 2024. The sub-recipients were informed and the New Letter of Intent (LOI) for No Cost Extensions were sent to them. The LOIs were sent to internal chain for further review and approval. These steps caused further delay in processing of the agreement.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-24-12632 - First Amendment to Provider Agreement - Baltimore Medical System, Inc.****ACTION REQUESTED:**

The Board is requested to approve the First Amendment to Provider Agreement with Baltimore Medical System, Inc. Period of agreement is: 8/1/2023 to 7/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	3/20/2024
	200,000.00		

Contract Amendment Amount:	\$ 0.00	Amendment Number:	3267
----------------------------	---------	-------------------	------

Project #: CO#3267

Project Fund	Amount
4000-GRT001695-CCA000206-SC630351	\$ 0.00

**BACKGROUND/EXPLANATION:**

On March 20,2024, the Board approved the initial agreement for Baltimore Medical System, Inc. for the period of August 1, 2023, through May 31,2024 in the amount of \$200,000.00.

On May 17, 2024, the Baltimore City Health Department provided a Letter of Intent (LOI) to Baltimore Medical System, Inc. to extend the contracted period. Baltimore Medical System, Inc. was unable to complete its deliverables, and the department is requesting a no-cost extension for the period of August 1, 2023, through July 31, 2024. Approval of the amendment to agreement will allow Baltimore Medical System, Inc. to complete its program deliverables. All other terms and conditions will remain the same.

The initial NoA for this grant was for 10 months (August 1, 2023- May 31, 2024). The contracts were processed and approved within 10 months. CDC added additional 2 months to the grant making the end date July 31, 2024. The 2 months No Cost extension Notice of Award (NoA) for this grant was received late from the CDC. The program did not receive the NoA until May 17th, 2024. The sub-recipients were informed and the New Letter of Intent (LOI) for No Cost Extensions were sent to them. The LOIs were sent to internal chain for further review and approval. These steps caused further delay in processing of these contracts.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-24-12953 - Provider Agreement - COTH CARE LLC /d/b/a Raven's Medical Adult Day Care Center**

**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with COTH CARE LLC /d/b/a Raven's Medical Adult Day Care Center. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 45,446.00

Project #: 4191

Project Fund	Amount
5000-GRT002102-CCA000225-SC630351	\$ 45,446.00

**BACKGROUND/EXPLANATION:**

COTH CARE LLC /d/b/a Raven's Medical Adult Day Care Center will provide adult medical day care services to ill, frail or disabled elderly persons who are eligible to receive Office of Health Services (OHS) grant funding from the City.

The City shall pay the provider the set rate of \$75.00 per Day of Service provided to an individual Recipient, not to exceed 606 Days of Service provided to Recipients per year, for all combined. This rate includes transportation services for the Recipient.

COTH CARE LLC /d/b/a Raven's Medical Adult Day Care Center, will develop an appropriate care plan to each recipient in accordance with policies as specified in COMAR 10.12.04, Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program.

The agreement is late due the program partner who was delayed in submitting required documents.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-10703 - Ratification to Provider Agreement - Kennedy Kreiger Institute, Inc**

**ACTION REQUESTED:**

The Board is requested to approve a ratification to Provider Agreement with Kennedy Kreiger Institute, Inc. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 91,249.00

Project #: 003232

Project Fund	Amount
1001-CCA000172-SC630351	\$ 47,379.00
4000-GRT001763-CCA000172-SC630351	\$ 1,784.00
4000-GRT001774-CCA000172-SC630351	\$ 42,086.00

**BACKGROUND/EXPLANATION:**

Kennedy Krieger Institute will provide Service Coordinators to offer early intervention coordination to eligible infants, toddlers and their families in the Hispanic/Latino Community and Orthodox Jewish Community in Baltimore City. Service Coordinators will assist children ages birth to three who are suspected of having a development delay(s) and their families in accessing a full range of early intervention services and/or creating linkages with community agencies and institutions. At PACT: Helping Children with Special Needs, medical childcare center, the Service Coordinator will assist children ages birth to four who are suspected of having a developmental delay(s) and their families in accessing a full range of early intervention services and/or creating linkages with community agencies and institutions.

This agreement is late due to the State's late Notice of Grant Award being disseminated and approved by the BOE in January 2024. It was also at the time that the Director of the Baltimore Infants and Toddler's Program abruptly retired which caused a disruption with the staff's daily routines. Nevertheless, the program submitted this contract to the BCHD Contract's Department in February 2024 for processing. Unfortunately, due to few budgetary discrepancies, the contract was further delayed.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval



**SB-24-13188 - Employee Expense Report - Late - Valerie Millings (ER-011170)****ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Valerie Millings who registered for the DOT Hazmat refresher course. Period of agreement is: 2/9/2024 to 2/9/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 35.00

Project Fund	Amount
1001-CCA000163-SC630320	\$ 35.00

**BACKGROUND/EXPLANATION:**

Valerie Millings is an Environmental Health Supervisor that participated in a DOT Hazmat refresher course. Ms. Millings did not submit her expense report request in Workday within the 30-day timeframe due to being on vacation. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11). The Department requests the Board's approval to reimburse Valerie Millings.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13184 - Employee Expense Report - Late - Mozelle Wilder- June 2024 (ER-011114)**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Mozelle Wilder for travel expenses. Period of agreement is: 6/4/2024 to 6/25/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 50.00

Project Fund	Amount
4000-GRT001736-CCA000235-SC630341	\$ 50.00

**BACKGROUND/EXPLANATION:**

Mozell Wilder is a senior volunteer under BCHD's Division of Aging- AmeriCorps Senior Companion Program. As part of the program, BCHD reimburses its senior volunteers up to \$50 of the cost it takes for the volunteers to get to and from their assigned companion's home. Ms. Wilder submitted her expense reimbursement request in a timely manner but due to the merging of the two Division of Aging- AmeriCorps Programs, Retired & Senior Volunteer Program (RSVP) and Senior Companion Program (SCP) the reimbursement was not processed until it was assigned. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Mozell Wilder.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13323 - Employee Travel Request - Shirley Rivers (SA-001861)****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Shirley Rivers to attend the 2024 CityMatCH Leadership and MCH Epidemiology Conference in Seattle, Washington on September 7 through September 12, 2024. Period of agreement is: 9/7/2024 to 9/12/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,892.52

Project Fund	Amount
4000-GRT002154-CCA000167-SC630301	\$ 3,892.52

**BACKGROUND/EXPLANATION:**

Shirley Rivers is requesting to attend the 2024 CityMatCH Leadership and MCH Epidemiology Conference in Seattle, Washington on September 7 through September 12, 2024. This conference brings together city and county health departments' maternal and child health (MCH) programs and leaders representing urban communities in the United States together. Ms. Rivers' has been selected to have a facilitated discussion to showcase BCHD's Adolescent & Reproductive Health work and gain valuable insight from other professionals in the field of adolescent and reproductive health. In addition to attending the conference, she was also selected to participate in the 9-month City Leadership training. The first meeting will occur on days leading up to the conference. This training will provide critical skills and knowledge that will benefit BCHD's Adolescent & Reproductive projects and initiatives.

As this travel includes a weekend date and is well over \$800, the Department is requesting the Board to ratify this travel request.

\$3,892.52 is the total cost of this travel as listed below:

\$ 711.19 - Airfare (Paid using travel card assigned to Liban Jama)

\$1,579.20 - Lodging (Paid using travel card assigned to Liban Jama)

\$ 342.13 - Hotel Tax

\$ 805.00 - Registration (To be paid using direct supplier invoice)

\$ 60.00 - Airport Parking

\$ 395.00 - Estimated Per Diem (5 nights @ \$79)

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13322 - Employee Travel Request - Tanya Myers (SA-001860)****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Tanya Myers to attend the STI Prevention Conference in Atlanta, Georgia on September 15 through September 19, 2024.

Period of agreement is: 9/15/2024 to 9/19/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,584.76

Project Fund	Amount
4000-GRT001498-CCA000157-SC630301	\$ 2,584.76

**BACKGROUND/EXPLANATION:**

Tanya Myers is requesting to attend the STI Prevention Conference in Atlanta, Georgia on September 15 through September 19, 2024. This conference will provide Ms. Myers access to new and innovative resources/techniques that can be used in the field of STI outreach. Ms. Myers will bring these new resources and techniques back to her staff to better assist with STI outreach within Baltimore City.

As the cost of this travel is over \$800 and it includes a weekend date, the Department is requesting the Board to ratify this travel request.

\$2,584.76 is the total cost of this travel as outlined below.

\$ 277.96 - Airfare (Paid using travel card assigned to Liban Jama)

\$ 916.00 - Lodging (Paid using travel card assigned to Liban Jama)

\$ 174.80 - Hotel Tax

\$ 860.00 - Registration (Paid using p-card assigned to Liban Jama)

\$ 60.00 - Airport Parking Estimate

\$ 296.00 - Per Diem Estimate (4 nights @ \$74)

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13312 - Employee Travel Request - Byron Pugh (SA-001857)**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Byron Pugh who attended the ADvancing States' Home and Community-Based Services (HCSB) Conference in Baltimore, Maryland on August 18 through August 22, 2024. Period of agreement is: 8/18/2024 to 8/22/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 900.00

Project Fund	Amount
6000-SPC006077-CCA000182- SC630301	\$ 900.00

**BACKGROUND/EXPLANATION:**

Byron Pugh attended the ADvancing States' Home and Community-Based Services (HCSB) Conference in Baltimore, Maryland on August 18 through August 22, 2024. Participation in this conference allowed Byron to strengthen BCHD's Home and Community Based Services programs through the updated information received surrounding supporting older adults and individuals with disabilities.

Byron Pugh did not route his travel packet in a timely manner for the travel to be approved by the Board of Estimates before attending the conference. The only cost of this travel is the cost of registration which is \$900, this cost was paid using the p-card assigned to James Macgill.

As this local travel is over \$800 and includes a weekend date, the Department is requesting the Board to ratify this travel request.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13321 - Employee Travel Reimbursement - Anita Clay-Stark (SA-001859)****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Anita Clay-Stark who attended the ADvancing States' Home and Community-Based Services (HCSB) Conference in Baltimore, Maryland on August 18 through August 22, 2024. Period of agreement is: 8/19/2024 to 8/22/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 900.00

Project Fund	Amount
6000-SPC006077-CCA000182-SC630301	\$ 900.00

**BACKGROUND/EXPLANATION:**

Anita Clay-Stark attended the ADvancing States' Home and Community-Based Services (HCSB) Conference in Baltimore, Maryland on August 18 through August 22, 2024. Participation in this conference allowed Anita to strengthen BCHD's Medicaid Waiver Unit through the updated information received surrounding supporting older adults and individuals with disabilities. Anita Clay-Stark did not route her travel packet in a timely manner for the travel to be approved by the Board of Estimates before attending the conference. The only cost of this travel is the cost of registration which is \$900, this cost was paid using the p-card assigned to James Macgill.

As this local travel is over \$800 and includes a weekend date, we are requesting the Board to ratify this travel request.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-11051 - Travel Reimbursement - Julia Roche (SA-001415)****ACTION REQUESTED:**

The Board is requested to approve a Retroactive Employee Travel Request for Julia Roche who attended the Public Health Law Practitioners Convening in New Orleans, Louisiana on April 29 through May 2, 2024. Period of agreement is: 4/29/2024 to 5/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,153.40

Project Fund	Amount
4000-GRT001212-CCA000191- SC630301	\$ 2,153.40

**BACKGROUND/EXPLANATION:**

Julia Roche attended the Public Health Law Practitioners Convening in New Orleans, Louisiana on April 29 through May 2, 2024. Ms. Roche is BCHD's Legislative Affairs Director and hosted an oral presentation titled "Promoting Racial Equity in Birthing Outcomes through Sentinel Surveillance and Policy Advocacy in Baltimore City" with her colleagues. The presentation focused on a health policy project they conducted in Baltimore City. In addition to presenting at the conference, attending the conference elevated the innovative work being done by Baltimore City and allowed her to learn from public health practitioner colleagues nationwide- lessons which have been brought back to BCHD. Ms. Roche took personal travel days from May 3 through May 7, 2024. Making her return date for this travel May 7, 2024.

Ms. Roche is requesting reimbursement for the cost of her flight, airport transportation, local transportation, and meals.

The Department is requesting the BOE to ratify this travel request and to approve reimbursement.

\$ 2,153.40 is the total amount of travel expenses as listed below:

\$ 476.96 - Airfare

\$ 736.00 - Hotel (paid on City-issued travel card assigned to Liban Jama)

\$ 124.63 - Hotel Taxes

\$ 525.00 - Registration (Paid on City-issued p-card assigned to Liban Jama)

\$ 223.80 - Meals and Local Transportation

\$ 67.01 - Airport Transportation

\$767.77 is the total amount Julia Roche will be reimbursed.

Due to an oversight on the Agency's Travel Representative's part, Julia Roche's travel was not submitted to the BOE prior to her travel occurring.

**EMPLOY**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**  
**BALTIMORE:**

Board of Estimates Agenda		Health		9/4/2024
N/A	N/A	N/A	N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13109 - Payment In Lieu of Taxes ("PILOT") Walker Mews Housing, LP 6225 York Road, Baltimore, MD 21212, (Block 5121 Lot 004)**

AGC2300 - Finance

**ACTION REQUESTED:**

The Board is requested to approve an Payment in Lieu of Taxes (PILOT) Agreement with Walker Mews Housing, LP for the property located at 6225 York Road, Baltimore, MD 21212, (Block 5121, Lot 004). Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Walker Mews Apartments (the "Property") is designated for seniors ages 62 and older. It is improved with one four-story elevator building containing 167 units and is 98% occupied (at the time of the appraisal). Note: One unit is set aside for management. The Property was built in 1980. The Property was most recently renovated in 2007 using private and public sources, but without any City funding. The Property is currently privately owned by a for-profit development company and does not currently benefit from a Payment in Lieu of Taxes ("PILOT") Agreement.

Walker Mews Apartments consists of 167 one-bedroom apartments. The Project was originally developed in 1978 under the HUD 236 Program and was last renovated over 20 years ago. All units currently benefit from the Housing Assistance Payments Contract ("HAP") the HAP will be updated at closing, extending the term from 2025 to 2053. This long-term operating support will allow for seniors earning up to 50% of area median income ("AMI") adjusted by family size to pay only 30% of their income towards their rent.

The Property is under contract to be purchased by an affiliate of Related Support & Development Services ("Related" also referred to as the "Developer"), a nonprofit organization specializing in the development and management of affordable senior housing with locations in California, Maryland, Massachusetts and Michigan. A substantial renovation of the Property financed by 4% Low-Income Housing Tax Credits ("LIHTC") is planned to modernize the units and ensure that the Property is preserved as affordable housing to serve the needs of low-income senior residents of Baltimore City. The total development cost, including acquisition and renovation, is currently estimated at \$45,232,128. Acquisition cost is \$21,000,000 and hard construction cost is \$13,428,061.

The proposed PILOT payment is \$311,947. Walker Mews Housing LP is owned by Related Affordable (a New York based for-profit developer) and its non-profit partner Rainbow Housing Assistance Corporation, Inc., (a California nonprofit corporation). The acquisition of this Property will preserve 166 rental units affordable to persons with incomes of up to 60% of

AMI. Extensive renovations inside each rental units are budgeted at an average of \$32,000 per unit.

The Developer anticipates financing the transaction with 4% LIHTC in addition to other private and public sources. The proposed Fannie Mae first mortgage of \$22,535,000.00 plus LIHTC equity of \$15,912,000.00 are the primary Sources of capital funds for this project.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	Applicable

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

The subcontractor is chosen after the agreement is approved.

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

The subcontractor is chosen after the agreement is approved.

**Impacted Address**

Address	Block	Lot	Description
6225 York Road Baltimore MD 21212	5121	004	

**COUNCIL DISTRICT:** 4th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-12439 - Grant Agreement - Housing Accelerator ARPA - HCH Real Estate Company, Inc (Healthcare for the Homeless)**

AGC4392 - M-R American Rescue Plan Act

**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with HCH Real Estate Company, Inc. Period of agreement is: 9/4/2024 to 8/31/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,000,000.00

Project Fund	Amount
4001-GRT001575-CCA001356-SC670701	\$ 3,000,000.00

**BACKGROUND/EXPLANATION:**

Baltimore City Department of Housing and Community Development (DHCD), the Mayor's Office of Homeless Services (MOHS), and the Mayor's Office of Recovery Programs (MORP) released funds for the creation of permanent supportive housing. This investment of nearly \$30 million in American Rescue Plan Act (ARPA) funds - \$15.2 million from the City's American Rescue Plan Act State and Local Recovery funds (SLFRF) and \$14.7 million from the Home Investment Partnerships Program American Rescue Plan Act (HOME-ARP); services citizens of Baltimore City with income earnings at and below 30% of the Area Median Income ("AMI"), in an effort reduce homelessness by creating permanently affordable housing in Baltimore City.

The Housing Accelerator ARPA application opened on October 20, 2023. On March 11, 2024, Mayor Brandon M Scott announced several organizations with Housing Accelerator Awards.

HCH Real Estate Company, was awarded Three Million Dollars (\$3,000,000.00) in order to acquire, renovate and operate the project. Award letter was given to HCH Real Estate Company on April 19, 2024. HCH Real Estate Company, will utilize its award to offset some or all of the cost related to the development and rehabilitation of twenty-eight (28) PSH Units in Baltimore City located at 111 Park Ave as further described in the Scope of the Project and Approved Budget attached, and shall execute the Declaration of Covenants as "Declarant" thereunder.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	Applicable

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

the subcontractor is chosen after the agreement is approved

WBE Goal % 10.00% WBE Goal Amount \$ 0.00

WBE Total Paid \$.00 Vendor: N/A

the subcontractor is chosen after the agreement is approved

**Impacted Address**

Address	Block	Lot	Description
111 Park Ave Baltimore MD 21201	0621	003	

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12473 - Grant Agreement - Housing Accelerator ARPA - NHP Foundation**

AGC4392 - M-R American Rescue Plan Act

**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with The NHP Foundation, Inc. A/K/A/ The NHP Foundation. Period of agreement is: 9/4/2024 to 8/31/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,000,000.00

Project Fund	Amount
4001-GRT001575-CCA001356- SC670701	\$ 3,000,000.00

**BACKGROUND/EXPLANATION:**

Baltimore City Department of Housing and Community Development (DHCD), the Mayor’s Office of Homeless Services (MOHS), and the Mayor’s Office of Recovery Programs (MORP) released funds for the creation of permanent supportive housing. This investment of nearly \$30 million in American Rescue Plan Act (ARPA) funds - \$15.2 million from the City’s American Rescue Plan Act State and Local Recovery funds (SLFRF) and \$14.7 million from the Home Investment Partnerships Program American Rescue Plan Act (HOME-ARP); services citizens of Baltimore City with income earnings at and below 30% of the Area Median Income (“AMI”), in an effort reduce homelessness by creating permanently affordable housing in Baltimore City.

The Housing Accelerator ARPA application opened on October 20, 2023. On March 11, 2024, Mayor Brandon M. Scott awarded eleven (11) organizations with Housing Accelerator Awards.

The NHP Foundation was awarded Three Million Dollars(\$3,000,000). in order to acquire, renovate and operate the project. Award letter was given to The NHP Foundation on March 13, 2024. The NHP Foundation will utilize its award to offset some or all of the cost related to the development and rehabilitation of five (5) PSH Units as further described in the Scope of the Project and Approved Budget attached, and shall execute the Declaration of Covenants as “Declarant” thereunder. This agreement shall commence upon board approval and shall terminate on August 31, 2026.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	Applicable

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

the subcontractor is chosen after the agreement is approved

WBE Goal % 10.00% WBE Goal Amount \$ 0.00

WBE Total Paid \$ .00 Vendor: N/A

the subcontractor is chosen after the agreement is approved

**Impacted Address**

Address	Block	Lot	Description
4650 Park Heighs Ave Baltimore MD 21215	4650	001	

**COUNCIL DISTRICT:** 6th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12465 - ARPA - Subrecipient Grant- Keswick Multi-Care Center**

**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement Keswick Multi-Care Center  
Period of agreement is: 6/1/2024 to 6/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 300,000.00

Project Fund	Amount
4001-GRT001777-CCA001371	\$ 300,000.00

**BACKGROUND/EXPLANATION:**

This American Rescue Plan Act (ARPA) subgrant agreement (this “Agreement”) is entered into by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland (the “City”), acting by and through the City’s Department of Housing and Community Development, and Keswick Multi-Care Center (the “Subgrantee”). Whereas, the American Rescue Plan Act of 2021 (“ARPA”), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts (“ARPA Funding”); Whereas, ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the “Criteria”); Whereas, the City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the “Services”); Whereas, Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Three Hundred Thousand Dollars (\$300,000.00) as set forth in writing.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12462 - ARPA - Subrecipient Grant - Rebuilding Together Baltimore****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Rebuilding Together Baltimore. Period of agreement is: 6/1/2024 to 6/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 412,500.00

Project Fund	Amount
4001-GRT001777-CCA001371	\$ 412,500.00

**BACKGROUND/EXPLANATION:**

This American Rescue Plan Act (ARPA) subgrant agreement (this "Agreement") is entered into by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland (the "City"), acting by and through the City's Department of Housing and Community Development, and Rebuilding Together Baltimore (the "Subgrantee"). Whereas, the American Rescue Plan Act of 2021 ("ARPA"), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts ("ARPA Funding"); Whereas, ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the "Criteria"); Whereas, the City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the "Services"); Whereas, Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Four Hundred Twelve Thousand Five Hundred Dollars (\$412,500.00) as set forth in writing.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval



**SB-24-12466 - ARPA - Subrecipient Grant - Banner Neighborhoods Community Corporation****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Banner Neighborhoods Community Corporation. Period of agreement is: 6/1/2024 to 6/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 300,000.00

Project Fund	Amount
4001-GRT001777-CCA001371	\$ 300,000.00

**BACKGROUND/EXPLANATION:**

This American Rescue Plan Act (ARPA) subgrant agreement (this "Agreement") is entered into by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland (the "City"), acting by and through the City's Department of Housing and Community Development, and Banner Neighborhoods Community Corporation (the "Subgrantee"). Whereas, the American Rescue Plan Act of 2021 ("ARPA"), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts ("ARPA Funding"); Whereas, ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the "Criteria"); Whereas, the City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the "Services"); Whereas, Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Three Hundred Thousand Dollars (\$300,000.00) as set forth in writing.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12777 - Subgrant Agreement - Rebuild Metro - Rebuild Johnston Square Phase 1, LLC****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Rebuild Johnston Square Phase 1, LLC. Period of agreement is: 9/4/2024 to 10/31/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 250,000.00

Project #:

DIP\_CAP\_REBUILDMETRO\_FY24

Project Fund	Amount
9901-GRT001473-CAP009110 PRJ002787	\$ 250,000.00

**BACKGROUND/EXPLANATION:**

Approval of this Grant Agreement with Rebuild Johnston Square Phase 1, LLC will support the renovation and selling of five (5) low-income properties in Baltimore City.

This American Rescue Plan Act Subgrant Agreement (this “Agreement”) is entered into by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland (the “City”), acting by and through the City’s Department of Housing and Community Development, and Rebuild Johnston Square Phase 1, LLC (the “Subgrantee”).

The American Rescue Plan Act of 2021 (“ARPA”), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts (“ARPA Funding”);

ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the “Criteria”);

The City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the “Services”);

The City, through the Mayor’s Office of Recovery Programs (“MORP”), has allocated the applicable ARPA Funding to the City’s Department of Housing and Community Development (the “Department”) pursuant to the Inter-Agency Agreement between MORP and the Department (the “Inter-Agency Agreement”);

Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Two Hundred Fifty Thousand Dollars (\$250,000.00);

Subgrantee was notified on January 24, 2024 that it had received an award of ARPA funding in the amount of Two Hundred Fifty Thousand Dollars (\$250,000.00) (the “Grant Funds”). The Subgrantee shall undertake the rehabilitation and extensive renovations of formerly vacant housing located in the Impact Investment Area and Middle Neighborhoods to support affordable homeownership in Baltimore City; The City has deemed this Agreement and the ARPA Funding allocated herein to qualify to be designated in the revenue loss category pursuant to 31 CFR 35.6(d) (the “Revenue Loss Category”).

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

The subcontractor is chosen after the agreement is approved.

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

The subcontractor is chosen after the agreement is approved.

**Impacted Address**

Address	Block	Lot	Description
703 E Preston Baltimore MD 21203	1155	016	
711 E Preston St Baltimore MD 21203	1155	020	
729 E Preston St Baltimore MD 21203	1155	029	
707 E Preston St Baltimore MD 21203	1155	018	
731 E Preston St Baltimore MD 21203	1155	030	

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12460 - ARPA - Subrecipient Grant - Green & Healthy Homes Initiative****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Green & Healthy Homes Initiative. Period of agreement is: 6/1/2024 to 6/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 412,500.00

Project Fund	Amount
4001-GRT001777-CCA001371	\$ 412,500.00

**BACKGROUND/EXPLANATION:**

This American Rescue Plan Act (ARPA) subgrant agreement (this "Agreement") is entered into by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland (the "City"), acting by and through the City's Department of Housing and Community Development, and Green & Healthy Homes Initiative, Inc. (the "Subgrantee"). Whereas, the American Rescue Plan Act of 2021 ("ARPA"), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts ("ARPA Funding"); Whereas, ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the "Criteria"); Whereas, the City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the "Services"); Whereas, Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Four Hundred Twelve Thousand Five Hundred Dollars (\$412,500.00) as set forth in writing.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12461 - Subgrant Agreement - Civic Works Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Civic Works Inc. Period of agreement is: 6/1/2024 to 6/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 412,500.00

Project Fund	Amount
4001-GRT001777-CCA001371	\$ 412,500.00

**BACKGROUND/EXPLANATION:**

This American Rescue Plan Act (ARPA) subgrant agreement (this "Agreement") is entered into by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland (the "City"), acting by and through the City's Department of Housing and Community Development, and CIVIC WORKS, INC. (the "Subgrantee"). WHEREAS, the American Rescue Plan Act of 2021 ("ARPA"), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts ("ARPA Funding"); Whereas, ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the "Criteria"); Whereas, the City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the "Services"); Whereas, Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Four Hundred Twelve Thousand Five Hundred Dollars (\$412,500.00) as set forth in writing.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12463 - ARPA - Subrecipient Grant- Comprehensive Housing Assistance Inc.**

**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Comprehensive Housing Assistance Inc. Period of agreement is: 6/1/2024 to 6/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 300,000.00

Project Fund	Amount
4001-GRT001777-CCA001371	\$ 300,000.00

**BACKGROUND/EXPLANATION:**

This American Rescue Plan Act (ARPA) subgrant agreement (this “Agreement”) is entered into by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland (the “City”), acting by and through the City’s Department of Housing and Community Development, and Comprehensive Housing Assistance, Inc. (the “Subgrantee”). Whereas, the American Rescue Plan Act of 2021 (“ARPA”), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts (“ARPA Funding”); Whereas, ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the “Criteria”); Whereas, the City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the “Services”); Whereas, Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Three Hundred Thousand Dollars (\$300,000.00) as set forth in writing

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12550 - Subgrant Agreement with Trev Coop 3 LLC FY2024.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement for FY2024 with Trev Coop 3 LLC. Period of agreement is: 9/4/2024 to 10/31/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 50,000.00

Project Fund	Amount
4001-GRT001658-CCA001371	\$ 50,000.00

**BACKGROUND/EXPLANATION:**

The Honorable Board is requested to approve a Grant Agreement with Trev Coop 3 LLC making Fifty Thousand Dollars (\$50,000.00) available to support renovation and selling of one (1) low-income property in Baltimore City.

**This American Rescue Plan Act Subgrant Agreement** (this “Agreement”) is entered into by and between the **Mayor and City Council of Baltimore**, a municipal corporation of the State of Maryland (the “City”), acting by and through the City’s **Department of Housing and Community Development**, and **TREV COOP 3 LLC** (the “Subgrantee”).

The American Rescue Plan Act of 2021 (“ARPA”), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts (“ARPA Funding”);

ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the “Criteria”);

The City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the “Services”);

The City, through the Mayor’s Office of Recovery Programs (“MORP”), has allocated the applicable ARPA Funding to the City’s Department of Housing and Community Development (the “Department”) pursuant to the Inter-Agency Agreement between MORP and the Department (the “Inter-Agency Agreement”);

Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Fifty Thousand Dollars (\$50,000.00);



Subgrantee was notified on April 2, 2024 that it had received an award of ARPA funding in the amount of Fifty Thousand Dollars (\$50,000.00) (the “Grant Funds”), as set forth in the Award Letter.

The Subgrantee shall undertake the rehabilitation and extensive renovations of formerly vacant housing located in the Impact Investment Area and Middle Neighborhoods to support affordable homeownership in Baltimore City;

The City has deemed this Agreement and the ARPA Funding allocated to qualify to be designated in the revenue loss category pursuant to 31 CFR 35.6(d) (the “Revenue Loss Category”).

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

The subcontractor is chosen after the agreement is approved.

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

The subcontractor is chosen after the agreement is approved.

**Impacted Address**

Address	Block	Lot	Description
5007 West Forest Park Ave Baltimore MD 21207	8393G	004	

**COUNCIL DISTRICT:** 8th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-12823 - Grant Agreement - Housing Accelerator ARPA - Harford House LP**

AGC4392 - M-R American Rescue Plan Act

**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Harford House LP. Period of agreement is: 9/4/2024 to 8/31/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,150,000.00

Project Fund	Amount
4001-GRT001575-CCA001356- SC670701	\$ 1,150,000.00

**BACKGROUND/EXPLANATION:**

Baltimore City Department of Housing and Community Development (DHCD), the Mayor’s Office of Homeless Services (MOHS), and the Mayor’s Office of Recovery Programs (MORP) released funds for the creation of permanent supportive housing. This investment of nearly \$30 million in American Rescue Plan Act (ARPA) funds - \$15.2 million from the City’s American Rescue Plan Act State and Local Recovery funds (SLFRF) and \$14.7 million from the Home Investment Partnerships Program American Rescue Plan Act (HOME-ARP); services citizens of Baltimore City with income earnings at and below 30% of the Area Median Income (“AMI”), in an effort reduce homelessness by creating permanently affordable housing in Baltimore City. The Housing Accelerator ARPA application opened on October 20, 2023. On March 11, 2024, Mayor Brandon M Scott announced several organizations with Housing Accelerator Awards. Harford House LP, was awarded One Million One Hundred Fifty Thousand Dollars (\$1,150,000.00) in order to acquire, renovate and operate the project. Award letter was given to Harford House LP on June 5, 2024. Harford House LP, will utilize its award to offset some or all of the cost related to the development and rehabilitation of seven (7) PSH Units as further described in the Scope of the Project and Approved Budget attached, and shall execute the Declaration of Covenants as “Declarant” thereunder. This agreement shall commence upon board approval and shall terminate on August 31st 2026.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	Applicable

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	
the subcontractor is chosen after the agreement is approved			
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00

WBE Total Paid \$ .00 Vendor: N/A

the subcontractor is chosen after the agreement is approved

### Impacted Address

Address	Block	Lot	Description
1517 E North Ave Baltimore MD 21213	1101	028	

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13077 - Employee Expense Report - Jahmal Anderson - Local Mileage May 2024 ER010897.**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for mileage for Jahmal Anderson. Period of agreement is: 5/1/2024 to 5/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 284.93

Project Fund	Amount	Start Date	End Date
1001-GRT000840-CCA000340-SC630302	\$ 284.93	5/1/2024	5/31/2024

**BACKGROUND/EXPLANATION:**

Jahmal Anderson (employee ID #139102) a current Grant Service Specialist who use his personal vehicle for official business to conduct site visits, building inspections and handle complaints.

During the period of May 1st, 2024, through May 31st 2024, mileage was incurred. He has not been reimbursed. This request is for approval for reimbursement of mileage expenses at the current business standard mileage rate of 65.5 cents per mile. ER #010897.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13075 - Employee Expense Report - Jahmal Anderson - Local Mileage April 2024 ER010893.**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for mileage for Jahmal Anderson. Period of agreement is: 4/1/2024 to 4/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 243.66

Project Fund	Amount
1001-GRT000840-CCA000340-SC630302	\$ 243.66

**BACKGROUND/EXPLANATION:**

Jahmal Anderson a current Grant Service Specialist who uses his personal vehicle for official business to conduct site visits, building inspections and handle complaints.

During the period of April 1st, 2024, through April 30th 2024, mileage was incurred. He has not been reimbursed. This request is for approval for reimbursement of mileage expenses at the current business standard mileage rate of 65.5 cents per mile. ER #010893.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13074 - Employee Expense Report - Jahmal Anderson - Local Mileage March 2024 ER010880.**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for mileage for Jahmal Anderson. Period of agreement is: 3/1/2024 to 3/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 229.25

Project Fund	Amount
1001-GRT000840-CCA000340-SC630302	\$ 229.25

**BACKGROUND/EXPLANATION:**

Jahmal Anderson (employee ID #139102) a current Grant Service Specialist who use his personal vehicle for official business to conduct site visits, building inspections and handle complaints. During the period of March 1st, 2024, through March 31st 2024, mileage was incurred. He has not been reimbursed.

This request is for approval for reimbursement of mileage expenses at the current business standard mileage rate of 65.5 cents per mile. ER #010880.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13070 - Employee Expense Report - Jahmal Anderson - Local Mileage December 2023 Local Mileage ER010801****ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for mileage for Jahmal Anderson. Period of agreement is: 12/1/2023 to 12/31/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 254.14

Project Fund	Amount	Start Date	End Date
1001-GRT000840-CCA000340-SC630302	\$ 254.14	12/1/2023	12/31/2023

**BACKGROUND/EXPLANATION:**

Jahmal Anderson (employee ID #139102) a current Grant Service Specialist who uses his personal vehicle for official business to conduct site visits, building inspections and handle complaints.

During the period of December 1st, 2023, through December 30th, 2023, mileage was incurred. He has not been reimbursed. This request is for approval for reimbursement of mileage expenses at the current business standard mileage rate of 65.5 cents per mile. ER #010801.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13069 - Employee Expense Report - Jahmal Anderson - Local Mileage Reimbursement ER91997****ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for mileage for Jahmal Anderson. Period of agreement is: 11/1/2023 to 11/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 208.95

Project Fund	Amount	Start Date	End Date
1001-GRT000840-CCA000340-SC630302	\$ 208.95	11/1/2023	11/30/2023

**BACKGROUND/EXPLANATION:**

Jahmal Anderson (employee ID #139102) a current Grant Service Specialist who uses his personal vehicle for official business to conduct site visits, building inspections and handle complaints.

During the period of November 1st, 2023, through November 30th, 2023, mileage was incurred. He has not been reimbursed. This request is for approval for reimbursement of mileage expenses at the current business standard mileage rate of 65.5 cents per mile. ER #010797.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-13072 - Employee Expense Report - Jahmal Anderson - Local Mileage February 2024 ER010877**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for mileage for Jahmal Anderson. Period of agreement is: 2/1/2024 to 2/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 254.80

Project Fund	Amount	Start Date	End Date
1001-GRT000840-CCA000340-SC630302	\$ 254.80	2/1/2024	2/29/2024

**BACKGROUND/EXPLANATION:**

Jahmal Anderson (employee ID #139102) a current Grant Service Specialist who uses his personal vehicle for official business to conduct site visits, building inspections and handle complaints.

During the period of February 1st, 2024, through February 29th 2024, mileage was incurred. He has not been reimbursed. This request is for approval for reimbursement of mileage expenses at the current business standard mileage rate of 65.5 cents per mile. ER #010877.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13071 - Employee Expense Report - Jahmal Anderson - Local Mileage January 2024 ER010809**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for mileage for Jahmal Anderson. Period of agreement is: 1/1/2024 to 1/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 241.04

Project Fund	Amount	Start Date	End Date
1001-GRT000840-CCA000340-SC630302	\$ 241.04	1/1/2024	1/31/2024

**BACKGROUND/EXPLANATION:**

Jahmal Anderson (employee ID #139102) a current Grant Service Specialist who uses his personal vehicle for official business to conduct site visits, building inspections and handle complaints.

During the period of January 1st, 2024, through January 31st 2024, mileage was incurred. He has not been reimbursed. This request is for approval for reimbursement of mileage expenses at the current business standard mileage rate of 65.5 cents per mile. ER #010809.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13180 - Employee Travel Request - Charnise Jefferson**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Charnise Jefferson to attend a peer learning exchange focused on urban conservation hosted by The Center for Community Progress, in Cleveland, OH on September 10th-12th, 2024. Period of agreement is: 9/10/2024 to 9/12/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 287.96

Project Fund	Amount
1001-CCA000335-SC630301	\$ 287.96

**BACKGROUND/EXPLANATION:**

Charnise Jefferson will travel to Cleveland, OH, September 10th-12th, 2024 for a peer learning exchange focused on urban conservation hosted by The Center for Community Progress. The Center for Community Progress is a national nonprofit dedicated to tackling vacant properties and driving change by uncovering and disrupting the unjust systems that perpetuate entrenched vacancy and property deterioration. The event will provide opportunities for urban land conservancies and their partner land banks and/or municipal governments to learn from one another and share experiences with urban conservation. The three-day event will consist of small- and large-group conversations and at least one tour of urban conservation projects in Cleveland. Discussion topics will likely include urban conservation programming, partnerships with local government, land acquisition and disposition policies, and others identified by participants.

The Center for Community progress will cover meals, hotel cost for 2-nights and will reimburse the city for the cost of airfare (\$227.96) and ground transportation (\$60). The roundtrip airfare was paid using the travel card of Marvin Blye. Charnise Jefferson declines the M &IE for travel.

Trip Related Cost:

Airfare: \$227.96

Ground Transportation: \$ 60.00

Total \$287.96

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12987 - Travel Request - Leon Coleman****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Leon Coleman to attend the NeighborWorks Training Institute August 25th - August 27th 2024, Pittsburgh, Pennsylvania. Period of agreement is: 8/25/2024 to 8/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,683.15

Project Fund	Amount
2089-GRT001796-CCA000339-SC630320	\$ 1,683.15

**BACKGROUND/EXPLANATION:**

Leon Coleman (employees #075623) will attend the NeighborWorks Training Institute 2024 located this year in Pittsburgh PA. This is a weeklong event that will deliver the knowledge, strategies, and tools you need to enhance your skills and revitalize your commitment to empowering the communities you serve. Participants rely on NeighborWorks to deliver innovative approaches to professional learning, so we are offering more than 85 courses at this NTI, including many new or updated. Coleman is enrolled in the two-day course:

CP101 Construction and Rehabilitation Basics; CP 101 is the entry course providing the crucial foundation so you can effectively communicate with program applicants, property owners, designers and contractors involved in your projects. You'll learn terminology of the trade, basic blueprint reading and the criteria for good affordable housing design. We'll introduce the concept of viewing the house as a system, construction basics and best practices for balancing affordability, marketability, health & safety. You'll leave with the resources, new contacts and increased confidence to positively affect your projects, no matter what your role.

Departing Flight: \$156.98

Arriving Flight: \$122.97

Per diem: \$192.00

Travel Expenses: \$60.00

Lodging: \$381.20

Conference Registration: \$770.00

Total Cost: \$1683.15

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			

N/A

N/A

N/A

N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13175 - Employee Travel Request - Rashelle Celestin**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request or Rashelle Celestin to attend a peer learning exchange focused on urban conservation hosted by The Center for Community Progress in Cleveland, OH, September 10th-12th, 2024. Period of agreement is: 9/10/2024 to 9/12/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 287.96

Project Fund	Amount
1001-CCA000335-SC630301	\$ 287.96

**BACKGROUND/EXPLANATION:**

Rashelle Celestin will travel to Cleveland, OH, September 10th-12th, 2024 for a peer learning exchange focused on urban conservation hosted by The Center for Community Progress. The Center for Community Progress is a national nonprofit dedicated to tackling vacant properties and driving change by uncovering and disrupting the unjust systems that perpetuate entrenched vacancy and property deterioration.

The event will provide opportunities for urban land conservancies and their partner land banks and/or municipal governments to learn from one another and share experiences with urban conservation. The three-day event will consist of small- and large-group conversations and at least one tour of urban conservation projects in Cleveland. Discussion topics will likely include urban conservation programming, partnerships with local government, land acquisition and disposition policies, and others identified by participants.

The Center for Community progress will cover meals, hotel cost for 2-nights and will reimburse the city for the cost of airfare (\$227.96) and ground transportation (\$60). The roundtrip airfare was paid using the travel card of Marvin Blye. **THE EMPLOYEE DECLINES THE M&IE FOR TRAVEL.**

Trip Related Cost:

Airfare: \$227.96

Ground Transportation: \$ 60.00

Total \$287.96

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-12106 - Option to Purchase - Ground Rent Interest - 2007 Ashland Ave (Block 1604, Lot 026)****ACTION REQUESTED:**

The Board is requested to approve a Option to Purchase the ground rent interest in 2007 Ashland Ave (Block 1604, Lot 026) to Ground Rents, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 955.00

Project Fund	Amount
9910-PRJ000467-CAP009588	\$ 955.00
\$321.00 Purchase Price \$105.00 Back Rent \$529.00 Settlement Fee	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$321.00 for the property interest has been obtained from the owner. This property will be redeveloped. The price determined by the waiver valuation process was \$291.00. The owner negotiated a higher sales price.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**Impacted Address**

<b>Address</b>	<b>Block</b>	<b>Lot</b>	<b>Description</b>
2007 Ashland Ave Baltimore MD	1604	026	

**COUNCIL DISTRICT:** 13th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12383 - Option to Purchase - Leasehold Interest - 1678 Darley Avenue.****ACTION REQUESTED:**

The Board is requested to approve a Option to Purchase the Leasehold Interest in 1678 Darley Avenue Block 416A, Lot 082 to Jacquelyn Lawrence. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 38,566.00

Project Fund	Amount
9910-PRJ000518-CAP009588	\$ 38,566.00

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or development. This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$38,566.00 for the property interest has been obtained from the owner. This property will be redeveloped.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by Condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by Condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment, subject to the approval of the Board of Estimates. The Commissioner of Housing has made the required determination regarding this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.



**SB-24-11387 - Option to Purchase - Ground Rent Interest - 2525 Pennsylvania Ave****ACTION REQUESTED:**

The Board is requested to approve a Option to Purchase the Ground Rent Interest in 2525 Pennsylvania Avenue, Block 3406, Lot 063 to Eutaw Place, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,624.00

Project Fund	Amount
9910-PRJ002430-CAP009588	\$ 1,624.00
\$825.00 Purchase Price \$270.00 Back Rent \$529.00 Settlement Fee \$1,624.00 Total Amount Requested	

**BACKGROUND/EXPLANATION:**

This property will be purchased by a voluntary sales agreement between the owners and the Mayor and City Council of Baltimore, by and through the Department of Housing and Community Development. The sales agreement is subject to the approval of the Board of Estimates and is required for any single-family or multiple-family dwelling unit or other structure or lot within the City acquired for development or redevelopment.

This Department has obtained appraisals, held negotiations with the owner of said interest and is in compliance with the requirements of the Uniform Relocation Act for replacement housing payment and relocation assistance. As a result, therefore, the attached option in the amount of \$825.00 for the property interest has been obtained from the owner. This property will be redeveloped.

In the alternative, should there be a failure to fully execute the sales agreement, DHCD requests permission to purchase the property interest by condemnation. Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and/or the provisions of the Baltimore City Public Local Law, § 21-16 and 21-17, dated October 1, 1999, along with any and all amendments thereto, and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, by condemnation, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property.

It is necessary that the City, with the prior approval of the Board of Estimates, deposit with the Clerk of the Court of the appropriate jurisdiction in Baltimore City the sum covering the estimated fair market value of the property interest and comply with the requirements of the Uniform Relocation Act for replacement housing payment.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of the aforementioned applicable law.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**Impacted Address**

<b>Address</b>	<b>Block</b>	<b>Lot</b>	<b>Description</b>
2525 Pennsylvania Ave Baltimore MD	3406	063	

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13249 - Fixed Pricing Policy Dispositions - August 2024**

**ACTION REQUESTED:**

The Board is requested to approve a Fixed Pricing Policy Dispositions - August 2024. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 24,001.00

Project Fund	Amount
1001-RC7673 S & D Property Partners LLC	\$ 3,000.00
1001-RC7673 S & D Property Partners LLC	\$ 3,000.00
1001-RC7673 Gabriel Nunez	\$ 1,000.00
1001-RC7673 Ulysses and Myoung Fisher	\$ 1.00
1001-RC7673 Parker Brothers Construction LLC	\$ 3,000.00
1001-RC7673 St. Vincent de Paul	\$ 1,000.00
1001-RC7673 S & D Property Partners LLC	\$ 3,000.00
1001-RC7673 J.D. Clark Professional Services LLC	\$ 3,000.00
1001-RC7673 S & D Property Partners LLC	\$ 3,000.00
1001-RC7673 S & D Property Partners LLC	\$ 3,000.00
1001-RC7673 YURIKO ENTERPRISE LLC	\$ 1,000.00

**BACKGROUND/EXPLANATION:**

On March 20, 2024, the Board of Estimates approved the Fixed Pricing Policy, which allows certain properties, owned by the Mayor and City Council, to be sold at a fixed price. Following the adopted policy, DHCD formally requests that the property(ies) be approved for sale.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

## Impacted Address

Address	Block	Lot	Description
1737 N Milton Ave	1455	046	
2814 Hilldale Ave.	3168	020	
1747 N Milton Ave	1455	050	
719 e 43rd St	5203A	010	
1733 N Milton Avenue	1455	044	
SWS McCulloh St NWC W Lanvale St	0397	001	
1809 N Milton Ave	1455	055	
1767 Gorsuch Ave	4123	027	
1820 Druid Hill Ave	0328	011	
1803 N Milton Ave	1455	052	
3612 Spaulding Ave.	4577B	028	

**COUNCIL DISTRICT:** 14th District, 13th District, 11th District, 4th District, 6th District**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-12352 - Transfer of Funds - #6267 - Loan Administration for Office of Rehabilitation**

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9910-PRJ002076-RES009587	-\$ 30,000.00
Transfer From Account	
9910-PRJ001274-CAP009588	\$ 30,000.00
Transfer To Account	

**BACKGROUND/EXPLANATION:**

This capital budget appropriation transfer will replenish available funding in the Loan Administration account for Office of Rehabilitation loan processing expenses, including credit reports and property and judgment reports.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-13348 - Employee Travel Request for Quinton Herbert****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Quinton M. Herbert to attend the Workday Rising Conference in Las Vegas, NV from September 16-19, 2024 Period of agreement is: 9/16/2024 to 9/19/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,828.28

Project Fund	Amount
1001-CCA000353-SC630301	\$ 2,828.28

**BACKGROUND/EXPLANATION:**

Director Herbert will be traveling from September 16-19, 2024 to the Workday Rising Conference. The conference focuses on Workday's newest technology that helps corporations lead the future of work. Attendees will gain an understanding of how Workday is enhancing Artificial Intelligence (AI) and machine learning, have numerous hands-on labs and training, and have opportunities to network with industry-focused Workday executives to inquire about the future needs of the city.

**Workday Rising Conference 2024 Breakdown of Expenses**

Conference Registration Fee: Waived (\$2,195.00)

Parking/Transportation: \$60.00

Lodging & Flights: \$2,592.78

Meals & Incidentals: \$175.50

Total: \$2,828.28

The link to the Workday Rising conference catalog is below:

<https://rising.workday.com/us/sessions/session-catalog.html?tab.allsessions=1682985148396001GuZl#/>

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13349 - Employee Travel Request for Tonya Brinkley**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Tonya Brinkley to attend the Workday Rising Conference 2024, in Las Vegas, NV from from September 16-19, 2024. Period of agreement is: 9/16/2024 to 9/19/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,053.28

Project Fund	Amount
1001-CCA000353-SC630301	\$ 5,053.28

**BACKGROUND/EXPLANATION:**

Deputy Director Tonya Brinkley will be traveling from September 16-19, 2024, to the Workday Rising Conference, located in Las Vegas, Nevada.

The conference focuses on Workday's newest technology that helps corporations lead the future of work. Attendees will gain an understanding of how Workday is enhancing Artificial Intelligence (AI) and machine learning, have numerous hands-on labs and training, and have opportunities to network with industry-focused Workday executives to inquire about the future needs of the city.

**Workday Rising Conference 2024 Breakdown of Expenses:**

- Conference Registration Fee: \$2,195.00
- Parking/Transportation: \$60.00
- Lodging & Flights: \$2622.78
- Meals & Incidentals: \$175.50
- Total: \$5,053.28

DHR reserved the flight and hotel as a package through Southwest which combines the total for flights and lodging, a breakdown of each is not provided.

The link to the Workday Rising conference catalog is below:

<https://rising.workday.com/us/sessions/session-catalog.html>

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13264 - Employment Contract - MONSE 83-25 - Frankie Lopez**

AGC4346 - M-R Office of Neighborhood Safety and Engagement

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract for Frankie Lopez. Period of agreement is: Based on Board Approval with a duration of 1 Years  
9/4/2024 / to 9/3/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 7,500.00

Project Fund	Amount
4000-GRT001870-CCA000515- SC610109	\$ 7,500.00

**BACKGROUND/EXPLANATION:**

The Mayor’s Office of Neighborhood Safety and Engagement has requested approval of an employment contract for Frankie Lopez, for one year beginning upon the date of the Board of Estimates approval, for 375 hours.

Frankie Lopez will work as a Contract Services Specialist II. Frankie Lopez will be responsible for observing visitation sessions between visiting parents and children, intervening as necessary during visits or exchanges to address any concerns that arises with parents and/or children, maintaining accurate and complete records of any safety concerns or potential problems that arise during a visitation session, meeting parents and/or children before and after visits to check in with them and referring them to any needed services or programs, discussing case progress and concerns with supervisors, and maintaining clear and consistent communication with the on-site supervisor, police, other monitors, and volunteers whether by phone, email or in person.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency

**SB-24-13260 - Employment Contract - Health 182-25 - Lucretia Shannon, Retiree**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract for Lucretia Shannon Retiree. Period of agreement is: 10/1/2024 to 9/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 36,441.60

Project Fund	Amount
4000-GRT001646-CCA001451-SC610109	\$ 36,441.60

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department is requesting approval of an employment contract for Lucretia Shannon, retiree, for one year, beginning the date of Board of Estimates approval, or October 1, 2024 through September 30, 2025, whichever one comes later, for 1664 hours. Lucretia Shannon will serve as a Contract Service Specialist II. Lucretia Shannon will be responsible for providing health insurance counseling to Medicare beneficiaries/potential beneficiaries residing in Baltimore City and their families/care givers; assisting beneficiaries to resolve issues related to billing, complaints, and other related issues that restrict beneficiary access to health care services; screening all Medicare beneficiaries for Medicare Savings Programs and prescription programs; conducting community outreach programs for the Baltimore City Health Departments Division of Aging and Community Support; collaborating with other agency programs and staff, volunteers, and external partners to assist beneficiaries to access health services; compiling data and prepare reports related to program activities, as needed.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency

**SB-24-13273 - Retiree Employment Contract - BPD 121-25 - Linda Ballinger, Retiree**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract for Linda Ballinger, Retiree. Period of agreement is: 10/23/2024 to 10/22/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,147.20

Contract Renewal Amount: \$ 0.00      Renewal Number:

Project Fund	Amount
1001-CCA000775-SC610109	\$ 51,147.20

**BACKGROUND/EXPLANATION:**

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis.

The Baltimore City Police Department is requesting approval of an employment contract for Linda Ballinger, retiree, for one year, beginning on October 23, 2024. Linda Ballinger will serve as a Contract Service Specialist I. Linda Ballinger will be responsible for receiving initial intakes of complaints for the Public Information Bureau (“PIB”) from citizens, members of the department, Elected Officials and the Police Commissioners Office regarding matters concerning police misconduct; conducting preliminary investigations of all complaints received directly from Elected Officials and the Police Commissioners Office; reviewing all new case entries within IAPro, assigning case numbers for tracking and forwarding said items to the appropriate parties; and ensuring that proper notifications are made through channels regarding internal and external complaints; entering complaints into the IAPro system to be forwarded and assigned to the appropriate area supervisors for assignment to a PIB detective.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13267 - Employment Contract - BPD 116-25 - Clarissa Fields, Retiree**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract for Clarissa Fields Retiree. Period of agreement is: 9/24/2024 to 9/23/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,147.20

Contract Renewal Amount: \$ 0.00      Renewal Number:

Project Fund	Amount
1001-CCA000752-SC610109	\$ 51,147.20

**BACKGROUND/EXPLANATION:**

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis.

The Baltimore City Police Department is requesting approval of an employment contract for Clarissa Fields, retiree, for one year, beginning September 24, 2024. Clarissa Fields will serve as a **Contract Service Specialist I**. Clarissa Fieldswill be responsible for coordinating with the States Attorney Office as a primary resource between the agencies; ensuring the accuracy and completeness of all paperwork and related information is entered into BPD’s FTA system; retrieving police department documents for the States Attorney Office; advising the States Attorney Office about officers vacation, detail, medical, and military status; ensuring that all police officers that are required to attend court do so; and that all databases used by BPD are updated with all required information.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.



**SB-24-13271 - Retiree Employment Contract - BPD 119-25 - David Hare, Jr., Retiree**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract with David Hare, Jr. , Retiree.  
Period of agreement is: 9/26/2024 to 9/25/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,147.20

Contract Renewal Amount: \$ 0.00      Renewal Number:

Project Fund	Amount
1001-CCA001224-SC610109	\$ 51,147.20

**BACKGROUND/EXPLANATION:**

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis.

The Baltimore City Police Department is requesting approval of an employment contract for David Hare, Jr., retiree, for one year, beginning September 26, 2024. David Hare, Jr., will serve as a Contract Service Specialist I. David Hare, Jr., will be responsible for processing Maryland Public Information Act (“MPIA”) requests for body worn camera and CCTV requests; reviewing and determining personnel requests to view digital evidence; responding to requests from outside agencies requesting Body Worn Camera (“BWC”) video for investigative purposes; assisting supervisors with conducting monthly mandatory BWC audits; and reporting potential misconduct viewed while processing requests for BWC video.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-13274 - Employment Contract - BPD 2116-24 - David Werner, Retiree**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract for David Werner, Retiree. Period of agreement is: 8/28/2024 to 8/27/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,147.20

Contract Renewal Amount: \$ 0.00      Renewal Number:

Project Fund	Amount
1001-CCA001429-SC610109	\$ 51,147.20

**BACKGROUND/EXPLANATION:**

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis.

The Baltimore City Police Department is requesting approval of an employment contract for David Werner for one year, beginning the date of Board of Estimates approval or August 28, 2024. David Werner will serve as a Contract Service Specialist I. David Werner will be responsible for reviewing the original NCIC (National Crime Information Center) entry, and the original police reports, and any current supporting documents; contacting the victims, complainant, court, and any other appropriate source or individual for the following information; accessing local, state, and federal databases for additional information; updating records on local databases and NCIC to reflect changes; and preparing police supplement reports.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-13269 - Employment Contract - BPD 118-25 - Doroithia-Johnson Parker Retiree**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract for Doroithia-Parker-Johnson, Retiree. Period of agreement is: 9/28/2024 to 9/27/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,147.20

Project Fund	Amount
1001-CCA000752-SC610109	\$ 51,147.20

**BACKGROUND/EXPLANATION:**

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis.

The Baltimore City Police Department is requesting approval of an employment contract for Doroithia Parker-Johnson, retiree, for one year, beginning September 28, 2024. Doroithia Parker-Johnson will serve as a Contract Service Specialist I. Doroithia Parker-Johnson will be responsible for coordinating with the States Attorney Office as a primary resource between the agencies; ensuring the accuracy and completeness of all paperwork and related information is entered into BPD’s FTA system; retrieving police department documents for the States Attorney Office; advising the States Attorney Office about officers vacation, detail, medical, and military status; ensuring that all police officers that are required to attend court do so; and that all databases used by BPD are up dated with all required information.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-13268 - Employment Contract - BPD 117-25 - Charlene Watkins Retiree**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract with Charlene Watkins, Retiree. Period of agreement is: 9/26/2024 to 9/25/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 70,000.32

Contract Renewal Amount: \$ 0.00      Renewal Number:

Project Fund	Amount
1001-CCA000716-SC610109	\$ 70,000.32

**BACKGROUND/EXPLANATION:**

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis.

The Baltimore City Police Department is requesting approval of an employment contract for Charlene Watkins, retiree, for one year, beginning September 26, 2024. Charlene Watkins will serve as a **Contract Service Specialist I**. Charlene Watkins will be responsible for acting as the lead applicant processor of police recruits for the agency; conducting onboarding for applicants, including but not limited to completing required legal documentation and informing applicants of the requirements of their position; ensuring that any submitted documentation is still eligible based on local, state, and federal laws; assisting out-of-state applicants with completing required documentation of applications.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-13272 - Employment Contract - BPD 120-25 - LaWang Hyman, Retiree**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract for LaWang Hyman, Retiree. Period of agreement is: 9/30/2024 to 9/29/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,147.20

Contract Renewal Amount: \$ 0.00      Renewal Number:

Project Fund	Amount
1001-CCA000731-SC610109	\$ 51,147.20

**BACKGROUND/EXPLANATION:**

On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis.

The Baltimore City Police Department is requesting approval of an employment contract for LaWang Hyman, retiree, for one year, September 30, 2024. LaWang Hyman will serve as a Contract Service Specialist I. LaWang Hyman will be responsible for assisting with and coordinating total wellbeing programming to reduce health risks, medical costs, and encouraging healthy lifestyles for BPD officers; working with vendors and other HR associates to administer lasting health and wellness programming into the Baltimore Police Department; keeping abreast of current national wellness and wellbeing initiatives and activities to assist the health and wellness supervisory staff with maintaining a network of resources and contacts to use as appropriate; scheduling interventions and lend support when needed; and assisting with the implementation of the Peer Support Program.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-13266 - Employment Contract - BPD 38-25 - LaKishna Lewis Retiree**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract for LaKishna Lewis, Retiree. Period of agreement is: Based on Board Approval with a duration of 1 Years  
9/4/2024 / to 9/3/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,147.20

Project Fund	Amount
1001-CCA001429-SC610109	\$ 51,147.20

**BACKGROUND/EXPLANATION:**

The Baltimore City Police Department is requesting approval of an employment contract for LaKishna Lewis, retiree, for one year, beginning the date of Board of Estimates approval. LaKishna Lewis will serve as a **Contract Service Specialist I**. LaKishna Lewis will be responsible for accessing the city’s audio library system (NICE); truncate radio traffic into a manageable recording(s); redacting sensitive information from related recordings; and uploading recordings into the Axon Records Management System. On January 3, 1996, your Honorable Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-13354 - Create a classification and reclassify positions - Fire 2148-24**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Position Classification and Reclassify a Filled Position.  
Period of agreement is: 9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 29,933.00

Project Fund	Amount
1001-CCA000106	\$ 29,933.00

**BACKGROUND/EXPLANATION:**

Create the following classification:

Classification: Director of Administration

Job Code: 00201

Grade: 85F (\$186,366)

Reclassify the following filled position:

FROM:

Classification: Director of IT & Communications, Fire

Job Code: 00118

Grade: 84F (\$171,457)

Position #: 12600

TO:

Classification: Director of Administration

Job Code: 00201

Grade: 85F (\$186,366)

Position #: Same

The Department of Human Resources has reviewed a submission from the Fire Department, to reclassify the above filled position. The position will be responsible for managing daily operations and providing leadership across various departments (Human Resources, Fiscal, Fire Academy, and Information Technology), developing policies that align with administrative operations, fostering a productive and compliant workplace environment, improving operational workflows, implementing systems that increase efficiency, reducing costs, and monitoring the agency budget.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.



**SB-24-13262 - Create a classification and position - Leg Ref 183 and 184-25**

AGC3700 - Legislative Reference

**ACTION REQUESTED:**

The Board is requested to approve a Position Classification Creation. Period of agreement is: 9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 98,230.00

Project Fund	Amount
1001-CCA000379	\$ 98,230.00

**BACKGROUND/EXPLANATION:**Create the following classification:

Classification: Legislative Services Technician

Job Code: 00285

Grade: 907 (\$65,393 – \$104,724)

Create the following position:

Classification: Legislative Services Technician

Job Code: 00285

Grade: 907 (\$65,393 – \$104,724)

Position #: TBA

The Department of Human Resources has reviewed a request from the Office of the Legislative Reference to create the above classification and position. The following position will be responsible for facilitating meetings with agency stakeholders to review and edit regulations to ensure compliance with the Administrative Procedure Act style guide, assists in all aspects of promulgating regulations and codifying the same in the Code of Baltimore Regulations Annotated, assists in researching, revising, and drafting ordinances and resolutions for members of the City Council, the Mayor, the Comptroller, City agencies, and members of the public regarding zoning matters, and drafts amendments to legislation being considered by City Council.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

SMBA&D has reviewed and approved.

**SB-24-13252 - Create and Upgrade a classification - Council 187 and 188-25**

AGC1000 - City Council

**ACTION REQUESTED:**

The Board is requested to approve a Position Classification and Upgrade. Period of agreement is: 9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 55,495.91

Project Fund	Amount
1001-CCA000011	\$ 3,964.04
1001-CCA000018	\$ 3,963.99
1001-CCA000015	\$ 3,963.99
1001-CCA000016	\$ 3,963.99
1001-CCA000009	\$ 3,963.99
1001-CCA000007	\$ 3,963.99
1001-CCA000017	\$ 3,963.99
1001-CCA000008	\$ 3,963.99
1001-CCA000013	\$ 3,963.99
1001-CCA000019	\$ 3,963.99
1001-CCA000010	\$ 3,963.99
1001-CCA000020	\$ 3,963.99
1001-CCA000014	\$ 3,963.99
1001-CCA000012	\$ 3,963.99

**BACKGROUND/EXPLANATION:**

Create the following grade:

Grade: 086C (\$50,053 - \$59,740)

Upgrade the following classification:

**FROM:**

Classification: Council Assistant

Job Code: 10011

Grade: 084 (\$45,503 - \$54,309)

**TO:**

Classification: Council Assistant

Job Code: 10010

Grade: 086C (\$50,053 - \$59,740)

The Department of Human Resources has reviewed a request from the Office of the City Council to upgrade the following classification. The classification is being upgraded to a higher grade to align with the duties and responsibilities of the position.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. Positions in this classification are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
SMBA&D has reviewed and approved.

**SB-24-13251 - Create a grade and Upgradr a classification - Council 185 and 186-25**

AGC1000 - City Council

**ACTION REQUESTED:**

The Board is requested to approve a Position Classification Upgrade. Period of agreement is:  
9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 61,412.98

Project Fund	Amount
1001-CCA000019	\$ 4,386.57
1001-CCA000012	\$ 4,386.57
1001-CCA000014	\$ 4,386.57
1001-CCA000009	\$ 4,386.57
1001-CCA000020	\$ 4,386.57
1001-CCA000011	\$ 4,386.57
1001-CCA000016	\$ 4,386.57
1001-CCA000013	\$ 4,387.57
1001-CCA000010	\$ 4,386.57
1001-CCA000008	\$ 4,386.57
1001-CCA000007	\$ 4,386.57
1001-CCA000018	\$ 4,386.57
1001-CCA000015	\$ 4,386.57
1001-CCA000017	\$ 4,386.57

**BACKGROUND/EXPLANATION:**

Create the following grade:

Grade: 088C (\$53,695 - \$64,769)

Upgrade the following classification:

**FROM:**

Classification: Secretary City Council

Job Code: 10010

Grade: 086 (\$48,814 - \$58,881)

**TO:**

Classification: Secretary City Council

Job Code: 10010

Grade: 088C (\$53,696 - \$64,769)

The Department of Human Resources has reviewed a request from the Office of the City Council to upgrade the following classification. The classification is being upgraded to a higher grade to align with the duties and responsibilities of the position.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. Positions in this classification are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
SMBA&D has reviewed and approved.

**SB-24-13250 - Upgrade a classification - Council 179-25**

AGC1000 - City Council

**ACTION REQUESTED:**

The Board is requested to approve a Position Classification Upgrade. Period of agreement is: 9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 223,945.41

Project Fund	Amount
1001-CCA000020	\$ 15,996.11
1001-CCA000008	\$ 15,996.10
1001-CCA000011	\$ 15,996.10
1001-CCA000014	\$ 15,996.10
1001-CCA000018	\$ 15,996.10
1001-CCA000019	\$ 15,996.10
1001-CCA000015	\$ 15,996.10
1001-CCA000013	\$ 15,996.10
1001-CCA000016	\$ 15,996.10
1001-CCA000009	\$ 15,996.10
1001-CCA000012	\$ 15,996.10
1001-CCA000007	\$ 15,996.10
1001-CCA000017	\$ 15,996.10
1001-CCA000010	\$ 15,996.10

**BACKGROUND/EXPLANATION:**

Upgrade the following classification:

**FROM:**

Classification: Council Technician

Job Code: 10209

Grade: 093 (\$65,159 – \$79,451)

**TO:**

Classification: Council Technician

Job Code: 10209

Grade: 927 (\$74,803 – \$119,684)

The Department of Human Resources has reviewed a request from the Office of the City Council to upgrade the following classification. The classification is being upgraded to a higher grade to align with the duties and responsibilities of the position.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position actions. Positions in this classification are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
SMBA&D has reviewed and approved.



**SB-24-13263 - Abolish and Create a position - Mayor 124-126-25**

AGC4301 - Mayoralty

**ACTION REQUESTED:**

The Board is requested to approve the Abolishment of a Position and Create a position. Period of agreement is: 9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 17,566.90

Project Fund	Amount
1001-CCA001276	\$ 17,566.90

**BACKGROUND/EXPLANATION:**

Abolish the following vacant position:

Classification: Operations Director II

Job Code: 00094

Grade: 969 (\$131,267 – \$216,684)

Position #: 15961

Create the following position:

Classification: Executive Director I

Job Code: 00095

Grade: 990 (\$141,521 – \$233,456)

Position #: TBA

The Department of Human Resources has reviewed a request from the Office of the Mayor to abolish the above vacant positions and create a new position. The following position will be responsible for serving as the Chief of Data and Performance. The position will be responsible for leading the City's performance improvement initiatives by collaborating with leaders to advance the city's performance management strategy, leveraging data to drive decision-making, and identifying opportunities for improvement.

In addition, the position will provide strategic vision, leadership, and direction that enables the Administration to understand and communicate enterprise-wide outcomes achieved, the impact of core strategies and the implications for continued improvements over time.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

**SB-24-13257 - Adjusting salary grades for classifications - FIRE 178-25**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Position Grade/Scale Update Period of agreement is:  
9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 168,728.00

Project Fund	Amount
1001-CCA000121	\$ 168,728.00
CCA000106 - Fire Administration CCA000111 - Fire Land Suppression CCA000116 - EMS Administration CCA000110 - Fire Safety Office CCA000114 - OEM Administration CCA000124 - Fire Facilities Maintenance	

**BACKGROUND/EXPLANATION:**

Adjust the salary grade for the following classifications:

Classification: Deputy Fire Chief

Job Code: 10213

FROM Grade: 84F (\$171,457)

TO Grade: 84F (\$190,505.10)

Classification: Assistant Fire Chief

Job Code: 10214

FROM Grade: 85F (\$186,366)

TO Grade: 85F (\$207,070.76)

Classification: Fire Commander

Job Code: 00110

FROM Grade: 80F (\$163,428)

TO Grade: 80F (\$182,222.27)

On July 22, 2010, the Board of Estimates (BOE) approved an established fixed salary relationship between the Battalion Fire Chief Suppression ALS classification and the Deputy and Assistant Chief classifications. This salary relationship was based on the Battalion Fire Chief Suppression, ALS maximum salary, plus longevities. The Fire Commander was to be maintained at 110%, the Deputy Fire Chief's salary was to be maintained at 115% and the Assistant Fire Chief's Salary at 125% of the Battalion Fire

Chief's maximum salary. Local 964's pending approved contract will give their members a 4% COLA effective July 1, 2024, so this action will align the established fixed salary between the Battalion Fire Chief, Fire Commander, Deputy Fire Chief and Assistant Fire Chief positions. We are requesting approval to be retro as of July 1, 2024, as this will be the effective approval date of Local 964 MOU.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.  
SMBA&D has reviewed and approved.

**SB-24-13276 - Adjust Summer Salary Scale - TRANS 155-25**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Position Grade/Scale Update Period of agreement is: 9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 872,038.00

Project Fund	Amount
1001-CCA001122	\$ 872,038.00

**BACKGROUND/EXPLANATION:**

Adjust the following summer salary scale:

Classification: Crossing Guard (Summer)

Job Code: 10220

Grade: 031

Hiring Full Perf. Experienced Senior

FROM: \$21,923 \$22,214 \$23,566 \$23,941

TO: \$31,200 \$31,678 \$33,654 \$34,362

The Department of Human Resources has reviewed a request from the Department of Transportation to adjust the salary scale for the summer class of Crossing Guard. The reason for the adjustment is that on January 1, 2024, the State of Maryland increased the minimum wage to \$15.00 an hour, therefore; we needed to adjust the salary for the class of Crossing Guard (Summer). The agency request the project to be retro to June 1, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13253 - Reclassify a filled position - FINANCE 53-25**

AGC2300 - Finance

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled Period of agreement is: 9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 25,116.00

Project Fund	Amount
1001-CCA000088	\$ 25,116.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

**FROM:**

Classification: Finance Project Manager  
Job Code: 10189  
Grade: 936 (\$93,622 - \$149,726)  
Position #: 54663

**TO:**

Classification: Operations Manager I  
Job Code: 00090  
Grade: 939 (\$99,053 - \$163,237)  
Position #: Same

The Department of Human Resources has reviewed a request from the Department of Finance to reclassify the above filled position. The following position will be responsible for serving as the Baltimore City Clean Energy Officer as well as counsel for Department of Finance proposals. Additionally, the position will expand revenue enhancement team and revenue collection efforts and oversee efforts to upgrade the City's fiber optics network and leasing strategy.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

**SB-24-13256 - Reclassify a filled position - Fire 112-25**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Filled Period of agreement is: 9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

**FROM:**

Classification: Chief of Fiscal Services II

Job Code: 34427

Grade: 936 (\$93,622 - \$149,726)

Position #: 12576

**TO:**

Classification: Chief of Fiscal Services II

Job Code: 00108

Grade: 936 (\$93,622 - \$149,726)

Position #: Same

Effective July 8, 2024, the Civil Service Commission approved the removal of the above-mentioned position from Civil Service membership. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



**SB-24-13261 - Reclassifying a vacant position - HCD 77- 25**

AGC3100 - Housing and Community Development

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant Period of agreement is: 9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 29,225.00

Project Fund	Amount
1001-CCA000343	\$ 29,225.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

**FROM:**

Classification: Engineering Associate II  
Job Code: 72712  
Grade: 089 (\$55,052 - \$66,838)  
Position #: 46975

**TO:**

Classification: Engineer I  
Job Code: 72111  
Grade: 927 (\$74,803 - \$119,684)  
Position #: Same

The Department of Human Resources has reviewed a request from the Department of Housing and Community Development to reclassify the above vacant position. The position will be responsible for reviewing plans, semi-complex construction plans, specifications and cost estimates for accuracy and completion by applying knowledge of code, providing fees, and performing all required process tasks for permit issuance including lead review responsibilities, energy compliance and green building sustainability reviews as assigned; monitoring daily task reports, maintaining plans review, work assignment records, preparing periodic technical and data reports, and other tasks as assigned.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**EMPLOY BALTIMORE:                      LIVING WAGE:                      LOCAL HIRING:                      PREVAILING WAGE:**

Board of Estimates Agenda	Human Resources			9/4/2024
N/A	N/A	N/A	N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

**SB-24-13255 - Reclassifying a vacant position - FIRE 13-25**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant . Period of agreement is: 9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 2,150.00

Project Fund	Amount
1001-CCA000121	-\$ 2,150.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

**FROM:**

Classification: Fire Prevention Inspector II  
 Job Code: 41226  
 Grade: 325 (\$58,178.64 - \$87,159.84)  
 Position #: 13919

**TO:**

Classification: Fire Prevention Inspector I, ALS  
 Job Code: 41225  
 Grade: 365 (\$58,086.28 - \$85,634.73)  
 Position #: Same

The Department of Human Resources has reviewed a request from the Baltimore City Fire Department to reclassify the above vacant position. This position is being reclassified to ensure alignment with the other Fire Prevention Inspector I’s positions within the Fire Marshal Office in Prevention Services.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board’s approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

**SB-24-13254 - Reclassifying a vacant position - DGS 55-25**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification - Vacant. Period of agreement is: 9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,728.00

Project Fund	Amount
1001-CCA000153	\$ 5,728.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

**FROM:**

Classification: Engineer II

Job Code: 72113

Grade: 929 (\$79,507 - \$127,043)

Position #: 54467

**TO:**

Classification: Architect Supervisor, Licensed

Job Code: 75115

Grade: 931 (\$85,660- \$136,935)

Position #: Same

The Department of Human Resources has reviewed a request from the Department of General Services to reclassify the above vacant position. The position will be responsible for overseeing the design section, assigning and managing in-house design professionals and private consultants that are engaged in the preparation of design documents; identifying capital projects, negotiate design proposals, and reviewing design and bid documents, cost estimates, schedules and payment applications; providing technical assistance and assisting in decision-making on capital projects, approving staff time sheets, and conduct annual performance evaluations; assisting in preparing the annual Operating and Capital Improvement budgets, and reporting on the Division's annual performance.

Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed position action. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

**SB-24-13164 - Employee Travel Request - Hilary Ruley****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Hilary Ruley to attend International Municipal Lawyers Association's (IMLA) Annual Conference September 25 – 28, 2024, in Orlando, Florida. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,908.72

Project Fund	Amount
1001-CCA000374-SC630301	\$ 1,908.72

**BACKGROUND/EXPLANATION:**

The Law Dept. requests permission for Chief Solicitor Hilary Ruley of the Law Dept.'s Advice and Opinions practice group to attend the International Municipal Lawyers Association's (IMLA) Annual Conference September 25 – 28, 2024, in Orlando, Florida. Hilary has been invited to speak at the event that features five days of focused programming on the latest in local government law, expert-led sessions, practical workshops, and up-to-date legal insights. This event also offers excellent networking opportunities with legal professionals from across the US and Canada, providing a chance to share experiences and build valuable connections.

The per diem rate for this location is \$140/day for hotel, \$69/day for Meals and Incidentals, and \$51.75 for the first and last days of travel per GSA's Per Diem rate for FY2024. Due to the cost of the Hotel, \$309/night, we are asking for an additional \$169/night. The items are pursuant to AM 240-3 Board of Estimates Approval for Employee Travel.

Trip related cost:

Registration Fee: \$475

Flight: \$1,002.96

M&I: \$69/day x 2 = \$138

Hotel: \$140/night x 3 = \$420.00

Additional Cost for Hotel: \$169/night x 3 = \$507

Hotel Tax & Fees: \$88.62/night x 3 = \$265.22

First/Last Day of Travel: \$51.75 x 2 = \$103.50

Total: \$2,911.68

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency



**SB-24-12974 - Settlement Agreement and Release - Mary Pat Staron****ACTION REQUESTED:**

The Board is requested to approve a Settlement Agreement & Release for Mary Pat Staron.

Period of agreement is: 8/21/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 51,141.75

Project Fund	Amount
2044-CCA000378-SC630370	\$ 51,141.75

**BACKGROUND/EXPLANATION:**

The claimant's 2022 Toyota Tacoma was auctioned in error. The claimant initially attempted to retrieve the vehicle from the Baltimore City Impound. She received a certified letter dated 9/26/2022 advising that she could retrieve her vehicle within 11 days from 6700 Pulaski Highway. The claimant went to the impound lot on October 3rd, where she paid \$220.00 in storage fees. While waiting for the vehicle to be brought to her, she was informed that the keys weren't available and the vehicle was in police protective custody per Antonio Saunders, a Baltimore City Detective. 11 months later in August of 2023, the claimant was advised by attorney Jason Silverstein, that Assistant State's attorney Tony Lapolla confirmed that the protective hold was released, and she could pick it up from the Baltimore City Impound. On August 24th and 25th, the claimant placed several calls to Detective Antonio Saunders to confirm that the keys were given to the Baltimore City Impound. At 11:30 on August 25th, Detective Saunders returned the call and advised Ms. Staron that her vehicle was sold at auction by mistake.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13372 - Employee Expense Reimbursement for Chezia Cager - January 2023**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Chezia Cager.

Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 356.61

Project Fund	Amount
1001-CCA000394-SC640402	\$ 356.61

Funds were used to purchase trophies and dessert for the Mayor's Spot Awards event

**BACKGROUND/EXPLANATION:**

The Mayor's Office is requesting an expense reimbursement for Chezia Cager in the amount of \$356.61 for Mayor's Spot Awards event and desserts for guests.

These items are being submitted late due to the pending fluctuations in staff and the reorganization of offices, duties, and standards. This request is reference to ER-009437 in Workday.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13373 - Employee Expense Reimbursement for Chezia Cager - March 2023**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Chezia Cager.

Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 175.96

Project Fund	Amount
1001-CCA000394-SC640402	\$ 175.96

Funds were used to purchase trophies for the Mayor's Spot Awards event

**BACKGROUND/EXPLANATION:**

The Mayor's Office is requesting an expense reimbursement for Chezia Cager in the amount of \$175.96 for Mayor's Spot Awards event and desserts for guests.

These items are being submitted late due to the pending fluctuations in staff and the reorganization of offices, duties, and standards. This request is reference to ER-011269 in Workday.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13370 - Employee Expense Reimbursement for Chezia Cager - November 2022**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Chezia Cager.

Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,060.00

Project Fund	Amount
1001-CCA000394-SC640414	\$ 1,060.00

Funds used for catered food and refreshments for incoming chief of staff meet and greet event.

**BACKGROUND/EXPLANATION:**

The Mayor's Office is requesting an expense reimbursement for Chezia Cager in the amount of \$1,060.00 remitted to HoodFellaz Catering. The purchase was for food service during the meet and greet event for the incoming chief of staff. These items are being submitted late due to the pending fluctuations in staff and the reorganization of offices, duties, and standards.

Products	Units	Price	Amount
Roasted corn	2	60	\$120
Broccoli	2	60	\$120
HF Wings	2	150	\$300
Corn bread	2	60	\$120
Salmon	2	200	\$400
<b>TOTAL</b>			<b>\$1,060.00</b>

**EMPLOY BALTIMORE:**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**

N/A                                              N/A                                              N/A                                              N/A

**COUNCIL DISTRICT:**      Citywide

**ENDORSEMENTS:**

**SB-24-12758 - Employee Expense Reimbursement - Chris Lundy**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Christopher R. Lundy. E Period of agreement is: 12/7/2023 to 2/1/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 187.77

Project Fund	Amount	Start Date	End Date
	\$ 128.77	12/7/2023	12/7/2023
	\$ 27.00	1/25/2024	1/25/2024
	\$ 32.00	2/1/2024	2/1/2024

**BACKGROUND/EXPLANATION:**

On December 7th of 2023, Director Christopher Lundy purchased lunch for a team meeting held at 3000 Druid Park Drive, Baltimore, MD 21215 resulting in the amount of \$128.77. The lunch was given to the team consisting of 30 employees where office updates and logistics were discussed. On January 25th of 2024, Director Christopher Lundy attended the CIAA Tip-off reception located at Harborplace, 301 Light Street, Baltimore MD, 21202 where he paid to park in a garage resulting in the amount of \$27.00. On February 1st, 2024, Director Christopher Lundy attended the Best of Black Baltimore Awards Ceremony located at The Hippodrome Theatre, 12 North Eutaw Street Baltimore, MD 21201, and paid to park in a garage resulting in the amount of \$32.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

**SB-24-13371 - Employee Expense Reimbursement for Chezia Cager - December 2022**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Chezia Cager.

Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 145.25

Project Fund	Amount
1001-CCA000394-SC640402	\$ 145.25

Funds were used to purchase trophies for Mayor's Office awards ceremony

**BACKGROUND/EXPLANATION:**

The Mayor's Office is requesting an expense reimbursement for Chezia Cager in the amount of \$145.25 for Mayor's Spot Awards event.

These items are being submitted late due to the pending fluctuations in staff and the reorganization of offices, duties, and standards. This request is reference to ER-009436 in Workday.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13359 - Design Development Agreement for a Baltimore City Public Safety Complex at 401/501/601 North Calvert Street**

AGC4301 - Mayoralty

**ACTION REQUESTED:**

The Board is requested to approve a Developers Agreement with Atapco Baltimore I, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 8,788,130.00

Project Fund	Amount
1001-CCA001330	\$ 8,788,130.00

**BACKGROUND/EXPLANATION:**

Since April, 2020, the City has leased from Atapco Baltimore I, LLC ("Atapco") a portion of 501 North Calvert Street, the basement of 401 North Calvert Street, and ancillary space including 100 parking spaces located at 601 North Calvert Street. This space is used for various functions by the Baltimore Police Department ("BPD"), the Baltimore City Fire Department ("BCFD") and Office of Emergency Management ("OEM"), and the Baltimore City Office of Information Technology ("BCIT"). These functions include the BPD Central Police District, the City's Emergency Operations Center, training for BCFD, and Citiwatch operations, to name a few.

The City is interested in exploring with Atapco the feasibility of constructing a Public Safety Complex and Multi-Agency Communications Center using the facilities at 401, 501, and 601 North Calvert Street. These facilities are strategically located in the center of the City and are adjacent to I-83 and major City roadways. Further, the facilities are constructed in a manner that allow for a mix of office and warehousing space. As such, the facilities are very desirable for construction of a new 911 Call Center, centralization of other communications functions in the City, construction of a new and improved Evidence Control and Handling unit, as well as a new Crime and Forensics Lab, to name a few core functions. The City is looking for operational efficiencies and savings by consolidating various City public safety and communications functions thereby allowing the facilities where such functions were housed to be used for other purposes.

Under this agreement, the City is partnering with Atapco to develop programming, conceptual designs, detailed designs, and an overall budget and financing plan for buildout and construction of core public safety and citywide communications functions. The developer has agreed to a budget not to exceed \$8,788,130. The specific functions that will be evaluated for inclusion in the facilities are:

- Baltimore Police Department Central District
- Various entities within BPD headquarters
- Forensics and Crime Lab

- Evidence Control Facility
- CitiWatch
- 911 Emergency Call Center
- Office of Emergency Management/Emergency Operations Center
- Other Public Safety Related Entities and functions.

Within 45 days of the effective date, the City will convene a team of officials to meet with Atapco to begin the programming. At that point, there are various timeframes by which reports and evaluations are due from Atapco and reviews and approvals are due from the City in response Atapco’s materials. The schedule of documents and reviews has been mutually reviewed and agreed to in an effort to ensure smooth progression of the project.

The City will have several “off-ramps” during the programming, conceptual design, and detailed design phases should it determine the cost and/or feasibility of this project is not possible. This Agreement will result in a development agreement for improving the facilities for the City’s long-term occupancy. Given the detailed and sensitive nature of the functions described above, the City and Atapco will be working with subject-matter experts to ensure the programming and designs are sufficient, secure, and cost-effective.

The Agreement will commence upon Board approval and will continue until the work outlined is completed or if the City determines to no longer pursue the project. Default by the developer shall result in full reimbursement of expenses paid to the City.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

**IMPACTED ADDRESS:**

Address	Block	Lot	Description
501 N Calvert St Baltimore MD 21202	0554	001A	IMPROVEMENT ONLY
401 N Calvert St Baltimore MD 21202	0554	001	4.654 ACRES
601 N Calvert St Baltimore MD 21202	0539	002	0.983 ACRES

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency



SMBA&D has reviewed and approved.

**SB-24-13058 - Amendment 1 - Grant Agreement - Downtown Partnership of Baltimore, Inc.****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Agreement with Downtown Partnership of Baltimore, Inc. Period of agreement is: 11/2/2022 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: 442238

**BACKGROUND/EXPLANATION:**

On June 30, 2022, the Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$1,600,000 to the Downtown Partnership of Baltimore, Inc. to revitalize Downtown Baltimore's historic retail core, which was significantly impacted by the COVID-19 pandemic due to lower foot traffic to downtown commercial entities such as restaurants, hotels, office spaces, and businesses, and fund investments in the Downtown BOOST program, Façade Improvement Program, Restaurant Gap Fund, and Operation Storefront, with an emphasis on small and minority-owned businesses in Baltimore City. The grant agreement was approved by the Board of Estimates on November 2, 2022.

The purpose of this Amendment is to amend the terms of the Agreement to (i) modify the Approved Budget, and (ii) update the modification parameters to reflect the Parties' needs.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-13059 - Amendment 1 - Grant Agreement - Baltimore Urban League, Inc.****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Agreement Amendment with Baltimore Urban League, Inc. Period of agreement is: 10/19/2022 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: 442241

**BACKGROUND/EXPLANATION:**

On August 1, 2022, the Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 for \$1,000,000 to the Baltimore Urban League, Inc. to provide counseling, case management, skills training, and certifications for residents returning from incarceration in Baltimore City. The grant agreement was approved by the Board of Estimates on October 19, 2022. The purpose of this amendment is to amend the terms of the Agreement to (i) modify the Approved Budget, and (ii) update the modification parameters to reflect the Parties' needs.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-13285 - Provider Agreement - Behavioral Health System Baltimore, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement Behavioral Health System Baltimore, Inc. (BHSB). Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 149,691.88

Project Fund	Amount	Start Date	End Date
4000-GRT002043-CCA000505-SC630351	\$ 149,691.88	7/1/2024	6/30/2025

**BACKGROUND/EXPLANATION:**

On 07/01/2024, the City of Baltimore received a \$9,128,955.00 award from the U.S. Department of Health and Human Services, (“HHS”) to provide Head Start services through the Baltimore City Head Start program (the “Program”). In order to fulfill the federal Notice of Award requirements, the City will contract with Behavioral Health System Baltimore, Inc. (BHSB) for \$149,691.88 to provide mental health consultation services to at seven hundred fifty-nine (759) children and families located at three (3) Head Start sites across forty-four (44) classrooms in Baltimore City.

The grant is being submitted late due to a delay in obtaining the NOA from the federal government.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12941 - Head Start Subgrantee Agreement - Union Baptist Church School Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Union Baptist Church-School Inc. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,689,883.00

Project Fund	Amount	Start Date	End Date
4000-GRT002043-CCA000505-SC630351	\$ 2,689,883.00	7/1/2024	6/30/2025

FY25 Federal Head Start Grant

**BACKGROUND/EXPLANATION:**

On 07/01/2024, the City of Baltimore received a \$9,128,955.00 award from the U.S. Department of Health and Human Services, ("HHS") to provide Head Start services through the Baltimore City Head Start program (the "Program"). In order to fulfill the federal Notice of Award requirements, the City will contract with Dayspring Programs, Inc. for \$2,689,883.00 to serve 243 Head Start children and families during the 2024-2025 school year. Services include educational, social, psychological, health, nutritional, and parent education to three and four-year-old children and their families who reside in Baltimore City and meet the federal income and age requirements.

The grant is being submitted late due to a delay in obtaining the NOA from the federal government.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12084 - Federal Grant FY 25 - Dayspring Head Start****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Dayspring Programs, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,363,819.00

Project Fund	Amount	Start Date	End Date
4000-GRT002043-CCA000505-SC630351	\$ 5,363,819.00	7/1/2024	7/31/2025

FY'25 FEDERAL GRANT FUND

**BACKGROUND/EXPLANATION:**

On 07/01/2024, the City of Baltimore received a \$9,128,955.00 award from the U.S. Department of Health and Human Services, ("HHS") to provide Head Start services through the Baltimore City Head Start program (the "Program"). In order to fulfill the federal Notice of Award requirements, the City will contract with Dayspring Programs, Inc. for \$5,363,819.00 to serve 499 Head Start children and families during the 2024-2025 school year. Services include educational, social, psychological, health, nutritional, and parent education to three and four-year-old children and their families who reside in Baltimore City and meet the federal income and age requirements.

The grant is being submitted late due to a delay in obtaining the NOA from the federal government.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13168 - Grant Agreement - Grads2Career Baltimore Civic Fund, Inc - Subrecipient****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Baltimore Civic Fund, Inc. Period of agreement is: 7/1/2023 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 500,000.00

Project Fund	Amount
4000-GRT002314-CCA000552	\$ 500,000.00

**BACKGROUND/EXPLANATION:**

The Department of Labor awarded a \$500,000 (five hundred thousand dollars) grant to the Mayor's Office of Employment Development (MOED) to work with Baltimore City high school graduates who do not attend college or enter the workforce. These graduates are more likely to live in poverty and make much less money than their peers. Grads2Career (G2C) is a catalyst for assisting city graduates find well-paying, in-demand positions and advance their careers in high-growth occupations. This grant agreement was approved by the Board on 7/24/2024.

The City has selected the Baltimore Civic Fund, Inc., to serve as the Mayor's Office of Employment Development's (MOED) fiscal sponsor for the Grads2Career program to hold funding and disburse wage subsidies. MOED wants to provide a \$500,000 (five hundred thousand dollars) subaward to the Baltimore Civic Fund, Inc. to administer subgrants to up to 5 occupational skills training providers as part of the Grads2Career program. The terms of this agreement will be July 1, 2023, through June 30, 2025.

The agreement was delayed in its presentation to the Honorable Board due to the additional time necessary to reach a comprehensive understanding between the parties.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12960 - Intergovernmental Agreement - FY24 Focus, Learning, Education and eXperience (FLEX) Grant****ACTION REQUESTED:**

The Board is requested to approve a Agreement Baltimore City Department of Social Services .  
Period of agreement is: 7/1/2023 to 6/30/2028

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 14,586,804.45

Project Fund	Amount
4000-GRT001755-CCA001188	\$ 14,586,804.45

**BACKGROUND/EXPLANATION:**

The FLEX Program is designed to provide services to two-generation BCDSS customers through executive-skills coaching and case management, utilizing trauma-informed care practices, and focusing on career pathways to meet the ultimate goal of long-term employment earning a livable wage. For decades, MOED has served as one of the Baltimore City Department of Social Services primary Work Opportunities program vendors. MOED currently provides a suite of employment and education services with the goal of connecting participants to a career pathway through employment and occupational training. Our case management services incorporate the innovative Goal4It! model is backed by the science of self-regulation, executive function, and goal pursuit.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval



**SB-24-13292 - Travel Request - 3rd Party Funded - Yvette Clark**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Yvette Clark to attend the 2024 National Youth Apprenticeship Summit in Indianapolis, Indiana on 9/17/2024 to 9/19/2024. Period of agreement is: 9/16/2024 to 9/19/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 392.50

Project Fund	Amount
4000-GRT001704-CCA001206-SC630301	\$ 392.50

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Employment Development (MOED) employee, Yvette Clark, would like to attend the 2024 National Youth Apprenticeship Summit in Indianapolis, Indiana. The summit will provide a unique platform for networking, knowledge sharing, and exploring innovative strategies to enhance apprenticeship programs across the nation.

The conference will take place from 9/17/2024 to 9/19/2024, for which a third party (Baltimore Promise) will cover most of the expenses.

The third party (Baltimore Promise) has paid for the following expenses:

- Lodging \$698.48
- Flight \$435.97
- Registration Fee: \$500.00

Reimbursable cost requested from the City of Baltimore will total \$392.50.

- MI&E @ \$69\*4 days: \$276.00
- Estimated Tax, Rideshare & Parking: \$116.50

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12167 - Intergovernmental Agreement and Grant Award - MD State Department of Human Services (DSS)**

**ACTION REQUESTED:**

The Board is requested to approve an Inter-Governmental Agreement with the Maryland State Department of Human Services (DSS) Grant Agreement Baltimore City Department of Social Services. Period of agreement is: 7/1/2024 to 6/30/2029

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,570,640.00

Project Fund	Amount
5000-CCA000575-SC630351	\$ 1,570,640.00
GRT002464	

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Homeless Services has been awarded (DSS) Program funding under the Maryland State Department of Human Services. Through this program awarded subrecipient(s) will provide and operate emergency shelters to homeless individuals and families within the City of Baltimore the City/MOHS will receive a five (5) year annual allocation of \$314,128.00, totaling \$1,570,640.00. This agreement will also reserve the option for an additional one-year renewal term for the same annual rate of \$314,128.00, totaling \$1,884,768.00.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12922 - Provider Agreement - CoC FY23 - Dayspring Program Inc.****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Dayspring Program Inc. Period of agreement is: 4/1/2024 to 3/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 955,881.00

Project Fund	Amount
4000-GRT002327-CCA000618- SC630351	\$ 955,881.00

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, Dayspring Program Inc. (Grant # D0024L3B012316) will provide rental assistance for Forty-Three (43) individuals and families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Sponsor Based Rental Assistance Multi Grant S+C Program.

The delay in submission is due to a delay in the receipt of the grant award from HUD.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13038 - Provider Agreement - CoC FY23 - Marian House Inc.****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Marian House Inc. Period of agreement is: 4/1/2024 to 3/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 327,544.00

Project Fund	Amount
4000-GRT002337-CCA000618- SC630351	\$ 327,544.00

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, Marian House, Inc. will provide rental assistance to Eighteen (18) individuals and families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their BHSB SRA Multi Grant S+C Program.

This agreement retroactively started on April 1, 2024.

The delay in submission is due to a delay in the receipt of the grant award from HUD.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13104 - Provider Agreement - MOHS - CFY 25 - Maryland Center for Veterans Education and Training, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with The Maryland Center for Veterans Education and Training, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 204,702.16

Project Fund	Amount	Start Date	End Date
1001-CCA000603-SC630351	\$ 204,702.16	7/1/2024	6/30/2025

**BACKGROUND/EXPLANATION:**

The City has allocated certain General Funds to the Mayor's Office of Homeless Services, to utilize funds to assist in the provision of emergency services to the homeless population of Baltimore City. The Provider, The Maryland Center for Veterans Education and Training, Inc. will operate an emergency overnight winter shelter for sixty (60) clients experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Winter Shelter Program.

This agreement retroactively started on July 1, 2024

The delay in submission is due to a delay in receiving the State HSP Award.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13361 - FY25 HSP Renewal Agreement - TIME Organization Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with The TIME Organization Inc. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 986,829.00

Project Fund	Amount
5000-CCA000594-SC630351 grt002438	\$ 986,829.00

**BACKGROUND/EXPLANATION:**

This Agreement retroactively started on July 1, 2024

The City has received a Maryland Department of Housing and Community Development (DHCD) grant to undertake the Homelessness Solutions Program (HSP) Program. As a Provider, The T.I.M.E. Organization, Inc. will provide meals at the emergency homeless shelter for One Hundred Forty- Five (145) women experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Non-Congregate Emergency Shelter for Women.

The delay in submission is due to a delay in receiving State HSP Award .

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12917 - Agreement between the Mayor's Office of Homeless Services and The T.I.M.E. Organization, Inc.**

AGC4392 - M-R American Rescue Plan Act

**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with The T.I.M.E. Organization, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,900,000.00

Project Fund	Amount
4001-GRT001891-CCA001367-SC630351	\$ 2,900,000.00

**BACKGROUND/EXPLANATION:**

This agreement retroactively starts on July 1, 2024.

Through the Mayor's Office of Recovery Program (MORP) has allocated The American Rescue Plan Act (ARPA) funding to the City Mayor's Office of Homeless Services (MOHS) for Sub-recipient: The T.I.M.E. Organization, Inc., to provide emergency homeless shelter for Fifty-Four Couples and Family's experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Family Emergency Shelter Program.

The submission is late due to a delay in providing a funding source for this program.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13007 - Provider Agreement - CoC FY23 - St. Ambrose Housing Aid Center, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with St. Ambrose Housing Aid Center, Inc. Period of agreement is: 2/1/2024 to 1/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 466,529.00

Project Fund	Amount
4000-GRT002352-CCA000618- SC630351	\$ 466,529.00

**BACKGROUND/EXPLANATION:**

This Agreement retroactively started on February 1, 2024. The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, St. Ambrose Housing Aid Center, Inc. will provide rental assistance and supportive services to nineteen (19) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Permanent Housing Program.

The delay in submission is due to a delay in receiving the HUD Award.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval



**SB-24-12923 - Provider Agreement - CoC FY23 - Women's Housing Coalition, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with The Women's Housing Coalition, Inc. Period of agreement is: 5/1/2024 to 4/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 984,068.50

Project Fund	Amount
4000-GRT002361-CCA000618-SC630351	\$ 984,068.50

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, The Women's Housing Coalition, Inc. (Grant #MD0085L3B012316) will provide rental assistance and supportive services to Forty- two (42) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Scattered Site Housing S+C Program.

This agreement is retroactive commencing May 1, 2024.

The delay in submission is due to a delay in the receipt of the grant award from HUD.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13040 - Provider Agreement - CoC FY23 - St. Vincent de Paul of Baltimore****ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with St. Vincent de Paul of Baltimore, Inc. Period of agreement is: 4/1/2024 to 3/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,275,787.00

Project Fund	Amount
4000-GRT002353-CCA000618-SC630351	\$ 1,275,787.00

**BACKGROUND/EXPLANATION:**

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, St. Vincent de Paul of Baltimore- MD0024L3B012316. will provide rental assistance and supportive services to sixty-eight (68) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their BHSB SRA Multi Grant S+C Program.

This agreement retroactively started on April 1, 2024

The delay in submission is due to a delay in the receipt of the grant award from HUD.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13076 - Employee Expense Report - Serena Onabolu****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement Serena Onabolu who attended the 2024 Bipartisan Tech Conference in Washington, DC on April 16-17, 2024. Period of agreement is: 4/16/2024 to 4/17/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 84.70

Project Fund	Amount
4001-GRT000757-CCA001383 ER-010895	\$ 84.70

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an Expense Report for reimbursement of travel-related expenses incurred by Serena Onabolu, Program Manager for Broadband & Digital Equity, during the 2024 Bipartisan Tech Conference in Washington, DC on April 16-17, 2024. Ms. Onabolu's travel did not require advance approval by the Board, as it did not meet the monetary threshold for such approval. Expense Report ER-010895 is being submitted in Workday past the report deadline due to a misunderstanding of the business process for submitting expense reports in the Workday Financial System. Board approval is now required for reimbursement per the Administrative Manual.

Ms. Onabolu incurred meal expenses and ground transportation expenses by commuting back and forth from her home to the Conference venue, National Association of Counties, located at 660 North Capitol Street, NW, Suite 400, Washington, DC 20001. The FY 2024 GSA per diem rate for this area for meals and incidentals is \$79.00.

The 2024 Bipartisan Tech Conference provided Ms. Onabolu with the opportunity to learn from and network with leaders, residents, advocates, academicians, internet service providers, and other practitioners in the broadband space. The event included a day on Capitol Hill with members of Congress on April 16, and an all-day conference featuring workshops and panel discussions relevant to Ms. Onabolu's work as Program Manager for Broadband and Digital Equity.

## Travel-Related Expenses:

<u>Item</u>	<u>Cost</u>
Meals	\$26.77
Ground transportation	\$57.93
<b>Total \$84.70</b>	

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13306 - Employee Travel Request for Craig Sims****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Craig Sims to attend the Workday Rising Conference in Las Vegas, Nevada from September 16-19, 2024. Period of agreement is: 9/16/2024 to 9/19/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,127.19

Project Fund	Amount
1001-CCA000663-SC630301	\$ 2,127.19
Spend Authorization Number SA-001852	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an Employee Travel Request for Craig Sims, Enterprise Applications Manager, to attend the Workday Rising Conference in Las Vegas, Nevada from September 16-19, 2024.

Workday Rising is a customer-centric conference for existing and prospective Workday customers to learn how to use the Workday platform to achieve organizational goals. Facilitated by Workday product experts and partners, Workday Rising gives hundreds of Finance, HR, and IT professionals the opportunity to connect, learn, and discover new ways to maximize their investment. In order to best maximize the City's investment in Workday, it is important for BCIT to have representation at this conference.

The FY 2024 GSA per diem rate for this area for lodging is \$152.00, while the per diem rate for meals and incidentals is \$69.00. The nightly rate for a reasonably priced hotel within walking distance of the conference is \$185.33. As such, we are requesting an additional \$33.33 per night to cover lodging costs. Workday has waived the conference registration cost for Mr. McBride. Airfare and hotel were purchased with Jim Hicks's City-issued travel credit card.

## Travel-Related Costs:

<u>Item</u>	<u>Calculation</u>	<u>Cost</u>
Airfare		\$1,103.95
Hotel per diem rate	\$152.00 x 3 nights	\$456.00
Additional cost for hotel	\$33.33 x 3 nights	\$100.00
Hotel taxes and fees		\$200.24
Ground transportation		\$60.00
Meals and incidentals	\$69.00 x 3 nights	\$207.00
Total Cost:		\$2,127.19

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13301 - Employee Travel Request for Robert McBride**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Robert McBride to Workday Rising Conference in Las Vegas, Nevada from September 16-19, 2024. Period of agreement is: 9/16/2024 to 9/19/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,127.19

Project Fund	Amount
1001-CCA000663-SC630301	\$ 2,127.19
Spend Authorization Number SA-001853	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an Employee Travel Request for Robert McBride, Applications Director, to attend the Workday Rising Conference in Las Vegas, Nevada from September 16-19, 2024.

Workday Rising is a customer-centric conference for existing and prospective Workday customers to learn how to use the Workday platform to achieve organizational goals. Facilitated by Workday product experts and partners, Workday Rising gives hundreds of Finance, HR, and IT professionals the opportunity to connect, learn, and discover new ways to maximize their investment. In order to best maximize the City’s investment in Workday, it is important for BCIT to have representation at this conference.

The FY 2024 GSA per diem rate for this area for lodging is \$152.00, while the per diem rate for meals and incidentals is \$69.00. The nightly rate for a reasonably priced hotel within walking distance of the conference is \$185.33. As such, we are requesting an additional \$33.33 per night to cover lodging costs. Workday has waived the conference registration cost for Mr. McBride. Airfare and hotel were purchased with Jim Hicks’s City-issued travel credit card.

Travel-Related Costs:

<u>Item</u>	<u>Calculation</u>	<u>Cost</u>
Airfare		\$1,103.95
Hotel per diem rate	\$152.00 x 3 nights	\$456.00
Additional cost for hotel	\$33.33 x 3 nights	\$100.00
Hotel taxes and fees		\$200.24
Ground transportation		\$60.00
Meals and incidentals	\$69.00 x 3 nights	\$207.00
Total Cost:		\$2,127.19

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



**SB-24-13238 - Grant Award - MONSE - Violence Intervention and Prevention Program (VIPP) - FY25****ACTION REQUESTED:**

The Board is requested to approve acceptance of a Grant Award from the Governor's Office of Crime Prevention and Policy. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 261,194.00

Project Fund	Amount	Start Date	End Date
1001-CCA000521-SC630351	\$ 86,194.00	7/1/2024	6/30/2025
5000-CCA000521-RC0603 GRT002466	\$ 175,000.00	7/1/2024	6/30/2025

**BACKGROUND/EXPLANATION:**

MONSE is actively working to build a Community Violence Intervention (CVI) ecosystem for Baltimore that will connect and fortify its existing network of disparate, one-off efforts, thereby covering more ground across the city. This sustainable, community-centered approach puts people with lived experience of the trauma inflicted by violence at the center of our strategies. Partners within the CVI ecosystem work with individuals of any age who are at the highest risk of becoming victims or perpetrators of gun violence in Baltimore City. Traditional social support systems often fail to reach individuals who elect to participate in the program.

## Funding Summary:

Grant Funds 67.0 % \$175,000.00

Cash Match 33.0 % \$86,194.00

In-Kind Match 0.0 % \$0.00

Total Project Funds \$261,194.00

The grant award is late due to the award being granted after the award term period.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-13090 - Grant Award - MONSE - Ravens Pledge Letter GVRS****ACTION REQUESTED:**

The Board is requested to approve acceptance of Grant from The Baltimore Ravens Foundation. Period of agreement is: 3/15/2024 to 3/15/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 200,000.00

Project Fund	Amount	Start Date	End Date
7000-CCA000525-RC0607	\$ 200,000.00	3/15/2024	3/15/2026

**BACKGROUND/EXPLANATION:**

The Baltimore Ravens Foundation has approved a grant in the amount of \$200,000, to be paid over two years, to the City of Baltimore, Mayor's Office of Neighborhood Safety and Engagement (MONSE). The purpose of this grant is to support Baltimore's Gun Violence Reduction Strategy (GVRS), specifically the technical assistance provided by a consulting team from University of Pennsylvania's Crime and Justice Policy Lab.

The Ravens shall make its first payment of \$100,000 on or before March 15, 2024. The second payment of \$100,000 shall be made on or before March 15, 2025, contingent upon the following conditions being met:

- Continued GVRS implementation in the Western, Southwestern and Central Districts
- Continued partnership with YAP and Roca
- Participation in quarterly funder update meetings
- Data supporting incremental success
- Receipt of a financial accounting of grant funds spent

If the GVRS expansion become delayed, or the project timeline is modified or extended, the Ravens reserve the right to change the grant payment schedule to conform with the new timeline. If for any reason the City ceases implementation of the GVRS or terminates its service partnership with the University of Pennsylvania, YAP or Roca, the Ravens may terminate or suspend grant payments.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 7th District, 8th District, 9th District, 11th District, 12th District, 10th District, 1st District, 13th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-13234 - Grant Agreement - House Of Ruth - Justice For Families (JFF) - FY25****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with the House of Ruth Maryland, Inc.  
Period of agreement is: 10/1/2023 to 9/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 242,256.00

Project Fund	Amount	Start Date	End Date
4000-GRT001870-CCA000515- SC630351	\$ 242,256.00	10/1/2023	9/30/2026

**BACKGROUND/EXPLANATION:**

MONSE has received funding from the Department of Justice, under the Office on Violence Against Women's (OVW), Justice for Families (JFF) grant program.

The OVW encourage coordination among local domestic violence prevention programs in the program implementation of all Justice For Families funded initiatives, including technical assistance and training opportunities to collaborative community response teams. House of Ruth Maryland, Inc., is the leading domestic violence prevention and intervention program in Baltimore City, providing comprehensive services to help victims of domestic violence and their children rebuild their lives safely and free of fear.

Upon approval by the Board of Estimates of Baltimore City (the "Board"), this Agreement shall retroactively commence as of October 1, 2023 (the "Effective Date") and shall terminate September 30, 2026 (the "Termination Date"), unless terminated earlier pursuant to the terms of this agreement. All grant funds awarded shall be expended by September 30, 2026, although the Recipient may seek reimbursement of grant funds thirty (30) days following the end of the Agreement.

This is late due to due to delays in the contracting process and the legal review process.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13178 - Employee Travel Reimbursement - Shannon Thomas****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Shannon Thomas who attended the OVW JFF- New Grantee Orientation in Atlanta, GA. The event was held in Atlanta, GA on December 3-6, 2023. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.28

Project Fund	Amount
4000-GRT001870-CCA000515	\$ 0.28

**BACKGROUND/EXPLANATION:**

On 8/7/2024 the Board approved SB-24-12830 which had an error made on calculation of .28 cents. The Board is requested to approve the correction to increase spend authorization number SA-001762.

**Original numbers:**

·Lodging: **\$621.72**

·Airfare: **\$275.68**

**Corrected numbers:**

·Lodging: **\$621.72**

·Airfare: **\$275.96**

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13330 - Grant Agreement - Comprehensive Housing Assistance, Inc. (CHAI) - \$125,000****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Comprehensive Housing Assistance, Inc. (CHAI). Period of agreement is: 9/4/2024 to 9/3/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 125,000.00

Project Fund	Amount
2025-CCA000710-SC670701	\$ 125,000.00

**BACKGROUND/EXPLANATION:**

Through the FY205 Spending Plan for Pimlico Local Impact Aid, the City allocated \$125,000 in Grant Funds for the purpose of supporting the Grantee in their programmatic work to implement the NW Community Planning Forum community master plan. The Project will include personnel and programming costs to support the implementation of façade improvement grants, security lighting, sidewalk repair grants, community cleanups, landscaping services, neighborhood association events and outreach, community leadership training, and more.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** 5th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12637 - Expense Reimbursement - Ethan Cohen - \$255.00****ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement Ethan Cohen. Period of agreement is: 4/27/2024 to 4/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 255.00

Project Fund	Amount
2026-CCA000384-SC630350	\$ 255.00

**BACKGROUND/EXPLANATION:**

The Department of Planning wishes to reimburse Ethan Cohen for the registration fee associated with the AICP Certification Examination (AICP Exam). AICP (American Institute of Certified Plan) Certification is offered by the American Planning Association and is the only nationwide, independent verification of planners' qualifications. The AICP Exam is the last step in attaining AICP Certification, once candidates have demonstrated their education and work experience meets the required credentials to sit for the exam. The amount of the reimbursement to Ethan Cohen is \$255, which he paid on April 27, 2024, after which he sat for the exam on May 30, 2024, and passed. The Department of Planning provides financial support for staff members' AICP exam registration fees as an incentive for staff in obtaining this credential.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



**SB-24-13326 - Transfer of Funds - Capital - Camden Street Skywalk**

AGC4361 - M-R Convention Complex

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is: 8/19/2024 to 8/19/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: PRJ001503

Project Fund	Amount
9953-CAP009534-RC0605	\$ 650,000.00
Moving appropriations to PRJ003041.	
9953-PRJ001503-RES009535-RC0605	-\$ 650,000.00

Moving appropriations from PRJ001503.

**BACKGROUND/EXPLANATION:**

DOT and Convention Center leadership agreed that the Convention Center would use funds previously budgeted in DOT for the Camden Street skywalk. Due to an oversight in the budgeting process the \$650,000 was not budgeted in the Convention Center's program. This transfer will allow the Convention Center to move forward with the skywalk project by moving funds from an unallocated account. Funds will be replenished in the unallocated account during the FY26 budget process. The funds will be used to repair and restore the structure.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-13155 - Grant Award - Baltimore Police Department's Body Armor Program FY25****ACTION REQUESTED:**

The Board is requested to approve acceptance of Grant Award from the Governor's Office of Crime Prevention and Policy. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,998.00

Project Fund	Amount	Start Date	End Date
5000-GRT000355-CCA000729-RC0603	\$ 4,998.00	7/1/2024	6/30/2025

The Governor's Office of Crime Prevention and Policy awarded the Baltimore Police Department with grant funds for \$4,998 with a 50% cash match from BPD for a total grant amount of \$9,996. This grant award provides increased safety for sworn personnel in which the manufacturer's specifications require that body armor needs to be replaced every five years to ensure the wearer's safety. Grant funds will provide 14 new/replacement vests for sworn officers whose vests are due to expire this year.

**BACKGROUND/EXPLANATION:**

The Governor's Office of Crime Prevention and Policy awarded the Baltimore Police Department with grant funds for \$4,998 with a 50% cash match from BPD for a total grant amount of \$9,996. This grant award provides increased safety for sworn personnel in which the manufacturer's specifications require that body armor needs to be replaced every five years to ensure the wearer's safety. Grant funds will provide 14 new/replacement vests for sworn officers whose vests are due to expire this year.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards

**SB-24-13213 - Grant Award - FY25 SOCM 2025-003****ACTION REQUESTED:**

The Board is requested to approve acceptance of a Grant Award from the Governor's Office of Crime Prevention and Policy. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 155,577.00

Project Fund	Amount	Start Date	End Date
5000-GRT001957-CCA000766-RC0603	\$ 155,577.00	7/1/2024	6/30/2025

**BACKGROUND/EXPLANATION:**

The Governor's Office of Crime Prevention and Policy awarded the Baltimore Police Department with grant funds for \$155,577. This grant award provides The Baltimore Police Department's Sex Offender Compliance and Enforcement Program with the development and implementation of strategies specifically intended to provide assistance in complying with the laws surrounding the Sex Offender Registry. The program tracks the compliance of local sex offenders who are required to maintain registry with the Maryland Sex Offender Registry. The program provides financial support for the Baltimore Police Department's Sex Offender Registry Unit (SORU) to work in an overtime capacity to prevent future victimization in Baltimore City – with the ultimate goal of reducing the rate of recidivism.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-13291 - Request Late Submission for Kevin Colter of SA-001401 for reimbursement of mileage.**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Kevin Colter for mileage. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 233.97

Project Fund	Amount
1001-CCA001151-SC630301	\$ 233.97

**BACKGROUND/EXPLANATION:**

This is a late submission to record mileage from travel and training of 1/9-1/11/2024 in Fairfax, VA. The SA-001401 was internally approved on 3/25/24 under \$800.00

Mileage- \$77.99 per day roundtrip for a total of \$233.97 from 1/9-1/11/2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13307 - Employee Travel Request for Terri Mont**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Terri Mont to attend the IACA Annual Training Conference in Las Vegas, NV from 9/15 - 9/20/2024. Period of agreement is: 9/15/2024 to 9/20/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,840.56

Project Fund	Amount
1001-CCA000752-SC630301	\$ 2,840.56

**BACKGROUND/EXPLANATION:**

Research Analyst II, Terri Mont is requesting out-of-state travel to Las Vegas, NV from 9/15 - 9/20/2024. The purpose of this travel is to attend the IACA Annual Training Conference. The per diem rate is \$69/day.

The International Association of Crime Analysts (IACA) Annual Training Conference consists of multiple training and networking opportunities that will provide new analytical techniques that will be useful to the Comstat Unit. The conference offers a full schedule of events and also the opportunity to participate in several technical workshops pertaining to Public Safety topics where Terri will learn how real-world Comstat case studies can be used to solve problems and aid in analysis.

<b>Estimated Costs</b>	
Airfare	\$488.96
Lodging (hotel, resort, taxes, and other fees)	\$1,371.60
Per diem (\$69/day, 5 days)	\$345.00
Registration	\$575.00
Taxi	\$60.00
<b>Total</b>	<b>\$2,840.56</b>

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			

**SB-24-13332 - Employee Travel Request Bradley Helm**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Bradley Helm to attend the 2024 North American Korean Law Enforcement Conference in Las Vegas, NV from 10/27 - 10/30/2024. Period of agreement is: 10/27/2024 to 10/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,097.54

Project Fund	Amount
1001-CCA000725-SC630301	\$ 1,097.54

**BACKGROUND/EXPLANATION:**

Sergeant Bradley Helm is requesting out-of-state travel to Las Vegas, NV from 10/27 - 10/30/2024. The purpose of this travel is to attend the 2024 North American Korean Law Enforcement Conference. The per diem rate is \$69/day.

The North American Korean Law Enforcement Conference will encompass professional development, enhancing community engagement, facilitating networking and collaboration, and strengthening international and cross-border cooperation. This will also give Sergeant Helm the opportunity to work with other agencies to find the best practices the agency can use when working with the Korean population within our own jurisdiction.

Estimated Costs	
Airfare	\$425.96
Lodging (room rate, taxes and resort fees)	\$404.58
Per diem (\$69/day, 3 days)	\$207.00
Taxi	\$60.00
<b>Total</b>	<b>\$1,097.54</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13265 - Employee Travel Request - Shante Reese**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Shante Reese who travelled to Boston, MA from 8/4 - 8/7/2024. Period of agreement is: 8/4/2024 to 8/7/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 652.96

Project Fund	Amount
1001-CCA000725-SC630301	\$ 652.96

**BACKGROUND/EXPLANATION:**

Sergeant Shante Reese is requesting approval for out-of-state travel approval to Boston, MA from 8/4 - 8/7/2024 to provide security escort for State's Attorney Ivan Bates. State's Attorney Bates will be attending the National Black Prosecutors Association Annual Conference. The per diem rate is \$79/day.

State's Attorney Ivan Bates will be traveling to Boston, MA to attend the National Black Prosecutors Association Annual Conference. Sergeant Reese will accompany State's Attorney Bates on this trip to provide security while he executes the duties of his office. Sergeant Reese will be traveling with State's Attorney Bates on the flight to Boston, MA.

Estimated Costs	
Airfare	\$415.96
Per diem (\$79/day, 3days)	\$237.00
<b>Total</b>	<b>\$652.96</b>

**EMPLOY BALTIMORE:**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**

N/A                                              N/A                                              N/A                                              N/A

**COUNCIL DISTRICT:**                      Citywide

**ENDORSEMENTS:**

**SB-24-13283 - Employee Travel Request for Rodney Montgomery**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Rodney Montgomery who attended the 2024 International Association for Identification Educational Conference in Reno, NV from 8/11 - 8/17/2024. Period of agreement is: 8/11/2024 to 8/17/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,206.64

Project Fund	Amount
1001-CCA000787-SC630301	\$ 3,206.64

**BACKGROUND/EXPLANATION:**

Crime Laboratory Technician Supervisor, Rodney Montgomery is requesting out-of-state travel to Reno, NV from 8/11 - 8/17/2024. The purpose of this travel is to attend the 2024 International Association for Identification Educational Conference. The per diem rate is \$69/day.

Forensic science is a multifaceted discipline that requires a community of professionals to continue expanding their knowledge and connections in their respective forensic fields. This conference provides lectures, workshops, and presentations in various forensic fields of study.

<b>Estimated Costs</b>	
Airfare	\$895.96
Lodging (including taxes and fees, resort fee, and fees)	\$1,206.68
Per diem (\$69/day, 6 days)	\$414.00
Registration	\$630.00
Taxi	\$60.00
<b>Total</b>	<b>\$3,206.64</b>

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			



**SB-24-13341 - Employee Travel Request for Brian Huber**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Brian Huber to attend the Tactical Flight Officer Aircrew Course to Los Angeles, CA from 9/29 - 10/5/2024. Period of agreement is: 9/29/2024 to 10/5/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,446.19

Project Fund	Amount
1001-CCA000740-SC630301	\$ 2,446.19

**BACKGROUND/EXPLANATION:**

Tactical Flight Officer, Brian Huber is requesting out-of-state travel to Los Angeles, CA from 9/29 - 10/5/2024. The purpose of this travel is to attend the Tactical Flight Officer Aircrew Course. The per diem rate is \$74/day.

The Tactical Flight Officer Aircrew Course is a 40-hour training course. The class is certified by the California Commission on Peace Officers Standards and Training (POST). This course exposes students to the challenges of the Tactical Flight Officer position, crew resource management, risk management, emergency procedures, and hazards. Students will receive information in handling pursuits, surveillance, mobile field force, aerial platform tactics, K9 resources, suspect tactics, navigation, and communications.

<b>Estimated Costs</b>	
Airfare	\$677.95
Lodging (total stay for six nights)	\$1,264.24
Per diem (\$74/day, 6 days)	\$444.00
Taxi	\$60.00
<b>Total</b>	<b>\$2,446.19</b>

**EMPLOY BALTIMORE:**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**

N/A                                              N/A                                              N/A                                              N/A

**COUNCIL DISTRICT:**      Citywide

**ENDORSEMENTS:**

**SB-24-12982 - Professional Services Agreement - Forensic Services - Ron Smith and Associates, Inc.**

**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement with Ron Smith and Associates, Inc. Period of agreement is: 7/8/2024 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 14,000.00

Project Fund	Amount
1001-CCA000787-SC630320	\$ 14,000.00

**BACKGROUND/EXPLANATION:**

The Baltimore Police Department Forensic Science and Evidence Services Division is seeking a professional services contract with Ron Smith and Associates which is a company that specializes in the processing, photography and comparison of forensically probative prints to provide specialized training the photography of fingerprints that have been developed using various chemical developers.

The breakdown of funding is such that a single, on-site training course will be provided for the total amount of the contract of \$14,000.00

The Agreement is late because the agency had to wait for the vendor to become in good standing with the State of Maryland before proceeding.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-12996 - Professional Services Agreement - Forensic DNA Services and Case Report Deliverables****ACTION REQUESTED:**

The Board is requested to approve a Professional Services Agreement with Bode Cellmark Forensics, Inc. Period of agreement is: 7/1/2024 to 6/30/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 60,000.00

Project Fund	Amount
1001-CCA000787-SC630326	\$ 60,000.00

**BACKGROUND/EXPLANATION:**

The Forensic Science and Evidence Services Division of the Baltimore Police Department has received and is receiving several pieces of bone evidence to identify persons that have been victims of crimes. The BPD DNA analysis Unit does not have the technology to perform such an analysis and therefore is seeking a professional services contract with Bode Cellmark Forensics, Inc. This professional services contract would allow BPD to use the DNA analysis services of Bode Cellmark Forensics, Inc. for 3 years with 2 one-year renewal options. The pricing obtained via this contract are in line with current GSA pricing.

The period of the agreement is three (3) years with 2 one-year renewal options

The cost breakdown of the \$60,000.00 is as follows:

- 30 STR/Y-STR Human Remains at \$1,775 per sample totaling: \$53,250.00
- 7 STR/Y-STR Reference Standard (Blood/Buccal Samples) at \$900 per sample: \$6,300
- Court/Testimony/Discovery (Variable Quantity) \$450.00

Quantities are based on the number of current rate of requests already received.

The submission late because because of a conflict of priorities regarding end of year procurement and the Forensic Annual Management review which were higher priorities.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to professional services contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12831 - Professional Services Agreement - WeeCare, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Master Services Agreement Contract/Agreement WeeCare, Inc. dba Upwards. Period of agreement is: 6/28/2024 to 6/28/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 130,000.00

Project Fund	Amount	Start Date	End Date
1001-CCA000716-SC630326	\$ 130,000.00	8/1/2024	7/31/2026

**BACKGROUND/EXPLANATION:**

WeeCare Inc. dba Upwards provides the largest childcare network in the United States and are committed to connecting families with quality and affordable care. Upwards will provide the Baltimore Police Department with Childcare Assistance Program Services consisting of dedicated care management, reporting and analytics of employees that are actively enrolled in the program, and employee stipend management.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12855 - Memorandum of Understanding - University of Maryland College Park.****ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding (MOU) with the University of Maryland, College Park. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 500,000.00

Project Fund	Amount	Start Date	End Date
1001-CCA001158-SC630326	\$ 500,000.00	7/1/2024	6/30/2025

This collaborative partnership is part of an overarching endeavor to develop a formal and lasting partnership between UMD and BPD to support data analysis for effective and data driven public safety initiatives and to support the efficient and transparent sharing of data for research and evaluation purposes.

**BACKGROUND/EXPLANATION:**

The Board of Estimates is requested to approve and authorize the agreement between the Baltimore Police Department and the University of Maryland, College Park. This agreement is from July 1, 2024, through June 30, 2025, and is a recurring grant and there is a need to approve this agreement for the University of Maryland, College Park.

Embedded analysts are UMD graduate students who provide analytical and research support to BPD in order to facilitate the objectives of BPD, for the student to gain experiential knowledge working, and to function as a research liaison to MCRIC research affiliates. Analysts work during the academic semester between 20 to 30 hours per week. 80% of this effort is directed to data and analysis needs of BPD; 20% is directed toward research liaison duties for MCRIC research affiliates to engage in activities such as: increasing faculty understanding of the nuances of BPD data, pulling data for BPD approved data requests, and other research activities as defined by MCRIC projects. Analysts work alongside BPD personnel and attend briefings.

This collaborative partnership is part of an overarching endeavor to develop a formal and lasting partnership between our representative organizations to support data analysis for effective and data driven public safety initiatives and to support the efficient and transparent sharing of data for research and evaluation purposes.

The request is late because BPD was waiting on alternate funding, which has not been received. As a result the BPD is using general funds to support the agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
----------------------	--------------	---------------	------------------

N/A	N/A	N/A	N/A
-----	-----	-----	-----

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SC-PROCUR-99-00010303 - Gartner for IT Executives**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a N/A . Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-24-12663 - Unauthorized Procurement - One Team LLC**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement to One Team LLC. Period of agreement is: 1/13/2024 to 3/9/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 50,120.00

Project #: RQ-018036

Project Fund	Amount
6000-SPC006779-CCA000926- SC630326	\$ 50,120.00

**BACKGROUND/EXPLANATION:**

The requested action is an approval to pay an outstanding invoice for referee services for the youth basketball league. These referee services were provided from January 13, 2024 to March 9, 2024. In order to maintain the winter 2023 youth basketball schedule, the services were provided without a valid contract. The Recreation and Parks Department submitted a requisition in Workday on October 3, 2023 for these services. However, due to staff changes, the requisition was not processed in a timely manner. The Bureau of Procurement is currently working with the Law Department in creating an agreement for the upcoming 2024 summer and winter youth basketball schedule. The steps the Agency has taken to demonstrate internal controls and avoid acquiring goods/services prior to receiving proper approvals in the future are to submit requisitions earlier than in the past.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, payment of the invoice is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&amp;D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval



**SB-24-13144 - Unauthorized Procurement - Broadway Services**

AGC4500 - M-R Office of Employment Development

**ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement payment to Broadway Services, Inc. Period of agreement is: 2/1/2024 to 3/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,064.00

Project Fund	Amount
1001-CCA001214-SC630338	\$ 4,064.00

**BACKGROUND/EXPLANATION:**

The requested action is an approval to pay outstanding invoices for cleaning services acquired by the MOED Office. The agency did not submit a requisition in a timely manner to secure a purchase order. Agency is working with BOP to secure a PO for cleaning services to avoid unauthorized procurements in future.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Audits has reviewed and has no objection to BOE approval

**SB-24-13115 - Unauthorized Procurement - Capital Lighting & Supply. dba Capital Electric**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement with Capital Lighting & Supply. dba Capital Electric. Period of agreement is: 1/2/2023 to 1/8/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 13,735.12

Project #: RFQ-028157

Project Fund	Amount
1001-CCA000919-SC640433	\$ 13,735.12

**BACKGROUND/EXPLANATION:**

BCRP stated that they thought there was an open contract with Capital Electric when the materials were ordered. The supplier provided the goods without asking for a purchase order, and stated it would be charged to 3001 East Dr. The agency was informed to always make sure a purchase order is in place before acquiring any goods or services.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Audits has reviewed and has no objection to BOE approval

**SB-24-13129 - Unauthorized Procurement - BCFD - Jay's Catering d/b/a Biddle St.  
Catering**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement Jay's Catering d/b/a Biddle St. Catering. Period of agreement is: 7/13/2024 to 7/14/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,095.58

Project Fund	Amount
1001-SC640414	\$ 5,095.58

**BACKGROUND/EXPLANATION:**

The agency stated that this was not an intentional violation but an emergency, food was need for 2 days of camp spark for at risk youths. The purchase could not be paid with a p/c therefore, the agency has to ask for payment through the unauthorized process. Going forward the agency will acquire a purchase order before the planning of any event.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Audits has reviewed and has no objection to BOE approval

**SB-24-13210 - Extension - B50004496 - Auditor Financial Services**

AGC2300 - Finance

**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement SB & Company, LLC.. Period of agreement is: 6/1/2024 to 9/3/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 705,125.00

Solicitation #: B50004496

Project Fund	Amount
1001-CCA000486-SC630326	\$ 705,125.00

**BACKGROUND/EXPLANATION:**

The Bureau of Accounting and Payroll Services (BAPS) is seeking to extend the existing (select source) professional services contract with SB & Company, LLC (SB). SB serves as the City's external auditor who conducts audits of the City's basic financial statements by auditing standards. We are requesting a one-year extension for the period covering June 1st, 2024-June 30th, 2025. The current contract expired May 31st, 2024. However, SB has continued to provide essential services to finalize our FY23 audit and audit planning to start FY24. A requisition was entered to begin the competitive bidding process but was not finalized before the contract's expiration. Due to the timing of the fiscal year ending and the extensive onboarding for new suppliers, it was determined that a bid opportunity posted at this time, followed by onboarding, would not be completed before the financial reporting schedule (which begins annually in June). BAPS is actively partnering with City stakeholders to issue an RFP in October 2024, with a planned award issued in March 2025. This extended coverage period will serve as a stopgap.

**Contract Value Summary:**

Initial Award approved on June 15, 2016	\$297,650
Increase and renewal on June 15, 2019	\$403,000 (increase) & \$700,000 (renewal)
Renewal on June 15, 2020	\$600,000
Emergency extension on June 15, 2021	\$600,000
Second extension, if approved by the board through June 30, 2025	\$705,125.00
<b>Total Contract Value</b>	<b>\$2,600,650</b>

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

Applicable

Applicable

Applicable

N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13099 - Award - Selected Source - Employer Services**

AGC3300 - Human Resources

**ACTION REQUESTED:**

The Board is requested to approve a selected source contract with Experian. Period of agreement is: 5/11/2023 to 5/10/2028

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 120,000.00

Project #: RQ-011661

Project Fund	Amount
1001-CCA000355-SC630344	\$ 120,000.00

**BACKGROUND/EXPLANATION:**

The City of Baltimore Department of Human Resources is requesting approval for a new 5-year agreement with Experian Employer Services. The agreement is for Experian Employer Services to provide unemployment management services to the City of Baltimore. Experian has offered up to a 5-year agreement and has waived the standard 3% annual rate increase. They are also including hearing support at no additional charge. There is no renewal option.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13130 - Second Extension – Senior Emergency Response Equipment**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Extension ADT Commercial LLC. Period of agreement is: 7/1/2024 to 10/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 15,000.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: SCON-002552

Project Fund	Amount
5000-GRT001635-CCA001385-SC630351	\$ 15,000.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department requested a supplier to supply and deliver emergency medical alert devices and support services for senior citizens. On June 6, 2022, the City Purchasing Agent approved the initial award and the subsequent action as shown below in the Contract Value Summary. The contract expired on June 30, 2024, and a new contract has been awarded and issued (RFQ-000506 Wearable Emergency Alert Device & Services) on 6/5/2024. The contract overlaps due to the close out of the contract.

Because this service is vital to the safety of seniors, an extension is being requested for continuity of service. A staff member must physically visit each clients' home to uninstall the ADT monitoring equipment to prepare for installation of new equipment.

The requested action is an extension of a select source requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on June 6, 2022	\$10,000.00
2. Extension approved by the Board August 2, 2023	\$20,000.00
3. Second Extension pending Board approval	<u>\$15,000.00</u>
Total Contract Value	\$45,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13116 - Award - Cooperative Contract - HEAT: Hose, Equipment, Appliances, and Tools**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Cooperative Contract with Witmer Public Safety Group, Inc.  
Period of agreement is: 9/4/2024 to 5/14/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 325,000.00

Project #: RQ-026660

Project Fund	Amount
4000-GRT001908-CCA000114-SC650507	\$ 15,000.00
1001-CCA000111-SC650507	\$ 100,511.00
4000-GRT001909-CCA000144-SC640409	\$ 45,000.00
4001-GRT002377-CCA001365-SC650507	\$ 164,489.00

**BACKGROUND/EXPLANATION:**

This is a competitively bid contract for the Fire department hoses, equipment, appliances and tools.

The Fire Department needs to procure auxiliary Mercedes hoses and firefighter personal protective equipment for land suppression and Homeland Security gear/equipment for the units in Special Operations Command to effectively fight fire and respond to incidents or events in the city to save citizens and visitors lives. There are two-one year renewal options available by the Lead Agency.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.



**SB-24-13102 - Increase - Sourcewell 110421-ALT-Public Utility Equipment with Related Accessories and Supplies**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve an increase to the Cooperative Contract with Altec Industries, Inc. Period of agreement is: 9/6/2023 to 12/27/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,000,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-003296

Project Fund	Amount
2030-CCA000135-SC660607	\$ 2,000,000.00

**BACKGROUND/EXPLANATION:**

On September 6, 2023 the Board approved the initial contract. This action is to add funding to continue parts, service and procuring of assets through the contract. The purpose of this contract is to procure and maintain public utility equipment with related accessories and supplies.

**CONTRACT SUMMARY**

1. Award approved by the Board on September 6, 2023 \$ 500,000.00
  2. Increase pending Board approval \$2,000,000.00
- Total contract value \$2,500,000.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	Applicable

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-13389 - Renewal - PS20065–Fire Fighter Personal Protective Equipment (PPE)**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve the First Amendment to the Cooperative Contract with Lion TotalCare, Inc. Period of agreement is: 4/13/2024 to 4/13/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 750,000.00

Contract Increase Amount:	\$ 0.00	Increase Number:
Contract Renewal Amount:	\$ 0.00	Renewal Number:
Contract Amendment Amount:	\$ 0.00	Amendment Number:

Project Fund	Amount
1001-CCA000125-SC630380	\$ 750,000.00

**BACKGROUND/EXPLANATION:**

The League of Oregon Cities awarded contracts to several vendors through a competitive procurement process for Firefighter Personal Protective Equipment (PPE) supplies and cleaning services. Lion TotalCare, Inc. was one of such vendors.

On May 4, 2022, the Board approved an initial award as shown in the Contract Value Summary below. Due to their performance and offered rates, the Baltimore City Fire Department (BCFD) seeks to continue using the vendor. The vendor is expected to supply BCFD equipment requirements and perform ancillary PPE cleaning services.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**CONTRACT VALUE SUMMARY**

1. Initial Award approved by the Board on May 4, 2022 \$ 1,500,000.00
  2. 1st Renewal approved by BOE on June 21, 2023 \$ 750,000.00
  3. 2nd Renewal pending BOE approval \$ 750,000.00
- Total Contract Value \$3,000,000.00

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			

Board of Estimates Agenda	Procurement			9/4/2024
N/A	N/A	N/A	N/A	

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13281 - Increase for 800 MHz Facilities Managed Services Contract with Brown's Enterprises, Inc. dba Brown's Communications**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to increase the funding for the contract with Brown's Enterprises, Inc. dba Brown's Communications. Period of agreement is: 6/7/2023 to 6/6/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 220,000.00 Contract#SCON-003058

Contract Award Amount:	\$	Award Date:	6/7/2023
	600,000.00		

Contract Increase Amount:	\$	Increase Number:	1
	220,000.00		

Project Fund	Amount
2042-CCA000671-SC630380	\$ 220,000.00

**BACKGROUND/EXPLANATION:**

On June 7, 2023, the Board approved the original contract in the amount of \$600,000.00, for the supplier Brown's Enterprises, Inc. dba Brown's Communications to provide Managed Services for 800 MHz Facilities. The Contract term started the date of Board approval and terminates three years thereafter, on June 6, 2026. The original contract was awarded to provide managed services for BCIT. However, the contract has been utilized by other City agencies and additional money is needed for continuation of services for BCIT.

The Board is requested to approve a contract increase in the amount of \$220,000.00 to support BCIT. The new total contract amount will be \$820,000.00

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	11.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: Personal Electric, LLC	
Compliance review in process.			
MBE Goal %	11.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: Browns Enterprises, Inc	
Self-Performing Prime Contractor. Compliance review in process.			

Board of Estimates Agenda	Procurement		9/4/2024
WBE Goal %	9.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: McEnroe Voice & Data Corporation	
Compliance review in process.			

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13258 - Award - RFQ-000550 - Chemical Root Application for Sanitary Sewer Systems**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to award a contract to Duke's Root Control, Inc . Period of agreement is: Based on Board Approval with a duration of 3 Years  
9/4/2024 / to 9/3/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,422,176.00

Project #: RQ-021432                      Solicitation #: RFQ-000550

Project Fund	Amount
2070-CCA001294-SC630326	\$ 3,422,176.00

**BACKGROUND/EXPLANATION:**

The purpose of this award is to acquire services for Chemical Root Applications for Sanitary Sewer Systems at various locations, on behalf of the Department of Public Works.

Vendors were solicited by posting on Workday, eMaryland Marketplace Advantage, and in local newspapers. The sole bid received was opened on June 26, 2024, and was considered fair and reasonable. Award is recommended to be made to the sole bidder. There are 2, one-year renewal options available.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	Applicable	Applicable	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13132 - Increase - SCON-001313 – Air Compressor and Dryer Maintenance**

AGC4361 - M-R Convention Complex

**ACTION REQUESTED:**

The Board is requested to increase the funding for the contract with LBS Enterprises, Inc. d/b/a LBS Corporation. Period of agreement is: 7/11/2024 to 7/10/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 80,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-001313 Solicitation #: B50006772

Project Fund	Amount
1001-CCA000435-SC630316	\$ 20,000.00
1001-CCA000111-SC630380	\$ 60,000.00

**BACKGROUND/EXPLANATION:**

The Convention Center and Fire Department needs routine preventative maintenance of air compressors and dryers currently in use. On July 11, 2022, the Chief Procurement Officer approved the initial award and subsequent actions as shown in the Contract Value Summary below. An increase is requested by the Fire department for current and future repairs.

The requested action is for an increase of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1.Award approved by the CPO on July 11, 2022	\$ 5,584.00
2.1 <sup>st</sup> Renewal approved by the CPO on May 30, 2023	\$ 10,000.00
3.Increase approved by the CPO on February 5, 2024	\$ 7,000.00
4.Final Renewal approved by the Board on June 5, 2024	\$ 40,000.00
5.Increase pending Board approval	<u>\$ 80,000.00</u>
Total Contract Value	\$142,584.00

-

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&amp;D has reviewed and approved.

**SB-24-13136 - Award - RQ-025519 - Automated External Defibrillator (AED)**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Equipment Maintenance/Service Contract Award - Selected Source CINTAS. Period of agreement is: 9/4/2024 to 4/30/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 59,335.43

Project #: RQ-025519

Project Fund	Amount
2070-CCA000854-SC630326	\$ 59,335.43

**BACKGROUND/EXPLANATION:**

This is a 3-year contract for Zoll Plus Automated Defibrillator (AED) to ensure the safety and well-being of employees and visitors by providing immediate access to life-saving medical equipment in case of emergencies, such as cardiac incidents and list of other potential injuries.. Cintas comprehends the specific safety equipment standards and unique needs of this facility based on their assessment. Moreover, forging a relationship with a reliable supplier guarantees that the equipment remains in prime condition with enhanced maintenance, vital support for life-saving devices, options for lower upfront costs, opportunities for upgrades, and increased flexibility. This has two-one year renewal options at the City's discretion.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.



**SB-24-13034 - Award - RFQ-000577 - Batteries for Automotive, Equipment & Machinery**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a contract with Best Battery Co., Inc. and parts Authority, LLC. Period of agreement is: Based on Board Approval with a duration of 3 Years  
9/4/2024 / to 9/3/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,000,000.00

Solicitation #: RFQ-000577

Project Fund	Amount
2030-CCA000133-SC170013	\$ 2,000,000.00

**BACKGROUND/EXPLANATION:**

Suppliers were solicited by posting on eMaryland Marketplace, Workday and local papers. Three bids were received and opened on June 26, 2024. The award is recommended to the two lowest responsible and responsive bidders: Battery Co., Inc and Parts Authority, LLC. This contract is to supply replacement automotive and equipment batteries and installation as needed.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13194 - Award-RFQ-000545: Supply and Delivery of U-Channel Sign Posts and Accessories**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to award a contract to National Highway Products, Inc. Period of agreement is: 9/4/2024 to 9/3/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 670,920.00

Project Fund	Amount
1001-CCA001124-SC640409	\$ 670,920.00

**BACKGROUND/EXPLANATION:**

The purpose of the solicitation is to procure the lowest, responsive, and responsible bidder to supply and deliver u channel sign posts and accessories for the Department of Transport (DOT). All bid submissions were expected to be compliant with the predetermined specifications and evaluation requirements.

Vendors were solicited by posting on Workday, eMaryland Marketplace, and in local newspapers. One bid was received and opened on May 01, 2024. The bid was evaluated in accordance with predetermined evaluation criteria. The contract award is being recommended to the most responsive and responsible bidder to provide the City's requirements. The term of the contract is expected to begin at the date of BOE approval and up to 3 years, with 2 one-year renewal options.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
Applicable	Applicable	Applicable	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13157 - Awar - RQ-029432 - Thermoplastic Road Marking Powder Paint**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to award a selected source contract to Ennis-Flint, Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 35,200.00

Project #: RQ-029432

Project Fund	Amount
1001-CCA001124-SC640409	\$ 35,200.00

**BACKGROUND/EXPLANATION:**

The Department of Transportation has requested a purchase order for Ennis-Flint, Inc. to provide thermoplastic road marking powder paint used to install crosswalks, lane control lines, stop bar lines and other types of pavement markings. Due to the nature of this request and safety of the citizens, approval of the select source is requested. This is a one-time procurement.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12937 - Increase - Select Source - Prevention Kits Gift Card**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Increase Engage2Reward, LLC.  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 20,010.00

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project #: SCON-0003915

Project Fund

Amount

1001-CCA000172-SC640451

\$ 20,010.00

**BACKGROUND/EXPLANATION:**

BCHD offers incentives through cards to get individuals in for STD testing. CPA approved initial award contract as shown in the Contract Value Summary below. The Baltimore City Health Department (BCHD) seeks to continue using distributing gift cards. The Board is requested to approve the increase the award for the agency to continue to provide  
The requested action is for an increase of awarded selected source contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by CPA 04/12/2024	\$ 10,010.00
2. 1 <sup>ST</sup> increase approved by CPA 05/21/2024	\$ 11,028.00
3. Increase pending Board approval	<u>\$20,010.00</u>
4. Total Contract pending Board	\$ 41,048.00

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

N/A

N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13216 - Increase - SCON-002106-Tree Maintenance Services, Group 1 & 2**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to approve an increase to the contract with Forest Valley Tree & Turf LLC. Period of agreement is: 7/1/2022 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,082,000.00

Contract Award Amount:	\$	Award Date:	7/1/2022
	5,310,000.00		

Contract Increase Amount:	\$ 0.00	Increase Number:	
---------------------------	---------	------------------	--

Solicitation #: B50006268

Project Fund	Amount
1001-CCA000993-SC630326	\$ 1,082,000.00

**BACKGROUND/EXPLANATION:**

On June 29, 2022, the Board approved the initial contract award for the vendor to provide tree maintenance and pruning services at various City parks and streets. On February 21, 2024, an amendment was sought and approved by the BOE to the initial contract amount because the total contract value for both Group 1 & 2. was understated.

Baltimore City Recreation and Parks (BCRP) seeks to request additional funds for this contract due to unforeseen weather conditions; which in turn, has resulted to an increase in the number of requests for the contractor's services.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on June 29, 2022 \$ 3,620,000.00
  2. Increase approved by the Board on February 21, 2024 \$ 1,690,000.00
  3. Increase pending Board approval \$ 1,082,000.00
- Total Contract value \$ 6,392,000.00

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	11.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	33.00%	MBE Attainment Amount	\$ 902,342.00
MBE Total Paid	\$ .00	Vendor: L. Johnson Tree Service LLC	

WBE Goal %	7.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	14.00%	WBE Attainment Amount	\$ 381,039.00
WBE Total Paid	\$ .00	Vendor: Holmes Lawn Care, Inc	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13172 - Ratification & Final Renewal - SCON-002041 - Laundering of Lab Coats with Chesapeake Uniform**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to renew the contract with Chesapeake Uniform. Period of agreement is: 5/1/2024 to 4/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 16,348.80

Contract Award Amount: \$ 24,523.20 Award Date: 4/17/2022

Project #: SCON-002041 Solicitation #: B50006549

Project Fund	Amount
2070-CCA000852-SC630324	\$ 8,174.40
2071-CCA000832-SC630324	\$ 8,174.40

**BACKGROUND/EXPLANATION:**

The Department of Public Works required the laundering of lab coats continuously at Ashburton and Montebello Labs. On April 27, 2022, the City Purchasing Agent approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve the final renewal of two, one-year renewal options available on this contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial Award approved by the CPA on April 27, 2022 \$24,523.20
  2. Ratification & 1st Renewal approved by the Board on December 13, 2023 \$ 8,174.40
  3. Increase approved by the Board on March 20, 2024 \$24,523.20
  3. Ratification & Final Renewal pending Board approval \$16,348.80
- Total Contract Value \$73,569.60

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13134 - Award - Selected Source - Hydro seeding services**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Selected Source contract with Lems Contracting Company.  
Period of agreement is: 7/1/2024 to 6/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 584,810.00

Project #: RQ-026998

Project Fund	Amount
1001-CCA000810-SC630316	\$ 584,810.00

**BACKGROUND/EXPLANATION:**

The Hydro seeding services required by DPW-Solid Waste are highly specialized and can only be provided by a limited number of suppliers who possess unique expertise or technology. Lems Contracting provided decent proposal and will adhere to the timeline of the project since there are hydroseed seasons (summer-early fall). Competitive procurement can introduce delays in project execution and following the strict allotted time is necessary for compliance.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&amp;D granted a waiver

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&amp;D has reviewed and approved.



**SB-24-13183 - Increase - PO-017387 - Video Services**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve an increase to the contract with JDL Digital Systems Inc, dba Airship Industries Inc. Period of agreement is: 10/1/2023 to 10/12/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 16,330.00

Project Fund	Amount
1001-CCA001222-SC630323	\$ 16,330.00

**BACKGROUND/EXPLANATION:**

On December 12, 2023 the amount of 11,600.00 was awarded PO-017387 to JDL Digital Systems as a Sole Source provider for security video and security apparatus. BPD is seeking an additional 16,330.00 to add 20 additional licenses to what is already in place.

Approved by CPA 12/23 \$11,600.00

Increase pending Board approval \$16,330.00

Total amount \$27,990.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12837 - Fourth Amendment - SCON-003496 - COBRA Benefit Services**

AGC3300 - Human Resources

**ACTION REQUESTED:**

The Board is requested to approve an amendment to the contract with Amendment WageWorks, Inc.. Period of agreement is: 7/1/2024 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 80,000.00

Contract Extension Amount: \$ 0.00 Extension Number:  
 Contract Amendment \$ 0.00 Amendment Number:  
 Amount:

Project Fund	Amount
1001-CCA000355-SC630326	\$ 80,000.00

**BACKGROUND/EXPLANATION:**

On September 2, 2020, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to execute the attached amendment, which will provide the necessary extension for the continuity of COBRA administration services while the period of performance until the new contract, RFQ-000503 - COBRA Administration Services begins on January 1, 2025.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on September 2, 2020	\$65,000.00
2. Correction approved by the Board on September 30, 2020	\$0.00
3. 1st Renewal approved by the Board on June 9, 2021	\$76,000.00
4. 1st Increase approved by CPA July 5,2022	\$50,000.00
5. 2nd Renewal approved by the Board on August 24,2022	\$75,000.00
6. Extension approved by the Board on September 06, 2023	\$80,000.00
7. Amendment IV pending Board approval	\$80,000.00
Total contract value	\$426,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-13150 - Increase - Sourcewell Contract Number 0222217 – Aboveground Fuel and Fluid Storage**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to increase the cooperative contract with E. J. Ward. Period of agreement is: 3/6/2024 to 12/7/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 300,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-001807

Project Fund	Amount
2030-CCA000133-SC170013	\$ 300,000.00

**BACKGROUND/EXPLANATION:**

On April 14, 2021, the Board approved an initial award as shown in the Contract Value Summary below. This contract is for repairs to electronic fuel dispensing within the City's fuel stations.

The requested action is for an increase of a competitively bid requirements contract is for the Upgrade and repairs to the fuel dispensing system for the duration of the contract.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

Initial award approved by the Board on April 14, 2021, \$ 400,000.00

1st Increase approved by the Board on July 20, 2022 , \$ 400,000.00

2nd Increase approved by the Board on March 6, 2024 \$200,000.00

3rd Increase pending Board approval \$ 300,000.00

Total contract value \$1,300,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&amp;D has reviewed and approved.

**SB-24-13220 - Increase - SCON-002293- Tree Maintenance Services, Group 3: Stump Removal Services**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to increase the contract with L Johnson Tree Services, LLC. Period of agreement is: 7/1/2022 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 200,000.00

Contract Award Amount:	\$ 3,620,000.00	Award Date:	6/29/2022
------------------------	-----------------	-------------	-----------

Contract Increase Amount:	\$ 200,000.00	Increase Number:	
---------------------------	---------------	------------------	--

Solicitation #: B50006268

Project Fund	Amount
1001-CCA000993-SC630326	\$ 200,000.00

**BACKGROUND/EXPLANATION:**

On June 29, 2022, the Board approved the initial contract award for the vendor to provide tree maintenance services, group 3: stump removal service at various City parks and streets. The Board approved a total of \$3,620,000.00 for the two contractors that were awarded under the solicitation number B50006268. However, due to historical work orders, this amount was apportioned at a ratio of 80/20 between Group 1 & 2 and Group 3. Baltimore City Recreation and Parks (BCRP) seeks to request additional funds for this contract due to unforeseen weather conditions, which has resulted in an increase in the number of requests for the contractor's services.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

- 1. Initial award approved by the Board on June 29, 2022 \$ 724,000.00
  - 3. Increase pending Board approval \$ 200,000.00
- Total Contract value \$ 924,000.00

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	Applicable	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	11.00%	MBE Goal Amount	\$ 0.00
------------	--------	-----------------	---------

Board of Estimates Agenda	Procurement		9/4/2024
MBE Attainment %	0.00%	MBE Attainment Amount	\$ 170,239.60
MBE Total Paid	\$ .00	Vendor: L. Johnson Tree Service LLC	
WBE Goal %	7.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	0.00%	WBE Attainment Amount	\$ 73,650.40
WBE Total Paid	\$ .00	Vendor: GSC Transport, Inc	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13158 - Increase - Sole Source - Inventory Management Software with EMS  
Technology Solutions, LLC**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to increase the funding for the contract with EMS Technology Solutions.  
Period of agreement is: 4/23/2023 to 4/23/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 33,600.00

Contract Award Amount: \$ 144,809.00 Award Date: 10/4/2023

Contract Increase Amount: \$ 0.00 Increase Number:

Project Fund	Amount	Start Date	End Date
1001-CCA000111-SC630326	\$ 33,600.00	4/23/2023	4/23/2026

**BACKGROUND/EXPLANATION:**

On October 4, 2023 \$144,890.00 was approved by the BOE for software license used for the inventory management program. The Fire Department is asking for an increase of \$33,600.00 to cover the Fire Facilities Management Services License to continue covering the service through April 23, 2026.

EMS Technology Solutions, LLC is the sole source and authorized dealer in the Baltimore area for commercial, industrial, and Government sales and services. The Equipment and supplies are needed to keep the current inventory management software at Fire Department in use.

**CONTRACT HISTORY:**

Approved by Board of Estimate on 10/4/2023 \$144,890.00

Pending approval \$33,600.00

Total Contract \$178,490.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13169 - Increase - SCON-003125; SCON-002909 - Gauges, Pressure and Level Measurement Instrumentation and Recorders**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Goods & Services Contract Increase Flow Controls, Inc. and Jobe and Company, Inc.. Period of agreement is: 5/17/2023 to 5/16/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 200,000.00

Contract Award Amount:	\$	Award Date:	5/17/2023
	200,000.00		

Contract Increase Amount:	\$ 0.00	Increase Number:	
---------------------------	---------	------------------	--

Project #: SCON-003125;	Solicitation #: RFQ-000199
SCON-002909	

Project Fund	Amount
2071-CCA000831-SC640409	\$ 100,000.00
2071-CCA000828-SC640409	\$ 100,000.00

**BACKGROUND/EXPLANATION:**

The Department of Public Works requested a contract for gauges, pressure and level management instrumentation, and recorders required for water and wastewater treatment facilities to maintain equipment throughout the plants and pumping stations. On May 10, 2023, the Board approved the initial award, as shown in the Contract Value Summary below. An increase is requested to continue moving services forward through the remainder of the contract term.

SCON-003125 - Flow Controls, Inc

SCON-002909 - Jobe &amp; Company, Inc.

The requested action is for an increase of a competitive bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial Award approved by the Board on May 10, 2023, \$200,000.00

2. Increase pending Board approval \$200,000.00

Total Contract Value \$400,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D determined no goals would be set because there was not an opportunity to segment the contract



**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13161 - Final Renewal - Cityworks Master License and Maintenance Agreement**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to renew the License Agreement with Azteca Systems, Inc.. Period of agreement is: 8/3/2024 to 8/2/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Renewal Amount: \$ 0.00      Renewal Number:

Solicitation #: SCON-001320

Project Fund	Amount
2072-CCA000861-SC630398	\$ 0.00

**BACKGROUND/EXPLANATION:**

The vendor is the original software developer and sole provider of license and software maintenance for Cityworks Asset Management Software, which is the primary application the Department of Public Works uses for work order management of repairs and maintenance throughout the City.

On July 28, 2021, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve the final, one-year renewal option. It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**Contract Value Summary:**

1. Initial award approved by the Board on July 28, 2021, \$4,904,900.00.
2. 1st renewal approved by the BOE on June 15, 2022, \$ 0.00.
3. 2nd renewal was approved by the Board on September 6, 2023, \$ 0.00.
4. 3rd renewal pending Board approval. \$ 0.00 Total contract value \$4,904,900.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13098 - Rejection of All Bids - RFQ-000536 - Decals and Striping for City Vehicles and Equipment**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a reject all bids for RFQ-000536. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: RFQ-000536

**BACKGROUND/EXPLANATION:**

The solicitation was posted and two bids were received and opened on April 3, 2024. Both suppliers were found non-compliant by SMBA&D on June 13, 2024. This action is to reject all bids for RFQ-000536.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	Applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12738 - Second Amendment - Select Source- Accenture, LLP. fka Incapsulate, LLC. for 311 Subscription, Licenses and Managed Services**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a Technology License/Service/Software Agreement Amendment Accenture, LLC. fka Incapsulate, LLC.. Period of agreement is: 7/1/2023 to 6/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 232,302.83 Contract#PO-012322

Contract Award Amount:	\$	Award Date:	6/7/2023
	2,896,547.56		

Contract Amendment Amount:	\$	Amendment Number:	2
	232,302.83		

Project Fund	Amount
9903-PRJ002413-CAP009116-SC630398	\$ 232,302.83

**BACKGROUND/EXPLANATION:**

On June 06, 2023, the Board approved the Original Selected Source Contract to Incapsulate, LLC. in the amount of \$2,896,547.56, for the Contractor to provide 311 Subscription, Licenses and Managed Services for the 311 Customer Resource Management system (CRM), for the term starting July 1, 2023, through June 30, 2026. Subsequent actions are as shown in the Contract Value Summary below.

The Board is requested to approve the Second Amendment to the Original contract to assign Accenture, LLP all of rights, title, obligations, conditions and interest in the Original Agreement assets and liabilities of Incapsulate, LLC. effective May 1, 2024, and to increase the total contract value by \$232,302.83 for provision of an additional 300 Managed Services Support hours and implementation of language configuration for four (4) additional languages including Arabic, Chinese, French, and Korean. Upon execution of the Second Amendment, the new total contract value will be \$3,277,850.39.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less. It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

**CONTRACT VALUE SUMMARY:**

1. Initial Award approved by the Board on June 07, 2023: \$2,896,547.56
2. First Amendment approve by the Board on September 6, 2023: \$149,000.00
3. Second Amendment Pending Board approval: \$232,302.83

Total Contract Value: \$3,277,850.39

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-12928 - Award - Sole Source - Inventory Management Software with EMS  
Technology Solutions, LLC**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a sole source contract with EMS Technology Solutions, LLC.  
Period of agreement is: 5/1/2024 to 4/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 150,000.00

Project #: RQ-024621

Project Fund	Amount
1001-CCA000125-SC650507	\$ 150,000.00

**BACKGROUND/EXPLANATION:**

EMS Technology Solutions, LLC is the sole source and authorized dealer in the Baltimore area for commercial, industrial, and Government sales and services. The Equipment and supplies are needed to keep the current inventory management software at Fire Department in use.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13108 - Correction & Increase – Investigative Search Licensing****ACTION REQUESTED:**

The Board is requested to approve an increase to the contract with LexisNexis Risk Solutions FL Inc. Period of agreement is: 1/1/2023 to 12/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 200,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-001385

Project Fund	Amount
1001	\$ 200,000.00

**BACKGROUND/EXPLANATION:**

Citywide, there was a need for a vendor to provide investigative searches such as background assistance, fraud investigation, locating wanted individuals, case law, appeals and many other services and information. On April 6, 2016, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. An increase is required to continue moving services forward. There are no renewal options on this contract.

This contract is set up as a blanket contract that will be utilized by multiple City agencies. At this time, it is not known which specific agencies and amounts will pull from the contract. The amount for the citywide contract is presented as one amount funded by the General Fund.

Agencies will use existing budget to fund any expenditures off the contract.

On July 12, 2023, the Board approved the extension for period covered 01/01/2023 to 12/31/2023. The Board is requested to strike 01/01/2023 to 12/31/2023 and insert 01/01/2023 to 12/31/2025.

The requested action is for an increase of a select source requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on April 6, 2016	\$ 33,000.00
2. Amendment approved by the Board on October 26, 2016	\$ 0.00
3. Increase approved by the Board on November 2, 2016	\$ 45,792.00
4. Increase approved by the Board on March 22, 2017	\$ 108,360.00
5. 1st Renewal approved by the Board December 20, 2017	\$ 100,000.00
6. Correction and Increase approved by the Board on October 17, 2018	\$ 100,000.00
7. Increase approved by the Board on May 8, 2019	\$ 100,000.00
8. 2nd Renewal approved by the Board on December 18, 2019	\$ 110,000.00
9. Increase approved by the Board on August 26, 2020	\$ 110,000.00
10. Increase approved by the Board on February 24, 2021	\$ 200,000.00
11. 1st Extension approved by the Board on May 18, 2022	\$ 200,000.00
12. 2nd Extension approved by the Board on July 12, 2023	\$ 36,000.00

13. Correction and Increase pending Board approval	\$ 200,000.00
Total contract value	\$ 1,343,152.00

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.



**SB-24-13337 - Third Amendment to Agreement with Interpersonal Frequency LLC for Web Hosting Services**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to amend the contract with Interpersonal Frequency, LLC. Period of agreement is: 3/15/2023 to 3/24/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 28,295.00 Contract#PO-009504

Contract Award Amount:	\$	Award Date:	3/15/2023
	1,106,307.76		

Contract Increase Amount:	\$ 28,295.00	Increase Number:	3
---------------------------	--------------	------------------	---

Contract Amendment	\$ 28,295.00	Amendment Number:	3
--------------------	--------------	-------------------	---

Amount:

Project Fund	Amount
1001-CCA001307-SC650508	\$ 28,295.00

**BACKGROUND/EXPLANATION:**

On March 15, 2023, the Board of Estimates approved the initial \$1,095,307.76 select source award to Interpersonal Frequency, LLC. for the period 3/15/2023 - 3/24/2026, for the supplier to provide web hosting services for the baltimorecity.gov, baltimorepolice.org, and baltimorecitycouncil.com websites. Subsequent actions are provided in the Contract Value Summary below. The Board is requested to approve the Third Amendment to the contract for the purpose of adding \$28,295.00 in additional funding for additional hosting and support services. The new total contract value is \$1,435,032.76.

**CONTRACT VALUE SUMMARY**

1. Initial award approved by the Board on 3/15/2023: \$1,095,307.76
2. First Amendment approved by the Acting City Purchasing Agent on 5/10/2023: \$11,000.00
3. Second Amendment pending Board approval: \$300,430.00
4. Third Amendment pending Board approval: \$28,295.00

Total Contract Value: \$1,435,032.76

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&amp;D granted a waiver

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13290 - Prequalification of Architects and Engineers**

**ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Architects and Engineers. Period of agreement is: 9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

In accordance with the Resolution Relating to Architectural and Engineering Services Amended by your Honorable Board on June 29, 1994, the Office of Boards & Commissions requests the Board of Estimates approval for the prequalification of the firms listed below. The Office of Boards & Commissions has delineated certified Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) for informational purposes only.

Baker Engineering Services, Inc.  
11101 Resort Road, #267  
Ellicott City, MD 21042

**ENGINEERING**

Clark/Azar & Associates, Inc. (WBE)  
20440 Century Boulevard, Suite 220  
Germantown, MD 20874

**ENGINEERING**

F & H Consultants, P.C.  
10604 Lancewood Road  
Cockeysville, MD 21030

**ENGINEERING**

Floura Teeter Landscape Architects, Inc. (WBE)  
1001 N. Charles St., Ste. 500  
Baltimore, MD 21201

**LANDSCAPE ARCHITECTURE**

Itenology Corporation (WBE)  
8850 Stanford Boulevard, Suite 1600

Columbia, MD 21045

**ENGINEERING**

James Posey Associates, Inc.  
11155 Red Run Boulevard, Suite 310  
Baltimore, MD 21117

**ENGINEERING**

K. Dixon Architecture, PLLC (MBE) (WBE)  
9475 Lottsford Road, Suite 220  
Largo, MD 20774

**ARCHITECTURE**

Leuterio Thomas, LLC (MBE) (WBE)  
6710 Oxon Hill Road, Suite 300  
National Harbor  
Oxon Hill, MD 20745

**ARCHITECTURE**

**ENGINEERING**

Pure Technologies U.S. Inc.  
8920 State Route 108, Suite D  
Columbia, MD 21045

**ENGINEERING**

Schnabel Engineering, LLC  
300 Red Brook Blvd., Suite 109  
Owings Mills, MD 21117

**ENGINEERING**

Sigma LLC (MBE) (WBE)  
30200 Telegraph Road  
Suite 240  
Bingham Farms, MI 48025

**ENGINEERING**

Stratified Inc. (MBE)  
1140 3<sup>rd</sup> St. NE, 2<sup>nd</sup> Floor  
Washington, DC 20002

**ARCHITECTURE  
ENGINEERING**

The Wilson T. Ballard Company  
17 Gwynns Mill Court  
Owings Mills, MD 21117

**ENGINEERING  
LAND SURVEYING**

Toole Design Group, LLC  
8484 Georgia Avenue, Suite 800  
Silver Spring, MD 20910

**LANDSCAPE ARCHITECTURE  
ENGINEERING**

Valvetek Utility Services Inc.  
20 Lafayette Place  
Kenilworth, NJ 07033

**ENGINEERING**

Zest LLC (MBE)  
12926 Kentbury Drive  
Clarksville, MD 21029

**ENGINEERING**

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-13248 - Prequalification of Contractors****ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Contractors. Period of agreement is:  
9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

In accordance with the Rules for Prequalification of Contractors as amended by your Honorable Board on November 21, 2016, the following contractors are recommended for prequalification:

Aaron Enterprises, Inc. 300 Cloverleaf Road York, PA 17406	\$8,000,000.00
American Contracting & Environmental Services, Incorporated 10330 Old Columbia Road, Suite 102 Columbia, MD 21046	\$172,030,000.00
Boulevard Contractors Corp. (MBE) 10451 Mill Run Circle, Suite 1005 Owings Mills, MD 21117	\$1,500,000.00
Economic International Construction Company, Inc. 720 S. Caton Avenue Baltimore, MD 21229	\$8,000,000.00
JLN Construction Services, L.L.C. (MBE) 1501 South Edgewood Street, Suite D-E Baltimore, MD 21227	\$1,500,000.00
Joseph L. Winkler Co., Inc. (MBE) 709 Philadelphia Road Joppa, MD 21085	\$1,500,000.00
L.F. Mahoney, Inc. 4721 Harford Road, P.O. Box 3687 Baltimore, MD 21214	\$8,000,000.00

MCN Build Inc.\$270,420,000.00  
270 S Montford Street  
Baltimore, MD 21224

W.M. Schlosser Co., Inc.\$529,350,000.00  
2400 51<sup>st</sup> Place  
Hyattsville, MD 20781

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			



**SB-24-11047 - Amendment 3 - Proj 1236A OC Environmental & Storm Water Study and Engineering Design Services**

**ACTION REQUESTED:**

The Board is requested to approve Amendment No. 3 with A. Morton Thomas & Associates, Inc. for Project 1236A OC Environmental & Storm Water Study and Engineering Design Services. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,000,000.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: Proj 1236A

Project Fund	Amount
	\$ 2,000,000.00

**BACKGROUND/EXPLANATION:**

This is the 3rd Amendment that will include the duration time of the contract by zero (0) years for a total contract time of eleven (11) years. the current expiration date is June 1, 2027. This amendment is within the original scope of work and was requested by the agency.

This amendment will increase the upset fee to complete environmental design services and post award services for ongoing MS4 projects. A. Morton Thomas, Inc. will be working on a crucial MS4 design project that will address the Municipal Separate Storm Sewer Permit Projects.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	2.00%	MBE Goal Amount	\$ 80,000.00
MBE Total Paid	\$ .00	Vendor: Riviera Enterprises Inc. (REI/DRAYCO)	

MBE Goal %	3.00%	MBE Goal Amount	\$ 120,000.00
MBE Total Paid	\$ .00	Vendor: Delon Hampton & Associates, Chartered	

MBE Goal %	22.00%	MBE Goal Amount	\$ 880,000.00
------------	--------	-----------------	---------------

MBE Total Paid	\$ .00	Vendor: AB Consultants, Inc.	
WBE Goal %	4.00%	WBE Goal Amount	\$ 160,000.00
WBE Total Paid	\$ .00	Vendor: Robert Balter Co	
WBE Goal %	7.00%	WBE Goal Amount	\$ 280,000.00
WBE Total Paid	\$ .00	Vendor: Straughan Environmental, Inc.	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.



CORC has approved this EAR



SMBA&D has reviewed and approved.

CORC has approved this EAR



SMBA&D has reviewed and approved.

CORC has approved this EAR





SMBA&D has reviewed and approved.

CORC has approved this EAR

**SB-24-12162 - Extra Work Order 7 - SC 954 Primary Settling Tanks Nos. 3 & 4 Rehabilitation at the Back River Wastewater Treatment Plant**

**ACTION REQUESTED:**

The Board is requested to approve a Construction Contract Extra Work No. 7 Order with Ulliman Schutte Construction, LLC., for SC 954 Primary Settling Tanks Nos. 3 & 4 Rehabilitation at the Back River Wastewater Treatment Plant. Period of agreement is: 9/4/2024 to 12/19/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 135,897.00

Contract Increase Amount: \$ 0.00 Increase Number:

Contract Extra WO \$ 0.00 Extra WO Number:

Amount:

Project #: SC 954

Project Fund	Amount
	\$ 135,897.00

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting additional funds in the amount of \$135,897.00 to repair the concrete slab at PST 1 influent gate and repair the existing RIO Cabinets in PST A, C, and D. This work is part of the City's ongoing efforts to improve the conditions at the Plant. This contract started on December 15, 2021, and the construction completion date is December 19, 2024.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	26.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	6.57%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

CORC has approved this EAR

**SB-24-12484 - Extra Work Order 1 - W.C. 1409 - Repaving Utility Cuts and Sidewalk Restoration at Various Locations****ACTION REQUESTED:**

The Board is requested to approve Extra Work Order No. 1 with Monumental Paving & Excavating, Inc., for W.C. 1409 - Repaving Utility Cuts and Sidewalk Restoration at Various Locations. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 604,862.00

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project #: WC 1409

Project Fund

Amount

2071-CCA000830-SC630326

\$ 604,862.00

**BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction is requesting a change order to W.C. 1409 to adjust the original bid prices in accordance with BOE approved "Resolution Relating to Cost Escalation Change Orders Due to Adverse Economic Conditions." This contract started on October 13, 2021 and the construction completion date is April 6, 2024. This Extra Work Order is within the original scope of work and was requested by the Agency.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	12.32%	MBE Goal Amount	\$ 74,519.00
------------	--------	-----------------	--------------

MBE Total Paid	\$ .00	Vendor: T.E. Jeff, Inc.	
----------------	--------	-------------------------	--

MBE Goal %	5.69%	MBE Goal Amount	\$ 34,416.65
------------	-------	-----------------	--------------

MBE Total Paid	\$ .00	Vendor: Clopton Concrete and Construction, Inc.	
----------------	--------	-------------------------------------------------	--

WBE Goal %	6.00%	WBE Goal Amount	\$ 36,291.72
------------	-------	-----------------	--------------

WBE Total Paid	\$ .00	Vendor: S & L Trucking	
----------------	--------	------------------------	--

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

CORC has approved this EAR

**SB-24-11615 - Amendment 3 - Proj 1298 Utility Cost of Service Rate and Financial Consulting Services**

**ACTION REQUESTED:**

The Board is requested to approve Amendment No. 3 to Consultant Agreement with Raftelis Financial Consultants, Inc. Period of agreement is: 1/29/2024 to 1/29/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,000,000.00

Contract Award Amount: \$ 1,000,000.00 Award Date: 1/29/2020

Contract Extension Amount: \$ 0.00 Extension Number:

Contract Increase Amount: \$ 0.00 Increase Number:

Contract Amendment Amount: \$ 0.00 Amendment Number:

Amount:

Project #: Project 1298

Project Fund	Amount
2070-CCA000816-SC630318	\$ 500,000.00
2071-CCA000816-SC630318	\$ 500,000.00

**BACKGROUND/EXPLANATION:**

This is the third amendment that will increase the duration time of the contract by twelve (12) months. The original agreement expired on January 29, 2024, and this amendment will retroactively renew the expiration date to January 29, 2025. This amendment is within the original scope of work and was requested by the Agency.

This Amendment will provide utility cost of service, rate and financial conjunction services for DPW services.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-12950 - Task Assignment 10 - Proj 1236S O/C Stormwater Study and Engineering Design Services****ACTION REQUESTED:**

The Board is requested to approve Task Assignment No. 10 with STV, Inc. Project 1236S On Call Stormwater Study and Engineering Design Services. Period of agreement is: 9/4/2024 to 9/4/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 300,000.00

Contract Award Amount: \$ 2,000,000.00      Award Date: 5/4/2016

Project #: Proj. 1236S

Project Fund	Amount
9958-CAP009520-SC630318	\$ 300,000.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve Task 10 with STV, Inc. under Project. 1236S in accordance with their proposal dated December 7, 2023. The original contract will expire on May 5, 2027. The duration of this task is three (3) years. This task was requested by the Agency. The Office of Engineering & Construction is in need of this task to review storm drain utilities associated with projects submitted to the Office of Engineering & Construction by outside agencies or entity projects. These projects require careful evaluation to ensure they meet all necessary regulations and standards for storm drain infrastructure.

This task also includes additional activities as assigned.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE PARTICIPATION:**

MBE Goal %	33.30%	MBE Goal Amount	\$ 100,043.73
MBE Total Paid	\$ .00	Vendor:	NMP Engineering Consultants, Inc.

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.



**SB-24-12834 - Amendment 4 - Proj 1804 On Call Project and Construction Management Assistance**

**ACTION REQUESTED:**

The Board is requested to approve Amendment No. 4 to Agreement with Hazen & Sawyer for Project No. 1804 On Call Project and Construction Management Assistance. Period of agreement is: 10/23/2024 to 10/24/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: Proj. 1804

**BACKGROUND/EXPLANATION:**

This is the 4th amendment that will increase the duration time of the contract by twelve (12) months for a total contract duration time of seven (7) years. The current expiration date is October 23, 2024, and the new expiration date is October 23, 2025. This amendment is within the original scope of work and was requested by the Agency.

Assisting Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Request for Information (RFI) reviews and responses, and construction contract administrative support.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	29.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

**SB-24-11589 - Task Assignment 2 - Proj. 1350.4-O/C Project and Construction Management Assistance**

**ACTION REQUESTED:**

The Board is requested to approve Task No. 2 with Hazen & Sawyer, PC. for Project 1350.4-O/C Project and Construction Management Assistance. Period of agreement is: Based on Board Approval with a duration of 12 Months  
9/4/2024 / to 9/3/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 321,784.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project Fund	Amount
2071-CCA000841-SC630326	\$ 160,892.00
2071-PRJ000192-CCA000840-SC630326	\$ 160,892.00

**BACKGROUND/EXPLANATION:**

The Honorable Board is requested to approve Task 006 with Hazen & Sawyer, PC under Proj. 1350.4 in accordance with their proposal dated December 18, 2023. The duration of this task is 24 months. This task was requested by the agency. Office of Engineering & Construction is requesting Hazen & Sawyer, PC to provide inspection services and support services. The original contract will expire on March 20, 2026. The duration of this task is twelve (12) months.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-11592 - Task Assignment 5 - Proj. 1350.4- (WC 1283) O/C Project and Construction Management Assistance****ACTION REQUESTED:**

The Board is requested to approve Task No. 5 with Hazen & Sawyer, PC., for Project 1350.4- (WC 1283) O/C Project and Construction Management Assistance. Period of agreement is: Based on Board Approval with a duration of 24 Months  
9/4/2024 / to 9/3/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 234,076.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: 1350.4

Project Fund	Amount
-PRJ000669-CAP009557-SC630404	\$ 234,076.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve Task 005 with Hazen & Sawyer Hazen & Sawyer, PC under Proj.1350.4 in accordance with their proposal dated August 10, 2023. The original contract will expire on March 20, 2026. The duration of this task is 24 months.

This task was requested by the agency. The Office of Engineering & Construction is requesting Hazen & Sawyer, PC to provide Project and Construction Management Assistance for Construction Management and Inspection Services and perform the role of Public Works Inspector II for WC 1283-Baltimore Street and Smallwood Street Vicinity and Reisterstown Road Vicinity under Task 005.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	
WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-11591 - Task Assignment 4 - Proj. 1350.4 - (SC 978, SC 985) O/C Project and Construction Management Assistance****ACTION REQUESTED:**

The Board is requested to approve Task No. 4 with Hazen & Sawyer, PC., for Proj. 1350.4 - (SC 978, SC 985) O/C Project and Construction Management Assistance. Period of agreement is: Based on Board Approval with a duration of 12 Months  
9/4/2024 / to 9/3/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 322,773.00

Project Fund	Amount
9956-PRJ001224-CAP009551-SC630318	\$ 161,386.50
9956-PRJ000629-CAP009551-SC630318	\$ 161,386.50

**BACKGROUND/EXPLANATION:**

The Board is requested to approve task 004 with Hazen & Sawyer, PC under Proj. 1350.4 in accordance with the proposal dated April 17, 2023. The original contract will expire on March 20, 2026. The duration of this task is twelve (12) months. This task was requested by the Agency. The Office of Engineering & Construction is requesting Hazen & Sawyer, PC to provide P6 scheduling services and support services.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	
WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.



**SB-24-11581 - Task Assignment 8 - Proj 1311G (SC 992R) O/C Civil/Structural Engineering Services**

**ACTION REQUESTED:**

The Board is requested to approve Task No. 8 with Gannett Fleming, Inc., for Project 1311G (SC 992R) On Call Civil Structural Engineering Services. Period of agreement is: Based on Board Approval with a duration of 12 Months  
9/4/2024 / to 9/3/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 198,231.58

Project #: Proj. 1311G(SC 992R)

Project Fund	Amount
9956-PRJ000457-CAP009551-SC630318	\$ 198,231.58

**BACKGROUND/EXPLANATION:**

The original contract will expire March 2, 2026. The duration of this task is twelve (12) months. this task was requested by the Agency.

\$198,231.58 Funding is anticipated from Baltimore City \$99,115.79 (50%), Baltimore County \$99,115.79 (50%)

The Office of Engineering & Construction is in need of staff augmentation and Project Management Services to support ongoing construction project S.C. 992R-Civil/Structural Engineering Services at the Back River Wastewater Treatment Plant under Proj. 1311G, Task 008.

This EAR was approved by MWBOO on 4/22/2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	
WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-11800 - Task Assignment 28 - Proj 1801 (ER4055R) - O/C Project and Construction Management Assistance Services**

**ACTION REQUESTED:**

The Board is requested to approve a On Call Service Contract Task Assignment No 28 with Rummel, Klepper & Kahl, LLP., Proj 1801 for O/C Project and Construction Management Assistance Services. Period of agreement is: Based on Board Approval with a duration of 12 Months

9/4/2024 / to 9/3/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 434,712.73

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: Proj.  
1801(ER4055R)

Project Fund	Amount
9958-PRJ002585-CAP009525-SC630318	\$ 434,712.73

**BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction is requesting RK&K to submit a proposal to provide construction management assistance services for contract ER4055R. The CPM Scheduler role will be provided by RK&K subconsultant DME for a period of twelve (12) months. The work requested is within the original scope of the agreement.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	28.52%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	10.55%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-11593 - Task Assignment 6 - Proj. 1350.4 (SC 966) O/C Project and Construction Management Assistance****ACTION REQUESTED:**

The Board is requested to approve Task No. 6 with Hazen & Sawyer, PC., for Project 1350.4 (SC 966) O/C Project and Construction Management Assistance. Period of agreement is: 9/4/2024 to 3/20/2028

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,053,026.72

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: 1350.4

Project Fund	Amount
2070-CCA000860-SC630326	\$ 1,053,026.72

**BACKGROUND/EXPLANATION:**

The Office of Engineering & Construction is requesting Hazen & Sawyer, PC approve Task 006 to provide inspection services and perform the role Construction Project Supervisor 1, one (1) Inspector III for S.C. 966. The work requested is within the original scope of the agreement.

The original contract will expire on March 20, 2028.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	15.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-11995 - Amendment 3 - Proj 1256 (SC 918) - Project & Construction Management Services Improvements to the Headworks & Wet Weather Flow Equalization**

**ACTION REQUESTED:**

The Board is requested to approve Amendment No. 3 to an Agreement with WSP USA Solutions, Inc., for Project No. 1256 Project and Construction Management Services fo Sanitary Contract 918H Headworks and Wet Weather Flow Equalization. Period of agreement is: 4/30/2023 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 558,655.94

Contract Award Amount:	\$	Award Date:	8/23/2017
	9,899,999.84		

Contract Amendment Amount:	\$	Amendment Number:	3
	558,655.94		

Project #: 1256(SC 918)

Project Fund	Amount
9956-PRJ001082-GRT000666-CAP009551-SC630318	\$ 558,655.94

**BACKGROUND/EXPLANATION:**

On 8/23/2017 the Board approved the original agreement in the amount of \$9,899,999.84. On 3/3/2021, the Board approved Amendment No. 1 in the amount of \$1,500,000.00. On July 19, 2023, the Board approved Amendment No. 2 in the amount of \$0.00.

The Office of Engineering & Construction is requesting Amend. 3 in order to retroactively renew the agreement from April 30, 2023 until December 31, 2024. This amendment will provide time for continued project and construction management services for S.C. 918H-Headworks and Wet Weather Flow Equalization at Back River Wastewater Treatment Plant. The additional time request for this amendment is needed for the additional works added to the Headwork project. The scope of work includes provide training modules and additional services on the 360-water platform, CRAC Unit Repairs, Blower AC Unit Repair, Temporary AC in Influent Pump Station Data Room, Additional CCTV Replacement Equipment, Odor Control Replacement Parts and Spare Nutrients, Influent Pump Station Switchgear Relay Replacements Fine Screen Facility Netgear Switch Replacement Panel AC Unit Replacements Travelling Bridge AC Unit.

\$558,655.94 Funding is anticipated from Baltimore City \$279,327.97 (50%), Baltimore County \$279,327.97 (50%)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.16%	MBE Goal Amount	\$ 160,007.51
MBE Total Paid	\$ .00	Vendor: Kumi Construction Management Corporation	

WBE Goal %	10.10%	WBE Goal Amount	\$ 59,507.51
WBE Total Paid	\$ .00	Vendor: Ross Technical Services, Inc	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-12368 - Extra Work Order 3 - WC 1204 Druid Lake Finished Water Tanks****ACTION REQUESTED:**

The Board is requested to approve Extra Work Order No. 3 with Oscar Renda Contracting for WC 1204 Druid Lake Finished Water Tanks. Period of agreement is: Based on Board Approval with a duration of 185 Days

9/4/2024 / to 3/8/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,750,868.15

Contract Extension Amount: \$ 0.00 Extension Number:

Contract Extra WO \$ 0.00 Extra WO Number:

Amount:

Project #: WC 1204

Project Fund	Amount
9960-PRJ001086-CAP009557-SC630404	\$ 3,750,868.15

**BACKGROUND/EXPLANATION:**

This request is for the 1st extension and will increase the duration time of the contract by 185 days for a total of 6 months. This extra work is within the original scope of work and was requested by the contractor.

\$3,750,868.15 Funding is anticipated from Baltimore City \$2,228,015.68 (59.4%), Baltimore County \$1,522,852.47 (40.6%)

The Office of Engineering & Construction contract WC 1204 required the contractor to take a significant portion of the lake footprint out of service, while at the same time leaving the remainder of the lake in service as a source of drinking water. In order to do this while installing the cofferdam, which would separate the construction from the reservoir, the contractor had to maintain a turbidity level of .3 NTU, using a dual turbidity curtain system. Subsequent investigations, after problems began to occur showed that there is no record of a turbidity curtain installation anywhere that held turbidity levels to this low of a number. Shutdown periods 1 & 2 were related to the efforts to push the stone cofferdam when turbidity levels would permit it. Initial efforts to push stone would cause turbidity levels to rise to unacceptable levels. Turbidity levels would lower to acceptable rate, work would begin, and levels would quickly rise again. Shutdown 3 OEC requested that the option to take lake totally offline be considered so the cofferdam could be installed regardless of turbidity levels. Contractor continued to have no success in completing the dam and in Spring of 2018, Water Ops went along with taking the lake totally out of service to finish the dam. The total cost of this additional work is \$3,750,868.15. Additionally, OEC is requesting a 185-calendar day non-compensable time extension to cover this miscellaneous work. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Agency.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	13.60%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	2.70%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&amp;D has reviewed and approved.

CORC has approved this EAR



**SB-24-13365 - Final Housing Reimbursement****ACTION REQUESTED:**

The Board is requested to approve the Final Employee Expense Reimbursement for Richard J. Luna. Period of agreement is: 1/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,000.00

Project Fund	Amount	Start Date	End Date
-CCA000889-SC630313	\$ 4,000.00	3/1/2024	6/30/2024

Final Housing Reimbursment from March 2024 - June 2024

**BACKGROUND/EXPLANATION:**

The Department of Public Works requests the Honorable Board to approve the final reimbursement for the monthly housing allowance payments for Deputy Director, Richard J. Luna from March 2024 – June 2024.

On March 15, 2023, the Honorable Board approved housing allowance of \$1,000.00 per month up to eighteen months as a part of Deputy Director Luna's job offer/relocation package. Please see board memo SB-23-10743 for reference. Deputy Director Luna has been reimbursed for January 2023 to February 2024 totaling \$14,000.00. This final request, covering March 2024 – June 2024, will be the last monthly housing allowance payment to Deputy Director Luna.

The agency requests the Honorable Board's approval for final monthly housing reimbursement for Richard Luna from March 2024 – June 2024 in the total amount of \$4,000.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13280 - Expense Reimbursement - Tareq Zabet****ACTION REQUESTED:**

The Board is requested to approve travel expenses incurred by employment candidate Tareq Zabet. Period of agreement is: 6/27/2024 to 6/28/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,290.84

Project Fund	Amount	Start Date	End Date
1001-CCA000889-SC630301	\$ 1,290.84	6/27/2024	6/28/2024
Airfare, meals, lodging, and ground transportation			

**BACKGROUND/EXPLANATION:**

The Department of Public Works respectfully requests the Honorable Board's approval for the executive search expenses incurred by Tareq Zabet. Mr. Zabet traveled to Baltimore to interview for the Bureau Head of Water and Wastewater opening within our Department.

Travel related costs:

Hotel \$281.84

Airfare \$908.81

Uber \$ 60.87

Food \$ 83.10

AM-240-12 states the following: Under certain circumstances, expenses related to candidate interview requirements associated with filling executive level positions may be paid by the City. It is the intention of this policy that payment of interview expenses shall be for those candidates who are finalists for executive positions. Executive level positions are limited to agency head and bureau head personnel unless otherwise approved by the Board of Estimates. An agency head may authorize interview expenses providing they do not exceed \$800. Any requirement for payment exceeding \$800 must be specifically approved by the Board of Estimates.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-13246 - Emergency Procurement - Inlet Heads - Belair Road Supply****ACTION REQUESTED:**

The Board is requested to note an Emergency Procurement with Belair Road Supply Company, Inc. Period of agreement is: 7/25/2024 to 7/25/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,000,000.00

Project Fund	Amount
2072-CCA000861-SC170023	\$ 1,000,000.00

**BACKGROUND/EXPLANATION:**

The Department of Public Works (DPW) is requesting Emergency Authorization for an emergency contract in the amount of \$1,000,000 with Belair Road Supply Company Inc. to provide Inlet Heads for the Storm Water and Wastewater Operations. The agreement will be for a 1-year period not to exceed \$1,000,000. DPW has depleted their stock of inlet heads in various sizes and types. As a result, the agency is unable to install, replace or repair inlet heads throughout the city. This poses a safety risk for pedestrians and motorized vehicles. The agency is currently placing cones to avoid hazards.

The previous contract for this material type expired and a request for a solicitation (RQ-015337) for a permanent contract was entered June 2023, however the bidding process has not begun. DPW needs a contract in place while the solicitation request routes through the procurement process.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-12584 - Contractual Service Training - Electrical Maintenance Technician  
Apprenticeship Training Course - Community College of Baltimore County**

**ACTION REQUESTED:**

The Board is requested to approve an Agreement with Community College of Baltimore County. Period of agreement is: 9/12/2024 to 9/12/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 146,880.00

Project Fund	Amount
2070-CCA000857-SC630320	\$ 146,880.00

**BACKGROUND/EXPLANATION:**

The Community College of Baltimore County shall provide instructors to conduct the Course sessions for a maximum of Seventeen (17) City Apprentices and Trainees per session (Split into two groups) due to the City's need for Staffing Coverage) at CCBCs Dundalk campus, located at 7200 Sollers Point Rd. CCBC shall be teaching existing prepared class material. This is a three-year contract that the City may terminate at will, at any time, for any reason, without liability hereunder by giving thirty (30) days prior written notice to the other party.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12743 - Transfer of Funds SC 954 Primary Settling Tanks Nos. 3 & 4  
Rehabilitation at the Back River Wastewater Treatment Plant****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9956-PRJ001309-CAP009551	\$ 4,000,000.00
9956-PRJ002003-RC0607	-\$ 2,000,000.00
9956-PRJ002003-RC0604	-\$ 2,000,000.00

**BACKGROUND/EXPLANATION:**

This Transfer of Funds with fund the costs associated with change order #7 thru 12 on project SC 954 (BD 21554) "Primary Settling Tanks NO's 3 & 4 Rehabilitation at the Back River Wastewater Treatment Plant" with Ulliman Schutte Construction, LLC.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-13092 - Transfer of Funds - Proj 1368 (SC 1023) High Rate Facility Renovation at Back River Wastewater Treatment Plant****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: Proj. 1368(SC  
1023)

Project Fund	Amount
9956-PRJ002003-RC0607	-\$ 300,000.00
9956-CAP009551	\$ 600,000.00
9956-PRJ002003-RC0604	-\$ 300,000.00

**BACKGROUND/EXPLANATION:**

The Department of Public Works requests that the Board of Estimates approve the transfer will fund the costs associated on project SC 1023 (BD24513) "Engineering Design Services High-Rate Control Building & Gravity Sludge Thickeners Rehabilitation at Back River Wastewater Treatment Plant" with Greeley and Hansen, LLC in the amount of \$2,499,995.58.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-13358 - Transfer of Jurisdiction - 881 Lemmon Street**

AGC7000 - Transportation

**ACTION REQUESTED:**

The Board is requested to approve a Transfer of Agency Jurisdiction for the property located at 881 Lemmon St. Block 0253, Lot 061 from the Department of Housing and Community Development to the Department of Transportation Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Department of Department of Transportation requests your Honorable Board's approval to transfer the property known 881 Lemmon Street, (Block 253, Lot 61) from the inventory of the Department of Housing & Community Development (34) to the inventory of Department of Transportation (11).

In 1981 the lot known as 0253 061 (given an address on Code Map, but not on the tax plat) was set up as a lot pursuant to subdivision and proposed to be an alley but was coded to DHCD. With the widespread implementation of CodeMap, constituents keep mistaking it as a purchasable and buildable parcel. DHCD wants to finish the alley dedication by first transferring the lot to the Department of Transportation.

The Real Estate Committee approves this transfer at its meeting on July 25, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**Impacted Address**

<b>Address</b>	<b>Block</b>	<b>Lot</b>	<b>Description</b>
881 Lemmon Street Baltimore MD 21201	253	061	

**COUNCIL DISTRICT:** 9th District**ENDORSEMENTS:**

**SB-24-13177 - Transfer of Jurisdiction - 1001 E. Fayette Street**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Transfer of Agency Jurisdiction for the property located at 1001 E. Fayette Street, Block 1337, Lot 001 from the Health Department to the Department of General Services. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Department of Department of General Services requests your Honorable Board's approval to transfer the property known 1001 E. Fayette Street, (Block 1337, Lot 1) from the inventory of the Health Department (10) to the inventory of Department of General Services (03).

This facility was included in the establishment of the Department of General Services (DGS) Internal Service Fund program in 2013. DGS has been providing services under an Occupancy Agreement since that time to the tenant agency. Funds are included in the agencies annual budget and are transferred to DGS for these services. This facility is also included in DGS CIP annual funding review. The Real Estate Committee approves this transfer at its meeting on August 8, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**Impacted Address**

<b>Address</b>	<b>Block</b>	<b>Lot</b>	<b>Description</b>
1001 E. Fayette St Baltimore MD 21202	1337	001	Health Department Headquarters

**COUNCIL DISTRICT:** 12th District**ENDORSEMENTS:**



**SB-24-13042 - Renewal 2 - Lease Agreement - 751 Eastern Avenue****ACTION REQUESTED:**

The Board is requested to approve the Second Renewal to Lease Agreement with with the Baltimore Public Works Museum Inc., a/k/a The Public Works Experience. (Tenant). Period of agreement is: 9/1/2024 to 8/30/2029

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
	\$ 1.00

**BACKGROUND/EXPLANATION:**

The Board of Estimates approved the Lease Agreement on August 20, 2014 for a term of five (5) years commencing September 1, 2014 and terminating August 31, 2019 with the option to renew for three (3), five (5) year terms.

On July 31, 2019 the Board of Estimates approved the first renewal option commencing September 1, 2019 and terminating August 31, 2024.

The Baltimore Public Works Museum, Inc. is exercising its second renewal option commencing September 1, 2024 and terminating August 31, 2029. The Leased Premises will continue to be used for the operation and management of a public works museum, now know as the Public Works Experience.

All other terms and conditions of the August 20, 2014 Lease Agreement remain in full force and effect.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**Impacted Address**

Address	Block	Lot	Description
751 Eastern Avenue Baltimore MD 21202	1438	001	

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

**SB-24-13152 - Extra Work Order 8 - RP20814R Mary E. Rodman Recreation Center****ACTION REQUESTED:**

The Board is requested to approve Extra Work Order No. 8 with E. Pikounis Construction Co., Inc. for RP 20814R - Mary E. Rodman Recreation Center Renovation. Period of agreement is: 1/9/2023 to 12/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 99,167.52

Contract Award Amount:	\$	Award Date:	11/2/2022
	1,184,000.00		

Contract Extra WO	\$ 99,167.52	Extra WO Number:	08
Amount:			

Project #: RP20814R

Project Fund	Amount
9938-PRJ001553-CAP009474-SC630405	\$ 99,167.52

**BACKGROUND/EXPLANATION:**

This authorization request is necessary for the addition of 150 compensatory days and the following six (6) items to be added to the project. Subsequent to the award of this contract, BCRP and the Arch learned that the following items need modification.

- (1) Due to the previous unknown damage to the exterior wing wall at the SE entrance, inspections discovered that the wall and the building were not structurally tied together. For structural building code compliance, a modification is needed for complete restoration for safety and code efficiency.
- (2) The existing shear wall at door opening 108.2, per drwgs. and specs., is not properly secured into the building, as well as the wing wall at this location. Based on the architect's assessment, a complete restoration is necessary and should be done in accordance with the architects ASI#4, (see attached).
- (3) Due to the load bearing walls at door openings 102,103 and 112, it is necessary to install needle beams, bracing and scaffolding to assist and support the demolition work in these areas and restore the openings with new masonry block, grout, and rebar, as per the required specifications.
- (4) Due to the load bearing walls at door openings 111.1 and 111.2 it is necessary to install needle beams, bracing and scaffolding to access and support the demolition work in these areas and restore the openings with new masonry block, grout, and rebar as per the required specifications.
- (5) Due to the age of the RTU's (HVAC Roof Top Units), which are between 25-26 years old, a diagnostic review and status of both units is requested by BCRP to determine if replacement, and or repair, will be necessary.
- (6) Before removal of the insulation around the HVAC duct work, the adhesives installed at the duct work joints, require the mastic (adhesive) be tested for asbestos prior to being disturbed

and removed.

The Architects and engineers have reviewed the scopes of work and pricing for these modifications and found them acceptable. The project’s Notice to Proceed was effective for January 9, 2023, with the original completion date of October 5, 2023. There is one (1) previous time extension for 300 days that concluded the project completion date to August 1, 2024. With this additional time extension for 150 days, the new project completion date will be December 29, 2024.

This EAR was approved by SMBA&D on July 26, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	9.82%	MBE Goal Amount	\$ 116,300.00
MBE Attainment %	4.22%	MBE Attainment Amount	\$ 72,270.00
MBE Total Paid	\$ 72,270.00	Vendor: Horton Mechanical	

WBE Goal %	7.25%	WBE Goal Amount	\$ 59,400.00
WBE Attainment %	23.26%	WBE Attainment Amount	\$ 398,702.18
WBE Total Paid	\$ 398,702.18	Vendor: DSM Properties, LLC	

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

CORC has approved this EAR

**SB-24-13089 - Employee Travel Request - Ashley Bush****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Ashley Bush to attend the 2024 International Festivals & Events Association (IFEA) Annual Convention & Expo including CFEE Certification Classes located in Pittsburgh, Pennsylvania (PA) from September 25, 2024 to October 2, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,436.99

Project Fund	Amount
6000-CCA000989-SC630301	\$ 3,436.99

**BACKGROUND/EXPLANATION:**

This year, Ashley Bush will be attending the IFEA Convention to receive her Certified Festivals Events and Executive (CFEE) credentials. Attendance/Registration includes three days of educational classes needed in order to graduate and is the final requirement for the certification. As IFEA says, festivals and events hold immense power to bring about transformation in individuals, organizations, and communities at large. They have the potential to create a lasting impact that extends far beyond the duration of the event, motivating people to take action, establish fresh partnerships, and cultivate a sense of unity and inclusiveness that can stay with them for a lifetime. As BCRP continues to expand our special events division, attending conferences such as this will bring valuable knowledge to the division and help to propel our efforts of creating new, successful, revenue and non-revenue generating events for the citizens of Baltimore City.

Her attendance last year proved to be invaluable and many of the lessons learned were brought back to BCRP and guided the approach to the special events work over the past 7 months. The cost to attend the 2024 International Festivals & Events Association (IFEA) Annual Convention & Expo in Pittsburgh, Pennsylvania (PA) includes a subsistence of \$1,393.00, hotel tax of \$195.02, additional cost for meals \$64 a day (totaling \$448 ), airfare \$190.97, ground transportation \$60.00, and registration expenses \$1,150.00, bringing the total to \$3,436.99.

The flights (\$190.97) and hotel (\$1,588.02) were paid using City Travel Credit Card assigned to Recreation and Parks. The registration expenses (\$1,150) were paid by the Garrett Memorial Fund.

**Travel Cost for Ashley Bush**

Subsistence - \$952.00 (136 X 7 = 952.00)

Add. Susb. \$441.00 (\$69.00 x 7 = \$441.00)

Hotel Cost - \$1393.00 (\$199 x 7 = \$1393.00)

Hotel Tax \$195.02 \$195.02

Addt. meals/incidentals \$448.00

Airfare \$190.97 - \$190.97

Ground Transp. \$60.00

Registration - \$1,150.00

Total - \$3,436.99

Spend Authorization SA-001798

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			

**SB-24-13340 - Employee Travel Request - Lori Tyer-Ellis****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Lori tyer-Ellis to attend the 2024 NRPA Annual Conference in Atlanta, GA on 10/7/2024 - 10/10/2024. Period of agreement is: 10/7/2024 to 10/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,124.18

Project Fund	Amount
-CCA000927-SC630301	\$ 2,124.18

**BACKGROUND/EXPLANATION:**

Lori Tyler Ellis will be attending the 2024 NRPA Annual Conference. The Conference will take place in Atlanta, GA from October 7 – October 10, 2024. The daily lodging rate is \$173.00 per night and the per diem is 74.00 for Atlanta, GA. The NRPA annual conference will serve as a premier event of the park and recreation community. Individuals attending have also been selected to present at the conference

This year's conference will feature thought-provoking keynote speakers, dynamic education sessions, an exploration-worthy exhibit hall and plenty of unique ways to network and connect with peers from across the country. Attendees will have the opportunity to choose from 45 Speed Sessions, 18 livestreamed 1-hour education sessions and digital versions of the research session posters. Topics will include, but not be limited to equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more. The cost to attend the NRPA conference in Atlanta, GA, includes a subsistence of \$ 519.00, an additional subsistence of \$228.00, tax of \$141.24, additional cost for meals of \$74.00 a day (totaling \$222.00), registration fees of \$695.00, flights of \$258.94, and ground Transportation \$60.00 bringing the total cost to \$2,126.18. The lodging and the flights were paid using the City Travel Card assigned to Recreation and Parks. Registration Fee of \$695.00 was paid using the city card assigned to Karen Jordan.

Lori Tyler Ellis Travel Cost:

Subsistence/Hotel	\$ 519.00 - \$173.00 x 3 = \$519.00
Hotel Cost	\$ 747.00 - \$249.00 x 3 = \$747.00
Add. Subsistence	\$ 228.00 - \$76.00 x 3 = \$228.00
Taxes	\$ 141.24
Meals/Incidentals	\$ 222.00 - \$74 x 3 = \$222.00
Registration	\$ 695.00
Flights	\$ 258.94
Ground Transport.	\$ 60.00

Board of Estimates Agenda	Recreation & Parks	9/4/2024
------------------------------	--------------------	----------

.  
Total \$ 2,124.18

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			

**SB-24-13127 - Partial Release of Retainage - TR22002 - Reconstruction of Footways Citywide**

**ACTION REQUESTED:**

The Board is requested to approve a Partial Release of Retainage with J. Villa Construction, Inc. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 47,253.81

Project #: TR22002

Project Fund	Amount
-PRJ002631-SC240230	\$ 47,253.81

**BACKGROUND/EXPLANATION:**

Partial Release of Retainage from J. Villa Construction, Inc. Contract No. TR22002 – Reconstruction of Footways Citywide - \$49,253.81. All work on Contract No. TR22002 is substantially completed and all punch list items complete. The Contractor requested a Partial Release in the amount of \$47,253.81. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a “Conditional Inspection” for Contract No. TR22002 – Reconstruction of Footways Citywide was held on April 26, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	30.00%	MBE Goal Amount	\$ 296,600.00
MBE Attainment %	84.52%	MBE Attainment Amount	\$ 788,349.77
MBE Total Paid	\$ .00	Vendor: J. Villa Construction, Inc.	
WBE Goal %	15.00%	WBE Goal Amount	\$ 140,100.00
WBE Attainment %	15.89%	WBE Attainment Amount	\$ 148,225.81
WBE Total Paid	\$ .00	Vendor: Rowen Concrete	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval



**SB-24-12796 - Partial Release of Retainage TR21007R – Curb Repair Citywide**

**ACTION REQUESTED:**

The Board is requested to approve a Construction Contract Retainage - Partial Release J. Villa Construction, Inc. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 34,100.00

Project #: TR21007R

Project Fund	Amount
-PRJ000585-SC240230	\$ 34,100.00

**BACKGROUND/EXPLANATION:**

Release of Retainage from J. Villa Construction, Inc. Contract No. TR21007R – Curb Repair Citywide - \$36,100.00. All work on Contract No. TR21007R is substantially completed and all punch list items complete. The Contractor requested a Partial Release in the amount of \$34,100.00. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a “Conditional Inspection” for Contract No. TR21007R – Curb Repair Citywide was held on March 21, 2024.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 194,940.00
MBE Attainment %	89.00%	MBE Attainment Amount	\$ 607,577.77
MBE Total Paid	\$ .00	Vendor: J. Villa Construction, Inc.	

J. Villa Construction Co. Inc. has demonstrated a good faith effort towards achieving both the MBE and WBE goals

WBE Goal %	10.00%	WBE Goal Amount	\$ 72,200.00
WBE Attainment %	11.30%	WBE Attainment Amount	\$ 77,415.06
WBE Total Paid	\$ .00	Vendor: Rowen Concrete	

J. Villa Construction Co. Inc. has demonstrated a good faith effort towards achieving both the MBE and WBE goals

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-13328 - Task Assignment 2 - Proj 1342 RKK - O/C Construction Project Management Service for Roadway, Bridges, Traffic, Conduits and Associate Projects**

**ACTION REQUESTED:**

The Board is requested to approve Task No. 2 with Rummel, Klepper & Kahl for Project No. 1342 On Call Construction Project Management Service for Roadway, Bridges, Traffic, Conduits and Associate Projects Period of agreement is: Based on Board Approval with a duration of 24 Months

9/4/2024 / to 9/3/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 195,000.00

Project #: 1342

Project Fund	Amount
1001-CCA001090-SC630326	\$ 150,000.00
2024-CCA001028-SC630326	\$ 45,000.00

**BACKGROUND/EXPLANATION:**

This authorization provides services for ROW specialist services. The duration for this task is approximately 24 months.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**WBE PARTICIPATION:**

WBE Goal %	6.50%	WBE Goal Amount	\$ 195,000.00
WBE Total Paid	\$ .00	Vendor: iCivil Inc.	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-13219 - Task Assignment 2 - Proj 1344 - O/C Planning Consultant Services for Transportation Planning, Policy, feasibility Studies, Complete Streets, Multimodal Access Associated Projects**

**ACTION REQUESTED:**

The Board is requested to approve Task Assignment No. 2 with Kittelson and Associates, Inc. for Project No. 1344 On Call Planning Consultant Services for Transportation Planning, Policy, Feasibility Studies, Complete Streets, Multimodal Access Associated Projects. Period of agreement is: 10/4/2023 to 10/3/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 174,873.50

Project Fund	Amount
1001-CCA001100-SC610101	\$ 34,974.70
6000-CCA001100-SC630326	\$ 139,898.80

**BACKGROUND/EXPLANATION:**

The authorization provides for planning and design support for quick build interventions that improve traffic safety throughout the City. Consultant will also develop neighborhood traffic calming plans to complement the quick build interventions. These interventions will be targeted in areas of the City that have been historically disinvested and experience disproportionately high traffic crashes. Solutions will embrace the Complete Streets approach to ensuring safety and accessibility for all modes of transportation.

The duration of this task is approximately 12 months.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE PARTICIPATION:**

MBE Goal %	29.09%	MBE Goal Amount	\$ 110,900.00
MBE Total Paid	\$ 40,025.42	Vendor: Pyatt Group, LLC	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-13335 - E-Bike Incentive - Grant Agreement - Trek Retail Corporation****ACTION REQUESTED:**

The Board is requested to approve a Agreement Trek Retail Corporation. Period of agreement is: 9/4/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 75,000.00

Project Fund	Amount	Start Date	End Date
1001-CCA001104-SC630326	\$ 75,000.00	9/4/2024	6/30/2025

The funds for this item are shared with funds from the other two E-Bike Incentive Agreement items. BCDOT anticipates awarding \$75,000-worth of E-Bike vouchers, not \$75,000 to each of the three participating bike shops.

**BACKGROUND/EXPLANATION:**

This grant agreement outlines the relationship between Trek Retail Corporation (referred to as the "Grantee") and the Baltimore City Department of Transportation (referred to as "BCDOT" or the "City"). The agreement is part of the BCDOT E-Bike Incentive Program, which aims to increase e-bike ownership, especially among low-income residents, to encourage healthy, sustainable transportation modes.

The program provides funding, capped at \$75,000, from Sept. 4, 2024, to June 30, 2025. The \$75,000 of funding will be shared among the three participating bike shops. Total voucher awards for the program - including all three bike shops - will not exceed \$75,000. Residents can apply for vouchers to purchase e-bikes at participating bike shops in Baltimore City. Income-qualified applicants (those enrolled in a benefits program such as SNAP, Medicaid, TANF) will be eligible to receive vouchers worth \$2,000. Standard applicants (those not enrolled a benefits program) will be eligible to receive a voucher worth \$750. Voucher recipients will be able to use their voucher at the point of sale at any of the participating bike shops. The City will reimburse these shops for the value of the vouchers. The Grantee, having applied and qualified for the program, agrees to follow the terms and conditions of participation.

BCDOT will provide training on the voucher redemption process of the Program. Grantee will be provided with a detailed guide on using the vouchers, including information that must be verified prior to voucher redemption, e-bike eligibility criteria and other covered costs and respective limits, and the required documentation that must be submitted with a voucher reimbursement request. Grantee is responsible for ensuring that its employees complete the BCDOT-provided training before assisting participants with the redemption of the incentive voucher.

Program voucher recipients are pre-approved by BCDOT.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-13331 - E-Bike Incentive - Grant Agreement - Baltimore Bicycling Cooperative LLC****ACTION REQUESTED:**

The Board is requested to approve a Agreement Baltimore Bicycling Cooperative LLC. Period of agreement is: 9/4/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 75,000.00

Project Fund	Amount	Start Date	End Date
1001-CCA001104-SC630326	\$ 75,000.00	9/4/2024	6/30/2025

The funds for this item are shared with funds from the other two E-Bike Incentive Agreement items. BCDOT anticipates awarding \$75,000-worth of E-Bike vouchers, not \$75,000 to each of the three participating bike shops.

**BACKGROUND/EXPLANATION:**

This grant agreement outlines the relationship between Baltimore Bicycling Cooperative, LLC (referred to as the "Grantee") and the Baltimore City Department of Transportation (referred to as "BCDOT" or the "City"). The agreement is part of the BCDOT E-Bike Incentive Program, which aims to increase e-bike ownership, especially among low-income residents, to encourage healthy, sustainable transportation modes.

The program provides funding, capped at \$75,000, from Sept. 4, 2024, to June 30, 2025. The \$75,000 of funding will be shared among the three participating bike shops. Total voucher awards for the program - including all three bike shops - will not exceed \$75,000. Residents can apply for vouchers to purchase e-bikes at participating bike shops in Baltimore City. Income-qualified applicants (those enrolled in a benefits program such as SNAP, Medicaid, TANF) will be eligible to receive vouchers worth \$2,000. Standard applicants (those not enrolled a benefits program) will be eligible to receive a voucher worth \$750. Voucher recipients will be able to use their voucher at the point of sale at any of the participating bike shops. The City will reimburse these shops for the value of the vouchers. The Grantee, having applied and qualified for the program, agrees to follow the terms and conditions of participation.

BCDOT will provide training on the voucher redemption process of the Program. Grantee will be provided with a detailed guide on using the vouchers, including information that must be verified prior to voucher redemption, e-bike eligibility criteria and other covered costs and respective limits, and the required documentation that must be submitted with a voucher reimbursement request. Grantee is responsible for ensuring that its employees complete the BCDOT-provided training before assisting participants with the redemption of the incentive voucher.

Program voucher recipients are pre-approved by BCDOT.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13325 - E-bike Incentive Program - Grant Agreement - Joe's Bike Shop****ACTION REQUESTED:**

The Board is requested to approve a Agreement Joe's Bike Shop. Period of agreement is: 9/4/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 75,000.00

Project Fund	Amount
1001-CCA001104-SC630326	\$ 75,000.00

The funds for this item are shared with funds from the other two E-Bike Incentive Agreement items. BCDOT anticipates awarding \$75,000-worth of E-Bike vouchers, not \$75,000 to each of the three participating bike shops.

**BACKGROUND/EXPLANATION:**

This grant agreement outlines the relationship between Joe's Bike Shop (referred to as the "Grantee") and the Baltimore City Department of Transportation (referred to as "BCDOT" or the "City"). The agreement is part of the BCDOT E-Bike Incentive Program, which aims to increase e-bike ownership, especially among low-income residents, to encourage healthy, sustainable transportation modes.

The program provides funding, capped at \$75,000, from Sept. 4, 2024, to June 30, 2025. The \$75,000 of funding will be shared among the three participating bike shops. Total voucher awards for the program - including all three bike shops - will not exceed \$75,000. Residents can apply for vouchers to purchase e-bikes at participating bike shops in Baltimore City. Income-qualified applicants (those enrolled in a benefits program such as SNAP, Medicaid, TANF) will be eligible to receive vouchers worth \$2,000. Standard applicants (those not enrolled a benefits program) will be eligible to receive a voucher worth \$750. Voucher recipients will be able to use their voucher at the point of sale at any of the participating bike shops. The City will reimburse these shops for the value of the vouchers. The Grantee, having applied and qualified for the program, agrees to follow the terms and conditions of participation.

BCDOT will provide training on the voucher redemption process of the Program. Grantee will be provided with a detailed guide on using the vouchers, including information that must be verified prior to voucher redemption, e-bike eligibility criteria and other covered costs and respective limits, and the required documentation that must be submitted with a voucher reimbursement request. Grantee is responsible for ensuring that its employees complete the BCDOT-provided training before assisting participants with the redemption of the incentive voucher.

Program voucher recipients are pre-approved by BCDOT.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A



MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-13346 - Employee Expense Reimbursement - Relocation/Moving - Hassan Raza****ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Hassan Raza.

Period of agreement is: 9/4/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,500.00

Project Fund	Amount
1001-CCA001031-SC630326	\$ 2,500.00

**BACKGROUND/EXPLANATION:**

Mr. Hassan's moving expense reimbursement (SB-24-11897) was originally approved on 06/26/2024, however, due to it being over 30 days, it had to be resubmitted.

Mr. Hassan Raza would like to be reimbursed for relocation fees in the amount of \$2,500.00 to compensate for his move to Baltimore, MD from Elko, NV. The booking for relocation was done on 5/16/2024 by paying advance of \$550.00 and another payment of \$625.00 was made when the relocation company picked up the furniture on 06/14/2024 from Elko, Nevada, with final payment of \$1,325.00 done on 07/16/2024 on the day of delivery. The expense report for the full amount of \$2,500 was submitted only after the completion of the job on 07/18/2024 which needs BOE approval since the 1st two payments were already over 30 days.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-13095 - Emergency Procurement Report - Graybar, INS Tent, and Sherwin Williams Paints.****ACTION REQUESTED:**

The Board is requested to note a Emergency Procurement with Graybar, INS Tent, and Sherwin Williams Paints. Period of agreement is: 6/6/2024 to 11/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 133,360.59

Project #: EPR-000152

Project Fund	Amount
1001-CCA001091-SC640409	\$ 133,360.59

**BACKGROUND/EXPLANATION:**

The Department is responsible for supporting various special events held throughout the City of Baltimore. In order to obtain needed supplies, the Department collaborated with the Bureau of Procurement in soliciting bids under RFQ-000557, however on June 5, 2024, no bids were received. Subsequently the department sought and obtained approval for an Emergency Procurement Request (EPR) in order to obtain supplies needed for various special events.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-13247 - Memorandum of Understanding – Federal Hill Neighborhood Association, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding (MOU) with the Federal Hill Neighborhood Association, Inc. Period of agreement is: 9/4/2024 to 9/4/2029

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The purpose of this MOU is to establish a framework for the Organization to purchase and install the Placemaking Elements which include bump outs of Warren, Light, and Henrietta Streets, all at its sole cost and subsequently for the Organization to perform ongoing maintenance of the Placemaking Elements during the term of this MOU. The Placemaking Elements shall be owned solely by the City and nothing in this MOU shall confer upon the Organization any right, title or interest in the Placemaking Elements other than as expressly provided in this MOU.

Under this MOU, the Federal Hill Neighborhood Association, Inc. will be responsible for the installation and maintenance of planters, paint, signage, landscaping, and other barrier or artistic elements.

This MOU will remain in effect for a period of five years with an option to renew for an additional five (5) years.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-13189 - Minor Privilege Permit - Homefree - USA, Inc.****ACTION REQUESTED:**

The Board is requested to approve a Minor Privilege Permit to Homefree - USA, Inc. for the properties at 1016-1042 W. Fayette Street. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 140.80

Project Fund	Amount
1001-RC0099	\$ 140.80

**BACKGROUND/EXPLANATION:**

The application complies with Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the Board of Estimates (BOE) on January 21, 2015, and amended November 9, 2016, and current regulations. After a thorough review, the Department of Transportation confirms that Homefree USA, INC. has submitted a completed application. Following a review by the Department of Transportation (DOT) it is recommended to approve the application to construct (4) Sets of new Steps 3' x 4' each which carries a flat fee of \$140.90.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**Impacted Address**

Address	Block	Lot	Description
1016-1042 W. Fayette Street Baltimore MD 21223-1932	0185	009	

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.